

MINUTES OF THE GRADUATE COUNCIL

DATE OF MEETING: FEBRUARY 19, 2014

The February 19, 2014 meeting of the Graduate Council was called to order at 1:25 p.m. in SH 308 by Dr. Katie Rose, Chair of the Graduate Council.

ATTENDANCE:

- Members: Mary Anderson, Sneha Bharadwaj, Sandra Cesario, Josephine Chan, Karen Dunlap, Sara Fanning, Jordan Fuchs, Jessica Gullion, Holly Hansen-Thomas, DiAnna Hynds, Ruth Johnson (ex-officio), Mark Kessler, Larry LeFlore (ex-officio), Marilyn Massey-Stokes, David Nichols, Gail Poskey, John Radcliffe, Katie Rose, Linda Rubin, Mary Thompson, Brigitte Vittrup, Pat Watson (substitute for Nancy Anderson), Genevieve West, Anne Young, Vicki Zeigler
- Guests: Sharon Denham, Chandan Prasad

MINUTES APPROVED:

- Dr. Hynds noted that the NIH BUILD grants are for \$25 million over 5 years and that TWU is recruiting multiple 2-year and research institutions as partners.
- The minutes of the January 22, 2014 meeting were approved as amended.

ANNOUNCEMENTS:

- Dr. LeFlore reported the following:
 - We are anticipating 300 registrants for the Graduate Program Showcase on March 1, 2014.
 - The timeline for the Chancellor/President search suggests that someone will be on board by July or August. The President of the Graduate Student Council is a member of the advisory committee.

SUMMARY REPORTS FROM STANDING COMMITTEE CHAIRS:

Academic Standards Committee – Dr. Holly Hansen-Thomas, Chair

- Dr. Hansen-Thomas provided a revised copy of the policy on Graduate Faculty Status at TWU.
 - This policy applies to professional papers, theses, and dissertations only. A statement to this effect will be added at the beginning of the policy.

Dr. Rose moved that the Council approve the policy on Graduate Faculty Status at TWU as revised, and the motion was approved unanimously.

Membership Committee – Dr. Marilyn Massey-Stokes, Chair

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- Dr. Massey-Stokes thanked the committee members. They reviewed 9 applications.
- The committee recommended approval of the following individuals for graduate faculty membership:
 - Lettie K. Albright, Reading, Full
 - Patrick Bynane, Drama, Full
 - Junalyn Navarra-Madsen, Mathematics, Full
 - Claudia Porras, Psychology, Associate
 - John Radcliffe, Nutrition & Food Sciences, Full
 - David Rylander, School of Management, Full
 - Danielle Woolery, Music, Associate
 - Michael Zanders, Music, Associate
 - Vicki L. Zeigler, Nursing, Full

Dr. Rose moved that the Council approve the recommendations, and the motion was approved unanimously.

REPORTS:

- Dr. Prasad asked Dr. Hynds to discuss the NIH BUILD grant program:
 - The BUILD program is primarily an undergraduate program to prepare undergraduates to become biomedical and behavioral researchers.
 - The purpose of the grant is to increase diversity in the NIH workforce.
 - The award would be \$25 million over 5 years.
 - Year one is limited to \$3 million, but the funds can be used for any of the goals:
 1. Infrastructure development (There is a \$500,000 limit for renovation in the first two years.)
 2. Faculty development
 3. Student development
 - In years two through five the limit increases to \$5.3 million per year.
 - Dr. Hynds is looking for individuals to serve in administrative positions, as well as faculty and graduate students to mentor undergraduates.
 - Please send NIH bio sketches to Dr. Hynds. We need to show a sufficient pool of mentors.
 - Mentors will be trained once the grant is funded.
 - The grant application is due to NIH on April 1st.

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- Dr. Johnson announced the following:
 - Grade reporting is due to the state earlier than in previous semesters. To meet the earlier deadline, Spring 2014 grades will be due by 5:00 p.m. on Monday, May 12th. The Spring final exam schedule will remain the same.
 - Dr. Johnson spoke to the Council of Chairs about the adhering to the deadline for applying for graduation. Requests for late application will only be accepted from faculty, not from students.
 - Change of Degree Plan forms must be initiated by the department. The Graduate School will no longer send requests to departments due to the volume of graduating students and the lack of response by departments.

ADJOURNMENT:

- The meeting adjourned at 1:55 p.m.