

MINUTES OF THE GRADUATE COUNCIL

DATE OF MEETING: October 19, 2016

The October 19, 2016 meeting of the Graduate Council was called to order at 1:16 p.m. in SH 308 by Dr. Karen Dunlap, Chair of the Graduate Council.

ATTENDANCE:

- Members: Husny Amerih, Mary Anderson, Catherine Bailey, Sneha Bharadwaj, Gretchen Busl, Rosemary Candelario, Pei-Fen Chang, Karen Dunlap, Nerissa Gillum, Dolores Gonzalez, Claudia Haag, Holly Hansen-Thomas (ex-officio), DiAnna Hynds, Victorine Imrhan, Ruth Johnson (ex-officio), Maureen Johnson, Mark Kessler, Hyuk-Jin Lee, David Nichols, Jonathan Olsen (sub Parker Hevron), Susan Sheriff, Lene Symes, Abigail Tilton, Kai-Li Tsai, Shih-Chiao Tseng, Ann Wheeler, Vicki Zeigler
- Guests: Erika Armstrong, Bobby Lothringer, Morgan O'Donnell, Gerald Goodman, Mahasin Saleh, Cindy Gill-Sams, Mark Sandel, Donna Scott-Tilley, Ceila Williamson,

MINUTES APPROVED:

- The meeting minutes for September 21, 2016 were approved as disseminated.

ANNOUNCEMENTS:

- Dr. Hansen-Thomas reported the following:
 - Dr. Hansen-Thomas had Dr. Cynthia Gill-Sams speak and take questions concerning the proposal for a doctoral degree in Communication Sciences & Disorders (COMS). Dr. Gerald Goodman also spoke concerning the Executive Healthcare Administration fast track. Mr. Mark Sandel spoke in conjunction with guests from University of North Texas concerning the Masters in Social Work (MSW) program.
 - At this time enrollment is up with a total of 15,665 students. There are 5248 total graduates. TWU is currently down 2.3% for graduates, up 1 1/2% returning graduates, down 8% in applications, up 85% for certificates, up 40% for doctoral students, down 32% in international students, and down 30% male students.
 - The Texas Higher Education Coordinating Board approves all doctoral and masters programs for the graduate school. Any new doctoral programs have to be strong, supported, and have purpose for the university. Dr. Raymund Paredes, Commissioner, of the Texas Higher Education Coordinating Board reads all doctoral proposals and stressed the need for competent doctoral degrees such as developmental math. The Rand Report has predicted a 41%

MINUTES OF THE GRADUATE COUNCIL

DATE OF MEETING: October 19, 2016

- increase in Graduate Students with the need for degrees in Healthcare, Business, and Education.
- Currently student scholarships vary in each department. Dr. Hansen-Thomas is looking at ways to even scholarship distribution.
- The Graduate and Professional Fair was a success. Many students shared wonderful reviews such as the variety of schools, parking, and the Hubbard Hall venue.
- Departments are encouraged to apply for the Graduate Recruitment Enhancement Fund. The fund will provide matching funds for department-based graduate recruiting activities. More information concerning this fund is located on the Graduate School web page.
- ***Cultural Connections Leadership Conference***: “Looking beyond the Surface: A new perspective on leadership and diversity” Saturday, November 5th from 8:30am-2:00pm. This conference brings together students, faculty, and staff from various cultural backgrounds in order to empower them to become advocates for change in this diverse global society. Faculty was encouraged to attend along with their students.
- The ***3 Minute Thesis*** competition will take place on November 14th at 2:30pm. There will be a cash prize of \$1000 for first place, \$500 for 2nd, and \$200 for people’s choice. The Graduate Student Council plans to have clinics which will help students prepare for this event. The Council was asked to encourage faculty members to attend this event.
- Dr. Hansen-Thomas thanked all the departments for preparing and submitting their 18 doctoral characteristics. There is still participation needed with the multiple program reviews taking place in the spring.
- Dr. Ruth Johnson reported the following:
 - Dr. Johnson has started G-Media and Colleague training in Denton and Dallas. She has received great feedback from faculty and plans to visit Dallas in the near future. Training for G-Media and Colleague will also be offered in the spring.
 - Dr. Johnson stressed the need for students to contact their advisors with probation and advising questions. The Graduate School cannot advise students.
 - Dr. Susan Harper, Graduate Reader/Editor is all caught up with dissertations. Dr. Harper will be reviewing theses and dissertations at this time. Michan Chowritmootoo, Senior Graduate Services Analyst is available at any time for formatting review.
 - Dr. Johnson will be speaking at a Graduate Forum on October 25th at 5pm. Two Graduate Student Senators felt it would be helpful for undergraduates to receive hands on information about Graduate School.

MINUTES OF THE GRADUATE COUNCIL

DATE OF MEETING: October 19, 2016

- Guest: Dr. Cynthia Gill-Sams, Professor, Communication Sciences & Disorders reported the following:
 - There is a massive need based on the Bureau of Labor Statistics for a doctoral degree in COMS. Based on data there will be a 21% increase in the field within the next 10 years. This places TWU in a unique position since the masters in COMS has been in good standing for the past 20 years. A Ph.D. in COMS can be accomplished without added cost since the program will be considered distance. Although, this is a distance program it will be live interaction. If approved by the Graduate Council and Board of Regents a full set of Ph.D. candidates will be able to start the program in January 2017. Drs. Jennifer Martin and Robert Neely are both in support of the COMS proposal. The Council received a handout with more information pertaining to this proposal. At this time the Academic Programs Committee still has to review the document since Drs. Armstrong and Gill-Sams are still working on proposal revisions. Once the proposal is revised it will be brought to the Graduate Council for a vote.

