**Council for Educator Preparation**

Meeting Agenda/Minutes

October 11, 2019

11:00-1:00PM

SH 202A

1. Call to order and attendance: Joyce Armstron, Cathy Banks, Connie Briggs, Evelyn Dickson, Suzanna Dillon Karen Dunlap, Becky Fredrickson, Holly Hansen-Thomas, Sarah McMahan, Jennifer Moore, Ilana Morgan, Amiee Myers, Diane Myers, Edward Steffek, Laura Trujillo-Jenks, Jerry Whitworth, Laken Pak, Gina Anderson, Brandon Bush
	1. Cathy calling meeting to order at 11:05am
2. Approval of Minutes--[September 7, 2019 Minutes](https://docs.google.com/document/d/1eGQBgdX_jzqOYZHRwcSVQpjGsgIw9GsFITXKVXXTIlM/edit?usp=sharing)
	1. Approved unanimously
3. Approval of Agenda
	1. Approved unanimously
4. Officer Reports
	1. Field Experiences and Clinical Practices Committee--Sarah
		1. District personnel, OCP staff, and Brandon/OEPS could not collectively identify a better/different way to streamline placement processes. All processes will remain the same for now. (**point of information**)
			1. Both processes (EFE/CST) were reviewed.
		2. Update on EPP stakeholders participating in MOU signatures
			1. Please get in touch with Gina if you have input or would like to assist: need willing folks to travel and meet with HR representatives face-to-face and get the MOUs signed. Gina may be reaching out to individuals and willing to help participants understand what their role would look like/how MOU is structured (including video addendum).
			2. There are 22 to be done right now. There are some exceptions for CST in the Spring (so they’ll need MOUs signed, as well).
		3. Recommendation from FEC: Students in EDUC 3003/EDUC 4000s will be placed for EFEs in a limited number of districts and students will be placed in the **same** district (possibly school) for the two consecutive semesters to (a) ensure continuity of experience and (b) provide students with additional teaching time. Then, students could student teach in their district of choice.
			1. Discussion:
				1. Would it be “district of choice” or one of the 20 pre-approved?
				2. Same school may be an issue due to TEA mandate to have diversity of field experiences
		4. Community in Schools
			1. Students placed through CIS for EDUC 2003. CIS may have a more rigorous CBC than the school districts.
	2. Education Student Affairs Committee--Diane
		1. No Report
	3. Academic Programs Committee--Becky
		1. No Report
	4. Dean’s Report
		1. No Report
	5. Associate Dean/Certification Officer’s Report
		1. TAC 228.40(e) EPP Evaluation Plan

Mindset of continuous improvement/mock audits.

EPPs are required to have an at-a-glance evaluation plan.

* + - * 1. Five-year evaluation plans, other checkpoints.
				2. Need to demonstrate that we’re in a continuous improvement mindset and what we’re doing.
				3. Recommendations:
				4. During next Exec CEP meeting, will create chart for EPP Eval Plan

This will be shared with the full CEP at the next meeting.

TEA requirement: at-a-glance document showing how our program is evaluated on a yearly basis.

May need to be done another way; dependent on attendance at next Executive CEP meeting

* + 1. TK20 - Use only for required accountability and accreditation reporting

or more widespread for all EPP course data (eg., all courses with field

experience)?

1. Need to be using Tk20 across all programs.
2. Most field experiences are being logged in Tk20.
3. Be prepared to move applications, assessments, field experience reporting to Tk20 across all programs.

iii. TEA GYO Pathway 3, Cycle 3 grant

1. We will apply again; residency will be scaffolded with 90 hours (6-7/week) semester 1 and 14 weeks (8 hours/day) semester 2. App due Nov. 15.

v. SBEC meeting update

1. New PACT (content without pedagogy) implementation date is 1/27/20.
2. Board **considering** extending test attempts from 2 to 3-4 for accountability measure in FA 2020.
3. Pass Rates for Accountability: 85% for PPR; 75% for non-PPR
4. TWU officially accredited for 2017-2018; accountability results for 2018-2019 will be ready to share next CEP meeting.
	1. Officially accredited for 2018-2019
	2. Data from 2018-2019 should be available soon (will determine next accreditation status).
5. Looking at ways to recognize high-performing EPPs that 1) perform above and beyond ASEP perf. standards; 2) actively recruit candidates for shortage areas, of color, and for rural schools; 3) retention and growth in the field; and 4) innovative prep programs.
	1. Think about ways we may be able to be recognized, innovative ideas (e.g., 4 + 1?).

vi. Parallel Perform. Assessment Pilot Update

1. CSOTTE meeting on Oct. 28 to finalize; will be item on agenda for Dec. SBEC meeting.
	* 1. Gina will have more to share at the next meeting.
	1. Director’s Reports
		1. OEPS (Brandon): no report.
		2. OCP (Gina): no report.
	2. Chair/Vice-Chair Report
		1. [Sub-committee list](https://docs.google.com/document/d/1mQDEOApB3B7N7vqlqLFrQODzbG6k8nt40NPWXt7IX_g/edit?usp=sharing)
			1. Chairs of committees should review lists of people on their committees and determine if the lists are accurate.
		2. [Term limits list](https://docs.google.com/spreadsheets/d/1jdN1PVTl56QYeB_He9YftxOHFEnXXfOl1F6pDk9FzO4/edit?usp=sharing)
			1. Review list, confirm that (a) you are on there and (b) accuracy of when you’re rolling off.
			2. Discussion: issues with everyone rolling off all at once, may want to consider more staggering of terms.
			3. LTJ: will add to bylaws and be discussed at previous meeting.
				1. Proposed change: one-third of all positions will be eligible for replacement every year.
				2. LTJ will remind everyone of the review and the bylaw review.
		3. [18-19 Completer List by Certification Route and Program](https://docs.google.com/spreadsheets/d/1mjG1deGlABxqAnpXl2xkHG7JwwY1FyQZ99xzTIBRxbQ/edit?usp=sharing)
			1. Completer = someone who has completed the program (i.e., finished all coursework. In some professional certification programs, students may not complete testing but are still program completers).
			2. These data should be used to determine representation on CEP.
2. Business
	1. New Business
		1. [CEP By-laws](https://docs.google.com/document/d/1O-fflL3B0MZFh_M2097lq2wPgq02Fj2gImTsCZ7HaZQ/edit?usp=sharing)
			1. Will vote on the updates in November.
				1. All members to review; will be voting on change
			2. Student Member--Laken Pak (BSIS), Victoria Walker,, Ed Steffek (Teacher Ed.), Evelyn Dickson
				1. Currently serving: Victoria, Ed, need at least one more secondary; Becky to check with Evelyn and other student.
				2. ~~From Diane: can Tricia Flint officially replace Ed (who is graduating in December)? She has served as a proxy before.~~ (Added in error: Ed Steffek serving through Dec 2019)
	2. Old Business
	3. Information Only
3. Adjournment
	1. Meeting adjourned at 11:40am.