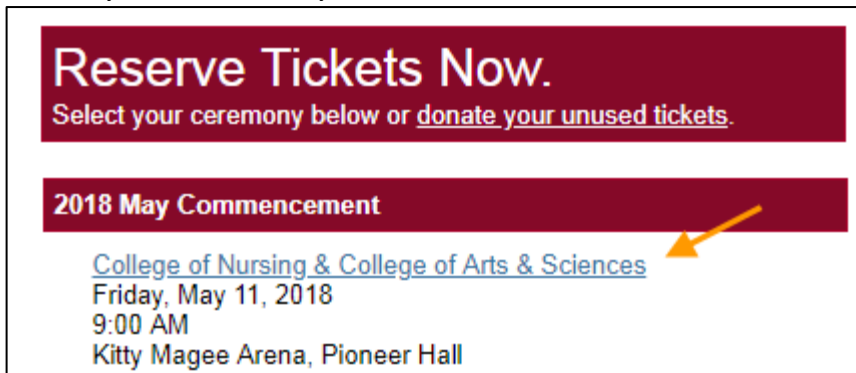


Instructions to Retrieve Commencement Tickets

1. Navigate to www.twucommencementtickets.com
2. Click on Graduate Login



3. Log into Pioneer Portal
4. Select your ceremony



5. Select the number of tickets you want to reserve and click "Add to Order"

The screenshot shows a form with two main sections: "Event Information" and "Ticketing Information".

Event Information

Majors Include: Computer Science, Counseling Psychology, Health Informatics, Informatics, Mathematics, Nursing (all specializations), Psychological Science, Psychology, and School Psychology.

When?
Friday, May 11, 2018 9:00 AM CT

Where?
Kitty Magee Arena, Pioneer Hall

Other Information
+ Share | [f](#) [G](#) [t](#)

Ticketing Information

You have been allocated 6 guest tickets. You have 2 remaining. Please select from the option(s) below:

Guest Tickets ticket(s) (A yellow arrow points to the input field.)

If any tickets have been donated back for your ceremony, you may be able to collect up to 2 additional ticket(s). Please select from the option(s) below:

Additional Tickets Available starting 4/30/2018 @ 10:00 AM CT

[Add to order](#) (A yellow arrow points to the button.)


- The next screen will have you confirm the number of tickets chosen. If the number is correct, then click "Checkout".

View Cart TWU Registrar Home Tickets Home Admin Menu My Tickets Logout

TWUCommencementTickets.com - Ticket Reservation

[Home](#) > Shopping Cart

Please note: Your order is not yet complete. You must click Checkout >> to continue the reservation process.

Description	Option	Quantity
College of Nursing & College of Arts & Sciences Friday, May 11, 2018	Guest Tickets	4  Remove

[Remove All Tickets](#) [Checkout >>](#)

- If you have any unused tickets, you may check the box to donate your unused tickets to the extra ticket pool.


Reservation Summary

Student Information:
Sample Student
sstudent@wvu.edu

Please note: Your order is not yet complete. You must click the Checkout >> button below to complete your reservation.

Description	Option	Quantity
College of Nursing & College of Arts & Sciences - Friday, May 11, 2018	Guest Tickets	4

Ticket Instructions:
Print your guest tickets after reserving and bring them to the ceremony. Tickets must be in-hand for admission.



Please check this box if you would like to donate your unused guest tickets to the extra ticket pool. Once donated you will be unable to retrieve these tickets.









[Checkout >>](#)

- Summary Reservation screen will appear with your tickets to Print, Save, or Send to Friend. You will also receive a confirmation email with your tickets as well.

Description	Option	Quantity
College of Nursing & College of Arts & Sciences	Guest Tickets	4

IMPORTANT: You have claimed tickets to an E-Ticket event. Please print/save your tickets now >>

You may also use 'Send to Friend' functionality to electronically distribute your guest tickets.

Event Name	Ticket	Send to Friend	Print/Save Ticket
College of Nursing & College of Arts & Sciences	Guest Tickets		
College of Nursing & College of Arts & Sciences	Guest Tickets		
College of Nursing & College of Arts & Sciences	Guest Tickets		
College of Nursing & College of Arts & Sciences	Guest Tickets		

[Print/Save all tickets](#)

If you are unable to print tickets now, you can always return to this site and reprint E-Tickets from the My Tickets link in the menu above.

The unique barcode on each ticket allows only one entry to the event. The first copy of an E-Ticket (if there are multiple copies made) to arrive at the event will gain entry after scanning and validation. Other copies of the ticket will be denied entry.

- You can access your tickets at any time by clicking "My Tickets" in the menu bar.

IMPORTANT

1. Please print each ticket. **Each guest will need a separate, unique ticket for entry.**
2. Each electronic ticket has a unique bar code needed for entry into the ceremony. Upon entry, the barcode will be scanned and will no longer be valid for entry after being scanned.
3. Guests should plan to be seated **10 minutes prior to the start of the ceremony.**
4. Children under the age of 3 who will not require a seat (will sit in lap of parent) will not need a ticket.

EXTRA TICKETS

If unused tickets are donated back for your ceremony, those will become available on a first-come, first-serve basis starting at 10:00 a.m. on Monday, December 3, 2018. If extra tickets are available, you can receive a maximum of **two** additional guest tickets. There is no guarantee of availability of additional tickets. To acquire two additional guest tickets, follow the same directions as when you first reserved tickets. If extra tickets are available, you will see the option to acquire them under the “Additional Tickets” section under ticketing information.

