



Federation of North Texas Area Universities

Graduate Student Research Symposium Poster Guidelines

- Only one poster per presenter can be accommodated.
- Master's and doctoral students from any of the Federation campuses (Texas A&M University-Commerce, Texas Woman's University, or University of North Texas) are eligible to participate in the symposium.
- Posters measuring 4 feet x 3 feet are preferred, but a limited number of larger posters can be accommodated. Posters must not exceed 6 feet x 5 feet. They must be mounted with pushpins; staples and tape cannot be used.
- Lightweight materials should be used.
- Place Title, Author(s), Department, University, and Mentor's Name at the top center of the posters. If there is more than one author, identify the presenter(s) with an asterisk.
- The title should be in letters at least ½" high. Materials will have to be read by attendees from a distance of 3 feet or more, so lettering on illustrations should be large and legible.
- Material should be displayed in logical sequence (introduction, development, and conclusion).
- Simplicity, ease of reading, etc., are more important than artistic flair.
- Presenters are responsible for mounting their own posters prior to the opening of the session and for removing them after the luncheon.
- Presenters may distribute summaries of their research. No duplication facilities will be available. Presenters may also wish to provide sign-up sheets for attendees who may want additional information, reprints, etc.
- Presenters must remain by their posters during the judging period and be ready to discuss their research and respond to questions.
- Each student should be prepared to give a brief oral presentation of his or her research. This discussion should be clear and concise, and should include the major points presented on the poster. It must not exceed 5 minutes; judges will be instructed to observe this time limit. Your presentation should be understandable to both expert and non-expert audiences.