

Undergraduate Council Meeting Minutes (APPROVED 1/28/2015)

November 19, 2014

2:30 PM-4:00 PM

Denton	Dallas - IHSD	Houston - IHSH
MCL 505	8720	7305

1. Welcome/Introduction by Chair, Dr. Karen Petty – Dr. Petty called the meeting to order at 2:34pm.
 - a. Review and approve minutes of the last Undergraduate Council Meeting held 10/29/2014 – Motion to approve the minutes as written was brought to the floor by Dr. Biggerstaff and seconded by Dr. Stankus. A vote was brought to the floor and the minutes were unanimously approved as written.

2. 2014-2015 Undergraduate Council Committee Updates:
 - a. Course Review Committee – No chair was selected during the first meeting. Dr. Petty resided over the meeting and updated the council. The committee will have 3 courses being presented to them for review. Ongoing tasks will be taking place in the spring. At the conclusion of the Undergraduate Council meeting, Dr. Parsons agreed to stand in as committee chair.
 - b. Program Review Committee – Danielle Woolery was selected as chair during the first meeting. Dr. Woolery explained that they discussed the process for reviewing new programs.
 - c. Assessment Committee – Dr. Gray Scott is chairing the committee. They had their first meeting last week. He is hoping that they will meet once more before the holiday break. He is hopeful that the committee will come up with a way to broaden the way the rubrics will work. The last scheduled Core Curriculum Assessment workshop is being held on Friday, November 21st. Dr. Scott also explained that the Core Curriculum Assessment webpage is under construction.
 - d. Bylaws Review Task Force (ad hoc) – Dr. Derek Crews is chairing the committee. During their first meeting last week, they discussed the 2 charges for the group:
 - i. Revisions to the current Undergraduate Council Bylaws with updated committee structure and any additional revisions needed to assist the council with the work.
 - ii. Drafting the Undergraduate Council University Policy.They are going to meet the first week of December to finalize the bylaws revisions. The committee also hopes to have the University Policy drafted by January and should be able to send to the council by February.

3. Core Curriculum Assessment Update
 - a. Core Curriculum Assessment Workshops – the final scheduled workshop is being held. Dr. G. Scott mentioned that there may be additional workshops scheduled for spring.
 - i. Friday, November 21, 2014, 2pm-4pm, MCL 501

4. TWU Undergraduate Updates – Dr. Lerner
 - a. Core Course Submissions – New courses will be submitted to THECB on or around the 1st week of February. The Course Review Committee has modified the proposal form and those will be emailed to the chairs. We hope that courses will be submitted to the council by January. The current challenge with studio courses is that the THECB does not want to include a course with an audition requirement. They are looking for SLO's that match the core curriculum guidelines.
 - b. New Programs – The Program Review Committee will have 2 new Undergraduate programs to review: BS – Infomatics and BS – Health Infomatics. Both of the programs will reside in the Math & Computer Science department. The programs also involve Interdisciplinary Studies. They will have various tracks within them. The 2 programs will first be reviewed by all four deans before going to the Program Review Committee. They should be presented to the council by January and should be in place for fall 2015.

- c. ACE Program – The ACE Program is the review of military college course credits. TWU applied to be a part of this program. We were accepted and are 1 out of 25 universities in the US that are participating. The program will be reviewing MOOC's and how they will be transferred from school to school.
5. Other Business – No other business was brought to the floor.
6. Adjournment – Dr. Petty adjourned the meeting at 3:00pm.