

## 2014-\_\_\_\_TWU Academic Institutional Improvement Assessment Plan – Certificate Programs

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Certificate Program Name:

Component Name:

Coordinator:

Certificate Type: Undergraduate Post-Bacc Post-Master's  
[Highlight certificate type above.]

Date:

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### Section I: Alignment of Certificate Program to TWU Mission

#### Texas Woman's University Mission

Texas Woman's University builds on its long tradition as a public institution primarily for women by educating a diverse community of students to lead personally and professionally fulfilling lives. TWU prepares women and men for leadership and service through high quality undergraduate, graduate and professional programs on campus and at a distance. A TWU education ignites potential, purpose and a pioneering spirit.

#### Alignment Documentation

[Indicate below how the certificate program is directly aligned with the TWU Mission.]

### Section II: Certificate Program Student Learning Outcomes

#### Certificate Program Student Learning Outcome(s)\*

*By completion of the certificate program, students will be able to:*

SLO 1

\*Note: A minimum of 1 student learning outcome (SLO) is required for each certificate program. Additional student learning outcomes may also be included.

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### Section III: Alignment of Certificate Program SLO(s) to the Curriculum

[Use key provided below.]

COURSES/EXPERIENCES [List in order of course prefix number & course title from lowest to highest. If appropriate, include program experiences that are essential and are addressed in the certificate program, but are not tied to a specific course.]	SLO 1 [Briefly state here.]

**Coding Key:**

- AD/P – SLO is addressed as a *primary* focus
- AD/S – SLO is addressed as a *secondary* focus
- AD/C – SLO is addressed as a *cursory* focus

- FA – SLO is assessed (formative assessment of developing knowledge, skills, and/or dispositions)
- SA – SLO is assessed (summative assessment of knowledge, skills, and/or dispositions)
- CEPA – Course-embedded program assessment specific to the SLO

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### Section IV: Assessment of Certificate Program SLO(s)

SLO 1 – By <u>completion</u> of the certificate program, students will be able to: [Insert SLO here.]					
Assessment Measure*	Direct or Indirect Measure?	Assessment Method	Criterion for Success	Realistic Target Goal	Stretch Target Goal
[Insert name of each assessment measure and identify all major elements/components to be assessed.]		[Describe how the assessment measure will be scored. What scoring mechanism will be used? What are the different performance levels? By whom will it be scored? Will disaggregated (category/major component/domain) data be tabulated, in addition to an overall score? How will inter-rater reliability be achieved?]	[List the <u>acceptable</u> level of <u>individual student performance</u> on the selected assessment measure.]	[List a <u>reasonable/realistic target goal</u> for the percentage of students that will <u>attain</u> the set criterion for success.]	[List a <u>challenging/stretch target goal</u> that indicates the <u>desired, yet potentially attainable</u> percentage of students that will achieve the set criterion for success.]
Assessment 1 -					
Assessment 2 -					

**Note:** A minimum of one program SLO must be assessed per year. Two assessment measures are required per SLO assessed; one of which must be a direct measure of assessment. Certificate programs will be expected to complete an Annual Certificate Program Institutional Improvement Report based on the respective AIAP, whether or not there are data to report (students completing the certificate program) in order to provide yearly documentation for Institutional Improvement and SACS-COC. Certificate program faculty will not be expected to analyze data, interpret results, and implement 1-2 programmatic actions/changes until sufficient data are available for a minimum of 20 certificate program students. This will ensure that data upon which changes will be implemented are reliable.

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Section V: Assessment Plan Implementation Coordination

<b>Assessment Measure</b> [Insert name of each assessment measure below.]	<b>Administration Period (Month/Year)</b>	<b>Who will administer/collect assessment?</b>	<b>Who will input data/ conduct initial data analysis and when?</b>	<b>When will interpretation of the data and development of changes to improve student learning occur? What program faculty will be involved?</b>	<b>When will changes to improve student learning be implemented?</b>
SLO 1/Assessment 1					
SLO 1/Assessment 2					