

APPROVAL FOR PROPOSAL OF NEW UNDERGRADUATE CERTIFICATES

Certificate Name _____

Department _____

This form should accompany a new Undergraduate Certificate Program proposal for the final review process of the Undergraduate Council.

The Certificate is available through the Department of _____ will be reviewed for approval by the Undergraduate Council pending approval of the following areas.

Faculty Certificate Coordinator

Date

Department/Program Chair/Director

Date

Dean

Date

Director of Academic Assessment

Date

Assoc. Provost Undergraduate Studies

Date

Provost & VP Academic Affairs

Date

For Undergraduate Studies Staff Only:

- Forwarded to OSAP for Colleague CRSE updating
- Forwarded to OAP for updating
- Forwarded to RO for Degree Audit updating
- Forwarded to IRDM
- Forwarded to Academic Assessment
- Forwarded to Admissions for updating
- Forwarded to Academic Advising for updating
- Forwarded to Coordinator, Transfer & Compliance
- UGSAP web site updated