Minutes for Council for Educator Preparation, August 17, 2018

1. Laura Trujillo-Jenks called the meeting to order
2. Subcommittee Reports
	1. Field Experience and Clinical Practices Committee
		1. Streamlining of initial certification programs
		2. Meeting minutes and agendas can be found on the Google Drive
	2. Education Student Affairs Committee
		1. Testing policy for initial certificates
		2. Working on policies for professional certification
		3. Streamlined admission policies – effective 1/1/2019
		4. Continuous review of appeals – a lot are GPA and score related
		5. Music department is concerned about their students taking content area practice test prior to coursework.
		6. Meeting minuets and agendas can be found on the Google Drive
	3. Academic Programs Committee
		1. Alignment across the board with TEA standards
		2. Making sure syllabi are compliant
		3. Meeting minutes and agendas can be found in the Google Drive
		4. TEA requires admissions deadlines, so we to set dates
		5. Karen Dunlap made a motion to have May 1 and December 1 be the admissions deadline. Motion was seconded. Motion passed unanimously.
3. Notes from the Dean
	1. Each member should go back to their programs, departments, and colleges and apprise all faculty of CEP minutes so that everyone is on the same page.
4. Notes from Associate Dean
	1. Authorized by TEA to provide professional development training. Want to provide a list of 2018-2019 training activities to school districts. Please contribute to list. 1 CPE per hour.
5. Business
	1. Old Business
		1. Need to develop bylaws for CEP
			1. Look at old bylaws and see how they can be adapted and updated to work for CEP now.
	2. New Business
		1. CEP Training
			1. When you serve on a committee, you need to contribute by checking in, responding to emails, attending meetings, both CEP and sub-committee, when on contract, and a process of sharing information with your programs, departments, and colleges.
			2. An update after each CEP meeting should be emailed to Drs. Ray and Tilton after each meeting.
			3. Annual training will be given to CEP members.
				1. Google Survey

Sarah made a motion to approve the Google survey with minor editorial changes. The motion was seconded. The motion passed unanimously.

* + 1. Future meetings for CEP from 11:30-1:00
			1. Sept. 7, 2018
			2. October 5, 2018
			3. November 2, 2018
			4. December 7, 2018
			5. February 1, 2019
			6. March 1, 2019
			7. April 5, 2019
			8. May 3, 2019
		2. Admissions fee for 2018-2019 will stay $55
		3. Communication from CEP to all EPP stakeholders
			1. Know what CEP is doing
			2. Invite to CEP meetings
			3. Have at least one meeting a year (maybe May) that is 5-6:30, so they can come.
			4. Be ambassadors to what we do
		4. TK20 update
			1. In process of being implemented and will begin with field experiences at undergrad level starting in Fall 19.
			2. After state accreditation, build to national accreditation
			3. The Provost is paying for it this year ($5,000)
			4. Differential tuition will pay for it in the following years
			5. Students will have to pay a fee to use it, but if they get it via bookstore, financial aid will help them pay for it.
			6. Tracks students
			7. Streamline processes for us
			8. Can see where students end up working
			9. Trend analyses
			10. Test scores
		5. TEA Desk Audit Update
			1. Status report due September 15; full audit is due October 1
			2. We have been checking all student files
			3. Will submit all files electronically for audit
			4. Can pull any completed student from any of the 38 areas
			5. TEA will determine if site audit is necessary after desk audit is completed
			6. Gina Anderson submitted the last 60 day update for TEA accreditation warning. According to our data, we will be off the list.
1. Adjournment
	1. Karen Dunlap made a motion to adjourn. Motion was seconded. Meeting adjourned.