



#### Fees

**Free for TWU Students**

- Please read our cancellation/refund policy carefully before registering.
- Fees cover any required equipment

#### Dates & Times

**Registration Opens:** January 8<sup>th</sup>, 2018

**Clinic Location:** Outside Outdoor Adventure Center

**Clinic Date:** Wednesday, April 22<sup>nd</sup> from 5pm-6pm

**Clinic Deadline:** Tuesday, April 21<sup>st</sup>

#### What to Expect

If you would like to learn how to garden and be a part of creating a community garden, and even take home some seedlings to begin your own garden at home, this clinic will provide you with the skills and knowledge to also start gardening on your own!

#### Required Prior to Trip

- Sign up at the front desk
- Release form MUST be signed on day of clinic before we begin

#### What You Need to Bring

- Water Bottle
- Closed toe shoes are recommended
- Special medications- inhalers, Epipen, etc.

#### Outdoor Adventure Will Provide

- Instruction
- Any equipment necessary

#### Important Phone Numbers

**Student Recreation Center** (940) 898-2900  
**Michelle Pagano** (940) 898-2940  
<https://www.twu.edu/fitandrec/outdoor-adventure/>

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1. Registration is on a first come, first serve basis.
2. Payment of the total trip fee is required at the time of registration. In the event that the trip is over \$400, participants may be able to choose a payment plan option.
3. Reservations for day trips can only be made in person at the Outdoor Adventure Center during open hours. (Hours: M-F, 3pm-8pm).
4. TWU Fitness and Recreation reserves the right to cancel any trip because of weather, low enrollment, or other unforeseen circumstances. Participants will receive a full refund if the University cancels the trip. The University shall have no liability for cancellation of a trip.
5. If all spots for a trip are filled, a waitlist will be created for participants who would like to add their name to the list. To be placed on the waitlist, the participant must pay the required fee for the trip they wish to go on. If a spot becomes available prior to the pre-trip meeting, the participant will be notified through email or phone and will have 24 hours to respond or they will forfeit their fee. If the outdoor Adventure staff does not hear from the participant after 24 hours, the spot and the participant's fee will be forfeited.
6. Participants are required to attend all pre-trip meetings even if they are on the waitlist. If at the pre-trip meeting the waitlisted person is chosen to fill a spot, but they do not commit or are not present, the participant will forfeit their fee. If the waitlisted participant is not chosen to fill a spot at the pre-trip meeting they can either stay on the waitlist or receive a full refund for their fee.
7. After the pre-trip meeting, if a spot opens up, the waitlisted participant can choose to go on the trip or be taken off the waitlist and receive a refund for their fee.
8. Credits/refunds will not be given for day trips for participants who do not attend the pre-trip meeting fail to show up for the trip or miss the departure time.

#### Trip Program

1. Trips are open to current TWU students only.
2. Consumption or possession of drugs and/or alcohol is prohibited on any Outdoor Adventure program. This means for immediate dismissal at the participant's cost.
3. Participants must attend any and all scheduled pre-trip meetings. Additional meeting times will not be offered.
4. Participant must fill out and sign all medical, waivers, and release forms.
5. It is strongly recommended that participants have health insurance prior to participating in Outdoor Adventure trips and is required for extended overnight trips.
6. There may be additional waiver and releases that the participant may need to submit to participate for contracted venues.
7. The trip fees vary in what they cover from program to program; they may cover all or a portion of: food, transportation, fuel, lodging, leaders, contracted outfitters, and group gear. This information may be obtained from the disclosure sheet.
8. Participant is responsible for any personal camping gear items, participant's own clothing and footwear, as well as items not covered in participant's specific programs cost as identified at the pre-trip meeting.
9. Most trips will have group housing in tents, shelters, hotels, condos, or houses. There will be no accommodations made for exclusive relationships.
10. Trips will start and end at a specific time and location.
11. Individual actions: Violations of State, Federal, or International laws and/or University are subject to disciplinary action and may result in removal from the trip at the participant's expense.
12. Equipment care: Participants will be required to replace any damaged or lost equipment checked out to them by Fitness and Recreation.