

Vendor Direct Deposit • Electronic Funds Transfer (EFT) Agreement



TEXAS WOMAN'S UNIVERSITY™

Instructions: Fill out this form, print and sign and either:

- 1. Scan and email as an attachment to TWUVendor@twu.edu
2. Fax to (940) 898-3519

TRANSACTION TYPE

Form with checkboxes for New Setup, Cancellation, Change Financial Institution, Change Account Number, and Change Account Type.

PAYEE INFORMATION

Form with input fields for Social Security # or Federal Tax Identification #, Vendor Name, Business Phone, Remit Address, City, State, and Zip Code.

FINANCIAL INSTITUTION INFORMATION

Form with input fields for Name, City, State, Routing Transit Number, Account Number, and Account Type (Checking/Savings).

AUTHORIZATION

I hereby authorize Texas Woman's University (TWU) and the depository named above to initiate direct deposit (credit) entries and correction (debit) entries to the depository account listed above. This authorization will remain in effect until Procurement and Contract Services Services receives written notification of cancellation.

Form with lines for Authorized Signature, Date, Printed Name and Title, and Remittance Email Address.

***** PLEASE ATTACH A VOIDED CHECK (NOT A DEPOSIT SLIP) TO THIS FORM BELOW *****