

November 21, 2017

Dear Students:

On behalf of Texas Woman's University, we are pleased to announce the beginning of the Student Regent selection process for the 2018-2019 academic year. The Student Regent represents all students throughout the university, both undergraduate and graduate, for a one-year term. This position allows a student to directly represent all TWU students in discussions of key issues. Although the Student Regent does not vote, she or he will have the opportunity to have important input on decisions affecting the future of our campuses. The Student Regent position is the highest appointed University leadership position a student can hold while enrolled in Texas public higher education.

This packet provides the information necessary to apply for the Student Regent position. Please complete the application in full. Completed applications must be received no later than Tuesday, November 21, 2017 by 5:00 PM at one of the following locations:

TWU – Dallas Campus  
TWU T. Boone Pickens Institute of Health Sciences – Dallas Center  
5500 Southwestern Medical Ave.  
Student Life Office, Suite #3600  
Dallas, TX 75235-7299

TWU – Houston Campus  
6700 Fannin  
Student Life Office, Suite #2300  
Houston, TX 77030

TWU – Denton Campus  
Center for Student Development  
Student Union, 1st Floor

Questions may be referred to the Center for Student Development and Student Life offices on each campus. Thank you for your interest and willingness to serve our university and student body.

Sincerely,

Your Student Government Association (Denton, Dallas, and Houston)

## **Texas Woman's University**

### **2018-2019 Student Regent Selection and Application Process**

#### **Background**

In 2005, the Texas Legislature approved the position of a non-voting Student Regent. In accordance with the provisions of the Education Code, Sections 51.355 and 51.356, each public university Board of Regents shall include one student member appointed by the Governor. The Chancellor of each university system and President of each independent public university shall “develop a uniform application form to be used by each general academic teaching institution and medical and dental unit in the university system to solicit applicants for the position of student regent.”

#### **Student Regent**

The Student Regent is a non-voting participant on the Board of Regents representing the students of each Texas public university system or independent public university (a general academic teaching institution that is not a part of a university system). The Student Regent serves a one-year term commencing June 1. While technically not a member of the Board of Regents, a Student Regent does have the same powers and duties as the members of the Board of Regents, with the exception of voting, making or seconding motions, and being counted to determine a quorum.

To the best of her or his ability, the Student Regent represents the interests of the students, the University, and the State of Texas. The Student Regent may serve on special commissions, task forces, and committees during their term and are expected to participate in required Regent activities, including orientation sessions conducted by the Office of the Governor and the Texas Higher Education Coordinating Board. The Student Regent will be required to file an annual Personal Financial Statement with the Texas Ethics Commission and abide by the laws of the State of Texas applicable to board service, including the state ethics laws. The Student Regent is encouraged to be involved with the student governments on each campus which they represent and to have a working relationship with faculty, staff, and representative student organizations.

#### **Student Regent Qualifications**

At the time of application and throughout the term of appointment, a Student Regent must be enrolled in good standing as an undergraduate or graduate student in the system/independent public university. The Student Regent must maintain a 2.5 GPA. A Student Regent is not eligible for reappointment. Preference will be given to applicants who are residents of the State of Texas and who have a general knowledge of the functions of the Board of Regents. Student Regent applicants must have a strong desire to represent all University students within their respective institution.

## **Overview of the Role of the Boards of Regents**

The Governor of the State of Texas appoints Regents for all public university systems (Texas A&M University System, Texas Tech University System, Texas State University System, University of Houston System, University of North Texas System, University of Texas System) and independent public universities (Midwestern State University, Texas Southern University, Texas Woman's University, Stephen F. Austin State University).

The Boards of Regents for the State of Texas are vested with the legal and corporate authority to ensure that the mission of the University is carried out, and in doing so, are accountable to the citizens of Texas. Members of the Board of Regents are appointed by the Governor with staggered six-year terms. One Student Regent is appointed with a one-year term. Several members, including the university presidents, are ex-officio members. Many Boards of Regents operate through standing committees and also subcommittees and special committees. The TWU Board and its committees meet throughout the year, including the summer.

The Regents establish policy in areas such as personnel, campus development, student tuition and fees, admissions, and financial aid. The duties of the Regents include overseeing the financial management of the University, its investments, and its property holdings as well as major appointments including the chancellors of the systems, presidents of the universities, and other key personnel. The Regents delegate a broad range of authority and responsibility to the system chancellor and university presidents.

## **Remuneration**

A Student Regent may be reimbursed for expenses incurred for attendance at meetings of the Board, its Committees, other official University events, and conferences where travel is approved for Board members.

## **Estimated Time Commitments and Calendar of Meetings**

Meeting Attendance. The Board meets minimally four times a year (June, August, November, and February) and rotates the meeting location among the three campuses. The location is subject to change, but the dates are set in advance. The typical Board meeting begins at 10:00 AM and runs through the late afternoon, followed by a dinner. There could be additional meetings depending on special committees or special projects.

Meeting Preparation. Required reading for regularly scheduled meetings is distributed at least two weeks in advance of the Board meeting, if possible.

