



# TEXAS WOMAN'S UNIVERSITY™

Office of Research and Sponsored Programs

## PROPOSAL DEVELOPMENT GRANT FALL 2018 COMPETITION

### Application Deadline

Tuesday, July 24, 2018

### Program Description

The purpose of the Proposal Development Grant is to provide faculty release time for development and submission of a proposal for external funding.

### Program Funding

This grant will provide funds to support the cost of a replacement instructor for one 3 credit hour course during the academic year and summer salary. The amount of funding provided will be based on the actual cost of the replacement instructor during the academic year. No more than .25 FTE of the institutional base salary for any one faculty member will be provided during the summer. If funds are requested for summer support for more than one faculty member, the total amount requested should not exceed .25 FTE.

### Eligibility

All full-time TWU faculty are eligible to apply. Preference is given to research proposals and tenure-track, tenured, and research faculty.

### Application and Submission Instructions

The completed application with all signatures must be submitted by the deadline indicated above to the Office of Research and Sponsored Programs: [research@twu.edu](mailto:research@twu.edu).

### Review Process

Requests will be reviewed by the Vice Provost for Research with input from the chairs, deans, and other administrators or staff as necessary. The following considerations will be used in determining support:

1. **Scientific/scholarly/creative merit.** What is the importance of the proposed activity to advancing knowledge and understanding within its own field or across different fields? Has

the applicant adequately described the conception and organization of the proposed activity? Applicants must explain the merit of their research projects in language appropriate for well-educated non-specialists.

2. **Evidence of appropriate preparation and planning.** Competitive proposals will show that the applicant has conducted preliminary research for the project; demonstrated the feasibility of the research or creative design; and identified an appropriate external sponsor and program (a strong fit between project idea and sponsor funding interests). Applications to work on a pre-proposal or a letter of intent will not be funded.
3. **Outcome (proposal):** size of request, the funding agency, amount of indirect costs allowed, length of project, etc.

Notifications regarding the funding will be made within two-three weeks of the deadline. Staff in the Office of Research and Sponsored Programs will work with the faculty to provide administrative support for the successful submission of the external proposal.

### **Expected Outcomes and Reporting Requirements**

Recipients of these funds are expected to submit a proposal for external funding for the program deadline indicated in their application and will not be eligible for future ORSP funding until this proposal is submitted. In the rare event that the recipient is unable to submit the proposal by the date indicated on the application, they must submit a written rationale to the academic component administrator, college dean, and Vice Provost for Research.