

## Minutes of the Graduate Council

Date of Meeting: February 21, 2018

The February 21, 2018 meeting of the Graduate Council was called to order at 1:15 p.m. in SH 308 by Dr. Claudia Haag, Chair of the Graduate Council.

### Attendance:

- **Members:** Husny Amerih, Kevin Becker, Sneha Bharadwaj, OJ Bowman, Brigitte Vittrup for Melissa Brown, Gretchen Busl, Karen Dunlap, Heather Gerling, Nerissa Gillum, Heather Gerling, Ellina Grigorieva, Parker Hevron, DiAnna Hynds, Victorine Imrhan, Ruth Johnson (ex-officio), Mark Kessler, Dundee Lackey, Sukhbir Kaur Narinder Singh, Hyuk-Jin Lee, David Nichols, Kimberly Parker, Susan Sheriff, Lene Symes, Abigail Tilton, Alexis Ortiz Rodriguez for Shih-Chiao Tseng,
- **Guests:** Donna Scott-Tilley Vice Provost of Research, Korie Hawkins, Assistant Director of Graduate Admissions, Shannon Combest, President of Graduate student Council

### MINUTES APPROVED:

- The meeting minutes from January 17, 2018 were approved as amended.

### ANNOUNCEMENTS:

- **Dr. Carolyn Kapinus reported the following:**
  - No report
- **Dr. Ruth Johnson reported the following:**
  - Graduate assistantship deadline for Fall 2018 is June 1<sup>st</sup>
  - Graduate catalog updates need to be reviewed and submitted to the Graduate School by the end of March.
  - The provost office has decided that graduate assistantships will be processed each semester in order to prevent students who are no long GA's from getting paid during the time that they are no longer working for the department.
- **SUMMARY REPORTS FROM 2017-2018 STANDING COMMITTEE MEMBERS:**
- **Executive Committee- Dr. Claudia Haag, Chair**
  - No report
- **Academic Programs Committee - Dr. Husny Amerih, Chair**
  - There are four proposals the committee is reviewing.
  - The new Bi-literacy Certificate for the Reading department was approved.
  - The Education Leadership Certificate proposal for the total number of credit hours to complete the certificate be changed from 24 to 21 hours was approved.

- The committee will be meeting with Sandy Cesario in the nursing department to get more insight on the proposal for the PhD in nursing degree proposal. The proposal is for the degree to reduce the total number of credit hours to complete the program from 72 to 60 hours.
  - The committee is reviewing a criminology major for the PhD in sociology program who is adding that concentration to their PhD.
- **Research Committee – Dr. DiAnna Hynds, Chair- not present**
    - The Graduate Council Award for Exceptional Original Scholarship deadline will be Monday March 19, 2018 at 5:00 PM. Please submit nominations to Ileana Lopez Jimenez, [ilopezjimenez@twu.edu](mailto:ilopezjimenez@twu.edu).
- **Academic Standards Committee - Dr. Kimberly Parker, Chair**
    - The committee will be working with Dr. Johnson to update the graduate policies on the website and will create subcommittee to help with updating the information.
    - Please email Dr. Kimberly Parker your recommendation on lowering the TOEFL score requirement.
    - The committee has the information they need from TWU and will now make a recommendation in regards to the minimum number of students required for a course to make.
- **Membership Committee - Dr. Sneha Bharadwaj**
    - Committee Recommendations for faculty membership were approved by the graduate council.

<u>First Name</u>	<u>Last Name</u>	<u>Component</u>	<u>Recommendation</u>
Anthony	Duplanty	Kinesiology	Associate
Nerissa	Gillum	Family Sciences	Full
Ilana	Morgan	Dance	Full
Peggy	Lisenbee	Family Sciences	Associate
Manuela	Picariello	Kinesiology	Full
Lisa	Rosen	Psychology	Full
Gabrielle	Smith	Psychology	Associate

**OLD BUSINESS:**

- The proposal for the Graduate Assistantship terms will be tabled until in order to make changes to the proposed policy.
- The proposal to change the doctoral time limit from 10 years to 8 years for completion was approved.

The policy will state the following;

All requirements toward a doctoral degree, aside from a completed master's degree, must be completed within a period of eight consecutive calendar years from the date the student's doctoral semester credit hour is first earned. Extension requests may be approved with the permission of the Dean of the Graduate School, upon request and

recommendation of a student's advisory committee, academic component administrator, and dean of the college.

**NEW BUSINESS:**

- Discussion of changing minimum credit requirement for non-thesis master's programs from 36 to 30 hours. Any changes in required hours would be made by the program according to their needs. The proposed change in policy would give programs the option of having a lower minimum hour requirements for their degree, but programs are not required to make this change.

**ADJOURNMENT:**

**2:26 PM**