Training. Eight hours is estimated for training or reading on subjects such as conflict of interest issues, ethics, open meetings, and open records requirement. It may be required for the Student Regent to take the state-mandated training for Board members. The training takes a minimum of one day.

Financial Disclosure. Every member of the Board of Regents is required to file a Personal Financial Disclosure Statement with the Texas Ethics Commission. The time required to file depends on the extent of income and interests. It may be required for the Student Regent to file a disclosure statement.

Review of Regents' Rules. The Regents' Rules and Regulations are the policies established by the Board of Regents. Approximately 4-8 hours are required for initial review of those rules. It may be required for the Student Regent to file a disclosure statement.

Review of Mail and Phone Calls. Expect to receive mailings and phone calls regarding Board business that will require your time to address.

## **Selection Criteria and Considerations**

- In good standing with Texas Woman's University
- Minimum GPA of 2.5
- Campus involvement
- Community involvement
- Communication skills, both written and verbal
- Quality of application
- References

## **Selection Timeline**

Each system and independent university may establish its own schedule for advertising and reviewing nominees for the position of Student Regent.

### **November 1**

Application available online, at the Center for Student Development, and Student Life offices on each campus.

### **November 21**

Application due date.

### **November 29 – December 1**

Interviews begin for selected applicants.

### **December 4**

Five applicants are selected as the Student Government Association's recommendations and forwarded to the Chancellor and President.

### **December 15**

Two or more applicants, from among the five recommended, are selected by the Chancellor and President and recommended to the Governor.

### **On or Before June 1**

Governor of the State of Texas appoints a Student Regent for a one-year term expiring the following May 31.

Texas Woman's University  
2018-2019 Student Regent Application Form

Instructions:

- Please print or type.
- Application is due by November 21, 2017 by 5:00 PM.
- Deliver in person or mail to:

TWU – Dallas Campus  
TWU T. Boone Pickens Institute of Health Sciences – Dallas Center  
5500 Southwestern Medical Ave.  
Student Life Office, Suite #3600  
Dallas, TX 75235-7299

TWU – Houston Campus  
6700 Fannin  
Student Life Office, Suite #2300  
Houston, TX 77030

TWU – Denton Campus  
Center for Student Development  
Student Union, 1st Floor

Applications received after the deadline of November 21, 2017 by 5:00 PM, are not eligible for consideration.

This application is subject to disclosure under the Texas Public Information Act. By signing this form, the applicant waives any exemption from disclosure afforded by the Family Educational Rights and Privacy Act, 12 USC 1232g, with the exception of a Student Identification Number which will be confidential unless otherwise provided by FERPA.

All applicants must fill out this form and complete the required Appointment Application issued by the Governor of Texas. Each question must be answered on both forms, even where information required in the Governor's Appointment Application is duplicated in the Student Regent Application. A résumé is required to be included in the packet, limited to two pages.

**Personal Information:**

1. Name \_\_\_\_\_

2. University/Campus Location    Denton     Dallas     Houston

3. Student Identification Number \_\_\_\_\_

4. Mailing Address \_\_\_\_\_

5. Telephone Number \_\_\_\_\_

6. Email Address \_\_\_\_\_

7. Are you a Texas resident?    Yes                       No

8. Educational Background

Please check your class standing for spring term 2018:

Sophomore                       Junior                       Senior                       Graduate

9. Will you be enrolled as a student at this university continuously through the 2016-2017 academic year?    Yes                       No

10. What is your Major? \_\_\_\_\_                      Minor? \_\_\_\_\_

11. What is your intended degree and expected year of award? \_\_\_\_\_

12. Provide references below (limit three). One of your references must be a faculty member of this university who is familiar with your academic work and/or extracurricular leadership. Please notify your references at the time you submit this application that they may be called/contacted.

Name/Title	Relationship to Applicant	Email Address	Telephone Number

On additional paper, please respond to all of the questions below. Limit your response to each question to no more than 250 words. Each attached page must include your name. As a reminder, you must include your résumé with this application (limit two pages).

13. Brief Essay: Explain your interest in serving on the TWU Board of Regents. Identify any issues you wish to address as a Board member.

14. List participation in student activities and social organizations at this or other higher education campuses, including the approximate beginning month/year and ending month/year, noting where service as an officer applies.

15. List participation in civic and/or social organizations not affiliated with higher education, including the approximate beginning month/year and ending month/year, noting where service as an officer applies.

16. List any employment or other experiences that you deem to be significant.

I hereby certify that the foregoing and any attached statements are true, accurate, and complete. I agree that any misstatement, misrepresentation, or omission of a fact may result in my disqualification for appointment. I assign and hereby give my university full authority to conduct background investigations pertinent to this application.

Please check:

I am able and willing to make the time commitment required to fulfill the position of Student Regent.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

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For office use only

The student applicant is in good standing with this office and, to the best of my knowledge, has met all obligations to which she/he has committed to the university.

Center for Student Development: \_\_\_ Yes \_\_\_ No      Initials: \_\_\_\_\_

Date: \_\_\_\_\_      CUM GPA: \_\_\_\_\_