

MINUTES OF THE GRADUATE COUNCIL

DATE OF MEETING: FEBRUARY 15, 2017

The February 15, 2017 meeting of the Graduate Council was called to order at 2:05 p.m. in MCL 505 by Dr. Karen Dunlap, Chair of the Graduate Council.

ATTENDANCE:

- Members: Husny Amerih, Mary Anderson (sub Nasrin Mirsaleh Kohan), Catherine Bailey, Sneha Bharadwaj, Gretchen Busl, Rosemary Candelario, Pei-Fen Chang, Karen Dunlap, Nerissa Gillum, Claudia Haag, Parker Hevron, Ruth Johnson (ex-officio), Maureen Johnson, Hyuk-Jin Lee, David Nichols, Kimberly Parker, Susan Sheriff, Lene Symes, Kai-Li Tsai, Shih-Chiao Tseng, Sarah Woods
- Guests: Erika Armstrong, Michan Chowritmootoo, Bobby Lothringer, Erma Nieto-Brecht

MINUTES APPROVED:

- The meeting minutes for January 25, 2017 were approved as disseminated.

ANNOUNCEMENTS:

- **Dr. Ruth Johnson:**
 - Total enrollment is up 14, 651. New students' total 1378 and returning 13,273. Out of the student enrollment total thirty eight percent are graduate students, which equals 5, 055. With these statistics graduate students are up one percent compared to last year.
 - All departments are required to have a handbook by fall 2017. Students should be referred to this handbook for departmental graduate school policies.
 - The Graduate Enhancement fund is still available for departments that wish to increase recruitment efforts within their department.
 - The MS in Nursing Health Systems Management (NHSM) has two options for minors; either Health Care Administration (HCA) or the business minor. The BUS 5523-Management and Organization is currently required in the Business minor. The TWU School of Management is deleting BUS 5523. Therefore, it is a need to replace the course in the NHSM minor. Dr. Hansen-Thomas has been in conversations with Dr. Young and faculty in the School of Management regarding this issue. The course BUS 5263-Organizational Behavior, has been identified as an appropriate replacement. This replacement has been approved and voted on by the Nursing faculty.
 - Federation registration is currently taking place. The Federation Symposium will take place on Friday, March 31st. The speaker will be Dr. John Terrizzi, Assistant Professor of Psychology. Judges and participants are still needed so please share this information with your departments.

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- The Graduate School was approved to hire a new Federation Representative. Rick Stracener is now serving as the new Federation Representative.
- The Allsup-Lane Scholarship deadline is February 24, 2017. Please encourage your students to submit their application.
- The Graduate Showcase will take place on March 4, 2017. All departments need to be represented. Ashton Brown, Assistant Director of Admission Processing should be contacted with any questions.
- Dr. Johnson will be reviewing the years in which graduate assistants have served in various roles. The information will be given to departments that have acquired graduate assistants.

SUMMARY REPORTS FROM 2016-2017 STANDING COMMITTEE MEMBERS:

- **Executive Committee** – Dr. Karen Dunlap, Chair
 - Dr. Reto Asmis; candidate for Graduate Dean is visiting the Denton campus on February 22, 2017. Dr. Carolyn Kapinus is the next candidate for Graduate Dean and will be visiting on March 1, 2017. Faculty are encouraged to meet each candidate and view their ideas to enhance graduate education. Dr. Dunlap thanked all persons for their flexibility.
- **Academic Programs Committee** - Dr. Husny Amerih, Chair
 - The Academic Programs Committee has approved the Post Baccalaureate Certificate Program for Bilingual Speech Language Pathology and the Doctorate in Communication Sciences and Disorders.

Dr. Karen Dunlap moved that the Council approve the recommendation for the Post Baccalaureate Certificate Program for Bilingual Speech Language Pathology; and the motion was approved unanimously.

Dr. Karen Dunlap moved that the Council approve the recommendation for the Doctorate in Communication Sciences and Disorders; and the motion was approved unanimously.

- **Research Committee**- Dr. Ann Wheeler, Interim Chair
 - Dr. Sneha Bharadwaj was able to give the Research Committee report due to Dr. Ann Wheeler's absence.
 - The Graduate Council Award for Exceptional, Original Scholarship's deadline is February 20, 2017. Requirements and eligibility information is located on the Graduate School web page.
- **Academic Standards Committee**- Dr. Kimberly Parker, Chair

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- The Academic Standards Committee has approved the Thesis and Dissertation Design Option(s).
- Michan Chowritmootoo, Senior Graduate Services Analyst for Thesis and Dissertations was a guest for the Academic Standards Committee. The thesis and design option will give students an additional submission option besides traditional. Students also be able to use this popular multimedia platform to complete their dissertation or thesis. For this reason guidelines are needed to assist students.

The Graduate Council approved the Thesis and Dissertation Design Option(s) through email notification.

- **Membership Committee** – Dr. Pei-Fen Chang, Chair
 - The committee recommended approval of the following individuals for graduate faculty membership.

FIRST NAME	LAST NAME	COMPONENT	RECOMMENDATION
Paul	Bones	Sociology	Associate
Luis	Espinoza	Health Studies	Associate
Minkowan	Goo	Teacher Education	Full
Lisa	Grubbs	Counseling & Development	Full

Dr. Karen Dunlap moved that the Council approve the recommendations, and the motion was approved unanimously.

ADJOURNMENT:

- The meeting adjourned at 2:30 p.m.