



Undergraduate Council Meeting Minutes

March 27, 2024

2:30 PM-4:00 PM

1. Welcome/Introduction – Dr. Elisa Na
 - a. Review and Approve minutes of the last Undergraduate Council Meeting
 - i. Motion to approve minutes by Niki Fogg
 - ii. Second to approve minutes by Ana Louise Keating
 - iii. Approved by committee
2. Updates from Undergraduate Council Committees and Chairs
 - a. Course Proposal Committee - Dr. Ana Louise Keating: We will have two courses from nursing for global competencies that we just received and are reviewing now.
 - b. Program Review Committee - Dr. Jerry Burkett
 - i. Recommend for Approval
 1. Accelerated BBA in Human Resources/MBA (Human Resources Management) – This accelerated program allows undergraduate students to take 12 hours of MBA courses during their junior and/or senior year. Both the undergraduate and graduate courses are in rotation, so there is no new faculty, and the learning outcomes and assessment are great and have been approved.
Approved by committee
 2. Accelerated BBA in Marketing/MBA (Marketing) – This accelerated program is like the Human Resources program we just approved. This program allows undergraduate students to start taking 12 hours of MBA courses during their junior and/or senior year. Both the undergraduate and graduate courses are in current rotation, so there are no new faculty, and the learning outcomes and assessment are great and have been approved.
Approved by committee
 3. BS in Early Childhood Education (Bilingual Education) – The committee has no concerns with this program, as it from my college. There is a huge demand for this degree. This degree has clear objectives and full support of the universities missions. There would be no additional faculty needed as the courses are already in rotation as the courses for the Special Education degree were replaced with course from the ESL and bilingual education.
Questions: Dr. Na: How large do you expect this major to be? Dr. Quong: We are expecting to start with 30 but quickly expand, there is a lot of interest in this degree. Many school districts are looking to partner with us and are looking for this degree for their district. Dr. Biggerstaff: Will this degree require new courses? Dr. Quong and Dr. Snider: This is a new track (third track in BS in ECE); just like we



have the ESL and SPED, we just replaced those courses with existing bilingual courses.

Approved by committee

4. Healthcare Administration Minor – The Healthcare administration minor complies with the mission statement. It will have broad employment opportunities for the folks in the healthcare industry. The only question the committee had was whether the first four courses required were for the students who were the target for this particular minor. Dr. Raman: Yes, that is correct.

Approved by committee

5. Discussion on the four Accelerated Political Science programs and recommendation of approval is being moved to the next Undergraduate Council meeting in April.
 - c. Assessment Committee - Dr. Jennifer Flanagan – There is no update as the subcommittee will be meeting in mid-April. We had our presentation about [“Reducing the Gaps”](#) with core assessment data on March 22nd. This talk will be a part of a series going forward.
 - d. Academic Policy Advisory Committee - Dr. Matt Brown
 - i. Handbook – No updates at this time
3. TWU Curriculum & Strategic Initiatives Updates- Dr. Jorge Figueroa, Scott Martin, and Terrell Shaw
 - a. Scott Martin: Curriculum/catalog edits are due this Friday, March 29th. We had a bunch of last-minute proposals submitted for the curriculum committee, so be on the lookout for notifications as we ensure that the proposals that need to go to your committees are being processed and sent to the appropriate committee members.
 - b. Terrell Shaw: I have updated the evaluation request form, which has been sent to the advising community. We have received a great response. We are currently working with different departments and components to complete new pathways and update them so we can share them with our partners and the advising community. The most current ones are Temple College, Wharton County Junior College, and Tarrant County College.
 - c. Dr. Jorge Figueroa: Council positions: Chair and Vice Chair
 - i. Remember everyone, Michele has been sending the Chair and Vice Chair nominations for 2024-2025 Undergraduate Council Executive roles. Michele will be sending two more emails on Monday, April 1st and April 8th. Please submit your nominations for the Chair and Vice Chair as submissions will close on Friday, April 12th.
 - ii. Also, on the extracurricular side of undergraduate education our TWU basketball team has won their game in the final eight and is on their way to the final four tonight. This is a great opportunity to get engaged and be a part of TWU history.



CURRICULUM &
STRATEGIC INITIATIVES
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4. Other Business- Dr. Elisa Na
 - a. Updates on Initiatives “Creating a Well-Rounded Syllabus” Workshop
 - i. April 23rd, 5:30-6:30 pm; Will Benner, Aimee Myers and Ashley Bender in conjunction with Literacy and Learning faculty.
 1. Peggy Landrum: will this link be sent to the entire faculty?
 2. Dr. Na: I don't know, I will have to ask Dr. Benner.
5. Meeting adjourned at 3:11 pm
 - a. Motion to adjourn: Peggy Landrum
 - b. Second to adjourn: Kyle Biggerstaff

NEXT MEETING: Wednesday, April 24, 2024