- Guest: Mr. Mark Sandel, Program Director, Social Work reported the following:
 - Mr. Sandel introduced Dr. Mahasin Saleh, which is the consultant that put together the curriculum for the MSW. Dr. Ceila Williamson was also introduced to the Graduate Council. Dr. Williamson played an intricate part in the development of the MSW. The proposed MSW program has been in the planning phase for almost two years. There is no MSW in the state of Texas, which is a wonderful opportunity for TWU to capitalize on. This program will be a joint venture with the University of North Texas (UNT) with one program and one curriculum. Faculty will be shared equally; three faculty from TWU and three from UNT. There will also be equal shared revenue and on campus facilities. The timeline for this proposal is strict with the hope of a 2017 fall start. With the start of this joint program it should expand opportunities for joint programs in the future. The Council was given a handout with more information pertaining to this proposal.

- Guest: Dr. Gerald Goodman, Program Director, Healthcare Administration reported the following:
 - The Executive Track Healthcare Administration program's focus is on working management professionals. Persons interested can also enter through a certificate program, GRE or GMAT scores. However, mid-level managers and higher will also be considered. This program came into place during fall 2014 with the help of Dr. Sandra Murdock. The addition of an Executive Track was also mentioned during a site visit in April 2015. Drs. Larry LeFlore, Gay James and Mr. Ron Hovis have been in support of the Executive Track in Healthcare Administration. The Graduate Council was given a

MINUTES OF THE GRADUATE COUNCIL

DATE OF MEETING: October 19, 2016

handout pertaining to the Executive Track Healthcare Administration program.

SUMMARY REPORTS FROM 2015-2016 STANDING COMMITTEE MEMBERS:

Executive Committee - Dr. Karen Dunlap, Chair

- Dr. Dunlap welcomed all members to Graduate Council.

Academic Programs Committee - Dr. Husny Amerih, Chair

- The Academic Programs Committee reviewed and approved the proposals for Food Sciences and MSW.

Dr. Karen Dunlap moved that the Council approve the Food Sciences name change proposal, and the motion was approved unanimously.

Dr. Karen Dunlap moved that the Council approve the MSW proposal, and the motion was approved unanimously.

Ad-Hoc Committee – Dr. DiAnna Hynds, Chair

- The main purpose of the Ad-Hoc Committee is Graduate Faculty Workload. At this time Dr. Hynds did not have the survey data needed to make a recommendation. The results will be discussed at the next Graduate Council meeting.

Membership Committee – Dr. Pei-Fen Chang, Chair

- The Membership Committee reviewed 16 Graduate Faculty applications.

FIRST NAME	LAST NAME	COMPONENT	RECOMMENDATION
Frances	Baxter	Occupational Therapy	Full
Jacob	Blosser	History and Government	Full
Patricia	Bowyer	Occupational Therapy	Full
Wayne	Brewer	Physical Therapy	Full
Heather	Conrad-Webb	Biology	Full

MINUTES OF THE GRADUATE COUNCIL

DATE OF MEETING: October 19, 2016

Linda	Csiza	Physical Therapy	Full
Sara	Fanning	History	Full
Tuong Vi	Ho	Nursing	Associate
Amanda	Hurlbut	Teacher Education	Associate
Elizabeth	Kaye	Reading	Full
Becky	Keele	Nursing	Full
Susan	Mellott	Nursing	Full
Diane	Montgomery	Nursing	Full
Bitia	Payesteh	COMS	Associate
Claudia	Porras	Psychology	Full
Sarah	Wainscott	COMS	Full

REPORTS:

- Dr. Donna Scott-Tilley made the following announcements:
 - Dr. Monica Mendez-Grant, Ms. Stephanie Krauth, Ms. Becky Rodriguez (Student Life) and Dr. Joshua Adams (Undergraduate Studies and Academic Partnerships) have been awarded continuation funding in the amount of \$143,885.00 from the Texas Higher Education Coordinating Board for their project titled: TWU GO Center Program.
 - Applications to the fall competition of the Research Enhancement Program are due Tuesday, October 4, 2016 by 5:00 pm. The primary purpose of the Research Enhancement Program is to provide seed money (up to \$10,000) so that faculty members will be able to compete more successfully for larger research grants from external sources for continuation of their research.

MINUTES OF THE GRADUATE COUNCIL

DATE OF MEETING: October 19, 2016

- Applications for the 2016-2017 Teaching and Research Grant for Equipment and Technology (TARGET) are due Friday, October 14, 2016. The purpose of the Teaching and Research Grant for Equipment and Technology (TARGET) is to provide a mechanism for researchers at TWU to obtain research equipment, ideally for shared use, or for faculty at TWU to obtain equipment to enhance the scholarship of teaching and learning in the classroom or lab in face-to-face, online, or hybrid teaching environments.
- Application materials are available for the Creative Arts and Humanities Grants Program Fall 2016 competition and are due via SharePoint by 5:00 pm Friday, October 21, 2016. The Creative Arts and Humanities Grants Program supports TWU faculty projects in areas which ordinarily have very limited opportunity to receive external grant funding, yet have the potential to enhance scholarship and enhance TWU's profile nationally and internationally.
- Lunch and Learn Workshop -Tracy Lindsay and Donna Scott Tilley will discuss NIH Funding Mechanisms: Which One is Right for Me? Thursday, October 20 from noon to 1:00 pm in ACT 602, IHSD 8720 and IHSB 5303. Bring your lunch – drinks and dessert will be provided.
- A handout concerning this information was given to all Graduate Council members.

ADJOURNMENT:

- The meeting adjourned at 2:12 p.m.