

# Curriculum Committee, Programs & Catalog Timeline

## 2018-2019 Timeline

(effective Fall 2019)

Process	Task	2018-19 Due Date
Curriculum Committee	Course Inventory Management (CIM) system opens for new and modification course proposals.	Tuesday, September 04, 2018
Curriculum Committee	Round 1 - Academic Components enter new or modified course proposal information into online CIM System <u>AND</u> Academic Component leaders revise/approve proposals.	Friday, October 05, 2018
Curriculum Committee	Round 1 - Academic Assessment provides feedback/approves SLOs on course proposals for new courses only.	Friday, October 12, 2018
Undergraduate Studies & Academic Partnerships	New Course Proposal for Core Curriculum or Global Perspectives are due.	Friday, October 12, 2018
Curriculum Committee	Round 1 - Deans provide feedback/approve course proposals.	Friday, October 19, 2018
Curriculum Committee	Round 1 - Office of the Executive Vice Provost provides feedback on course proposals.	Wednesday, October 24, 2018
Curriculum Committee	Round 1 - Undergraduate Studies & Academic Partnerships and Graduate School provide feedback/approve course proposals.	Wednesday, October 31, 2018
Assessment	2017-18 Academic Institutional Improvement Reports for degree programs (AIIRs) and Trend Analyses are due.	Monday, November 05, 2018
Curriculum Committee	Round 1 - Office of the Executive Vice Provost reviews/approves course proposals and routes back to Academic Component leaders for final edits/review.	Wednesday, November 07, 2018
Curriculum Committee	Round 1 - Academic Components review edits and approve final course proposal.	Wednesday, November 14, 2018

Process	Task	2018-19 Due Date
Curriculum Committee	Round 1 - Office of the Executive Vice Provost sends final course proposals to Curriculum Committee for consideration.	Wednesday, November 21, 2018
Curriculum Committee	Round 2 - Academic Components enter new or modified course proposal information into online CIM System <b>AND</b> Academic Component leaders revise/approve proposals.	Friday, November 30, 2018
Curriculum Committee	Round 1 - Curriculum Committee meeting to consider/approve all course proposals.	Friday, December 07, 2018
Undergraduate Studies & Academic Partnerships	New Undergraduate Academic Degree Programs are due.	Friday, December 07, 2018
Undergraduate Studies & Academic Partnerships	Modification to Existing Undergraduate Academic Program are due.	Friday, December 07, 2018
Curriculum Committee	Round 2 - Academic Assessment provides feedback/approves SLOs on course proposals for new courses only.	Friday, December 14, 2018
Grad School	New certificates and master's degrees deadline for Fall 2019 Catalog	Monday, December 17, 2018
Grad School	New doctoral program deadline for Fall 2020 Catalog	Monday, December 17, 2018
Curriculum Committee	Round 2 - Deans provide feedback/approve course proposals.	Friday, December 21, 2018
Curriculum Committee	Round 2 - Office of the Executive Vice Provost provides feedback on course proposals.	Wednesday, January 09, 2019
Curriculum Committee	Round 2 - Undergraduate Studies & Academic Partnerships and Graduate School provide feedback/approve course proposals.	Wednesday, January 16, 2019
Undergraduate Studies & Academic Partnerships	Existing Course Proposed for Core Curriculum or Global Perspectives are due.	Friday, January 18, 2019

<b>Process</b>	<b>Task</b>	<b>2018-19 Due Date</b>
Curriculum Committee	Round 2 - Office of the Executive Vice Provost reviews/approves course proposals and routes back to Academic Component leaders for final edits/review.	Wednesday, January 23, 2019
Curriculum Committee	Round 2 - Academic Components review edits and approve final course proposal.	Wednesday, January 30, 2019
Curriculum Committee	Round 2 - Office of the Executive Vice Provost sends final course proposals to Curriculum Committee for consideration.	Monday, February 04, 2019
Curriculum Committee	Round 2 - Curriculum Committee meeting to consider/approve all course proposals.	Friday, February 15, 2019
Grad School	Revised programs deadline for Fall 2019 Catalog	Thursday, February 21, 2019
Catalog	Catalog Preparation & Course Data into Colleague	Thursday, February 28, 2019
Catalog	Open catalogs for edits & approval by all components	Friday, March 01, 2019
Assessment	2018 Academic Institutional Improvement Reports for certificate programs (AIRs-CP) and Trend Analyses-CP are due.	Monday, March 18, 2019
Catalog	Catalog closed to general edits	Friday, March 29, 2019
Catalog	University final review of catalog	Friday, April 05, 2019
Catalog	Deans review & approve Academic Component programs	Friday, April 12, 2019
Catalog	Undergraduate Studies & Graduate School review & approve catalogs	Friday, April 26, 2019
Catalog	Registrar	Friday, May 10, 2019
Catalog	OEVP prepares catalogs for vendor	Friday, May 17, 2019
Catalog	Vendor works on catalogs	Friday, May 24, 2019
Catalog	Catalog goes live	Friday, May 31, 2019