



**Department of Family Sciences
Meeting Notification**

Date: _____

To: Committee Members

From: _____ (Student Name)

Re: Meeting to consider

Meeting Date: _____

Meeting Time: _____

Meeting Location: _____

Major Purpose: _____

Usual Length of Meetings:

Degree Plan	30 minutes
Oral Comprehensive Exam	2 hours
Professional Paper	1 hour
Portfolio	1 hour
Thesis	1 hour
Dissertation Proposal	2 hours
Dissertation Defense	2 hours

Notes to Students:

1. Arrange preferred meeting time in advance with all committee members.
2. Submit this notification form with your relevant document.

In accordance with Leg. House Bill 1922, individuals are entitled to: request to be informed about the information collected about them, receive and review their information, and correct any incorrect information.

Revised March 2018

Department of Family Sciences

P.O. Box 425769 | Denton, TX 76204 | 940 898 2685 | twu.edu/family-sciences