

MINUTES OF THE GRADUATE COUNCIL

DATE OF MEETING: OCTOBER 21, 2015

The October 21, 2015 meeting of the Graduate Council was called to order at 1:20 p.m. in SH 308 by Dr. Karen Dunlap, Chair of the Graduate Council.

ATTENDANCE:

- Members: Tamby Allman, Husny Amerih, Mary Anderson, Nancy Anderson, Catherine Bailey, Sneha Bharadwaj, Pei-Fen Chang, Karen Dunlap, Sara Fanning, Sarah Gamblin (substitute for Rosemary Candelario), Holly Hansen-Thomas, Ruth Johnson (ex-officio), Mark Kessler, Hyuk-Jin Lee, Larry LeFlore (ex-officio), David Nichols, Krishna Parikh, Allison Ray, Linda Rubin, Susan Sheriff, Ann Staton, Kai-Li Tsai, Shih Chiao, Parakat Vijayagopal (substitute for Victorine Imrhan), Anne Young, Vicki Zeigler
- Guests: Erika Armstrong, Erma Nieto-Brecht, Claire Sahlin

MINUTES APPROVED:

- The meeting minutes for September 16, 2015 were approved as disseminated.

ANNOUNCEMENTS:

- **Dr. LeFlore reported the following:**
 - Advocacy is needed in the realm of recruiting graduate students and university wide scholarships. Dr. LeFlore encouraged the Graduate Council to be more vigorous in advocacy for graduate students.
 - There are two upcoming events in which support is needed from faculty and students.
 - ***Cultural Connections Leadership Conference Graduate Student Workshop***: “Breaking the Mold” Saturday, October 24th from 8:00am-1:30pm. This conference brings together students, faculty, and staff from various cultural backgrounds in order to empower them to become advocates for change in this diverse global society.
 - ***The 3MT Competition*** will be held Monday, November 2nd from 6:00pm-9:00pm. There will be a cash prize of \$1000 for first place, \$500 for 2nd, and \$200 for people’s choice. The winner of this event will represent TWU in February at the Southern Conference of Graduate Schools.
 - The deadline for the Innovation Fund is December 14th. Dr. LeFlore has viewed four proposals for professional master’s programs.
 - Dr. LeFlore introduced Dr. Claire Sahlin. Dr. Sahlin reported a name change pertaining to Women’s Studies. The Women’s Studies department and program will be changed to Multicultural Women’s and Gender Studies on December 1,

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2015. This change will reflect Master's, Doctoral, and Certifications. Students will begin to see the new name change on transcripts starting May 2016. This change reflects the future of this program which has become multicultural and focused on gender as an organized principal.
- Dr. LeFlore introduced Dr. Erika Armstrong. Dr. Armstrong would like the Council's approval to allow 19 states and U.S. territories where no teacher of the deaf preparation programs exists to take coursework from Texas Woman's University and Valdosta State University in Georgia. This coursework would lead to teacher certification and a graduate degree from either Texas Woman's University or Valdosta State Dr. Armstrong. A memorandum was given to each Graduate Council member for review. This proposal will be submitted to the Academic Programs Committee for review and recommendation.
 - **Dr. Johnson reported the following:**
 - An Ad-Hoc Committee should be put in place in order to resolve issues concerning deadline dates for submission of thesis and dissertations. In addition to changing defense dates.
 - The Graduate Reader/Editor serves as the Quality Assurance inspector for thesis and dissertation writing for the university. The new Graduate Reader/Editor has started reading dissertations for the fall semester. She has reviewed 3 dissertations which have gone well. During fall 2015 doctoral students will not be held accountable for corrections that need to be made that have been signed off by their committee and chair. Starting spring 2016 a student's diploma and transcript will be held until final corrections have been made.
 - Dr. Johnson believes there should be a policy change pertaining to graduate assistantships. Dr. Johnson has found doctoral students that have had seventeen and twenty-two semesters of dissertation. The Graduate Assistant policy states specific semester credit hours. Something should also be stated for graduate students that are enrolled for professional papers, thesis, and dissertation. Dr. Johnson stressed the need for faculty to inform doctoral students how these excessive hours are counted negatively. Several years ago, the Texas State Legislature set a limit on the number of credit hours that the state would fund for a doctoral student. That limit is set at 99 or 130 hours dependent upon the students program. On August 23, 1993, the TWU Board of Regents established the policy that all doctoral Students exceeding the legislated limit must pay tuition at the out-of-state rate for any additional doctoral work.
 - The Office of Admission Processing will be hiring an Associate Director of Admissions in the near future. Three candidates have been interviewed and one will be chosen for the position.

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- The new Graduate School website has been completed. The Graduate Council was encouraged to view it.

SUMMARY REPORTS FROM 2015-2016 STANDING COMMITTEE MEMBERS:

Executive Committee – Dr. Karen Dunlap, Chair

- Dr. Dunlap introduced all the Standing Committee Chairs. Dr. Sara Fanning is the Academic Programs Chair; Dr. Kimberly Parker represents the Academic Standards Committee as Chair. Dr. DiAnna Hynds is the Research Committee Chair, and Dr. Anne Young is the Membership Committee Chair.

Academic Programs Committee - Dr. Sara Fanning, Chair

- Dr. Fanning did not have a report for the Graduate Council at this time.

Membership Committee – Dr. Anne Young, Chair

- Dr. Anne Young thanked the committee members for their considerable efforts in reviewing 24 applications. Dr. Young stressed the importance of faculty reviewing applications for required information which includes only 7 years of scholarly works. There have been a variety of applications with missing information which should be reviewed before applications are submitted.
- The committee recommended approval of the following individuals for graduate faculty membership.

FIRST NAME	LAST NAME	COMPONENT	RECOMMENDATION
Joyce	Armstrong	Family Studies	Full
Edward	Asbury	Psychology & Philosophy	Associate
Vicki	Baker	Music	Full
Paula	Clutter	Nursing	Associate
Cynthia	Evetts	Occupational Therapy	Full
Minkowan	Goo	Teacher Education	Associate
Gerald	Goodman	Health Care Administration	Full
Ellina	Grigorieva	Mathematics	Full
Jake	Hammons	Mathematics	Associate
Ryan	Holliman	Family Sciences	Full
Cathy	Hueske	Nursing	Associate
Anna Louise	Keating	Women's Studies	Full
Anne	Koci	Nursing	Full
Young-Hoo	Kwan	Kinesiology	Full
Linda	Ladd	Family Sciences	Full
Katherine	Landdeck	History	Full
Mikyoung	Lee	Nursing	Full
Monique	LeMieux	Nutrition & Food Sciences	Associate

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Mindy	Maziarz	Nutrition & Food Sciences	Full
Mindy	Menn	Health Studies	Associate
Michael	Mistic	Nursing	Full
Sandra	Murdock	Health Care Administration	Full
Marsha	Neville-Smith	Occupational Therapy	Full
Gwendolyn	Weatherford	Kinesiology	Associate

Dr. Karen Dunlap moved that the Council approve the recommendations, and the motion was approved unanimously.

REPORTS:

- Dr. Donna Scott-Tilley was not present for this meeting. Dr. Dunlap made the following announcements:
 - The Office of Research and Sponsored Programs has added new staff members. Sandy Nguyen Owens is the new Project Coordinator for IRB and IACUC. Rocio Gutierrez is the new Senior Grants Analyst.
 - There is a new tool called GrantScoop , which is web-based. This tool can be used as a resource for scientists who are seeking grant money. Signing up for GrantScoop can be done at www.grantscoop.com. For more information please contact the Office of Research and Sponsored Programs.
 - The Gilead Sciences Foundation has awarded grants to Drs. Kimberly Parker and Kristin Wiginton, entitled BePrEpared.
 - There will be a presentation on NSF Funding Opportunities by Dr. Andreea Trache on Thursday, November 19th from 4:00-5:00 on the TWU Denton Campus MCL 505, IHSH 10111, and IHSD 8720. All are welcome to attend.
 - There will be an open house for the New Center for Research Design & Analysis. The center will be replicated in Dallas and Houston in the near future. It is designed to assist faculty and students with their research. Faculty was asked to visit the center and thank Drs. Neely and Paulson for their efforts in developing this center. A handout was distributed to all Graduate Council members pertaining to this information.

ADJOURNMENT:

- The meeting adjourned at 2:14 p.m.