



Hallmark Alumni Award Nomination Packet

The Texas Woman's University Alumni Association bestows the Hallmark Award at the Accolades Awards Luncheon during Homecoming. This packet is required for any person nominated for the Hallmark Award.

Hallmark Alumni Award

The Hallmark Alumni Award is presented to TWU graduates who through their education and personal conduct have made a significant positive impact on their profession or community. They have demonstrated initiative, implemented a bright idea or accepted a major challenge and achieved significant results. As rising young stars exemplifying a “can do” spirit, they have brought honor to themselves and Texas Woman's University through their accomplishments and service to others.

The selection criteria for this award include:

- At least one degree from Texas Woman's University.
- Professional experience.
- Service to their profession and community.
- Leadership roles.
- Support of the University since graduation through involvement with their Department, students and/or the TWU Alumni Association.

Please Note

Persons who are employed by TWU, members of the TWU Alumni Association Board of Directors, members of the TWU Board of Regents, members of the state legislature and others directly related to the regulation of higher education in the State of Texas are not eligible. These individuals are eligible five years after completing their service.



Packet Instructions

This packet is completed for each nominee for the Hallmark Alumni Award. There is a portion for the Nominator and another for the Nominee to complete.

Part 1: Nominator's Checklist

- 1) Complete the Nomination Form, Part 1 of the packet. A signature from the nominator is required.
- 2) Attach a one-page letter outlining your nominee's accomplishments and reasons you believe this nominee is deserving of the award.
- 3) Submit the Nomination Form and letter to the TWU Alumni Association Board for receipt by **October 1, 2017**.

Part 2: Nominee's Checklist

- 1) Complete Nominee's Questionnaire, Part 2 of the Nomination Packet. Your signature is required. Include any information from your resume that you believe best answers each question completely.
- 2) Submit a professional copy of your resume/vitae. Please include citations for publications, presentations, contributions to society and academic benefits.
- 3) Attach your three letters of reference.
- 4) Attach the Reference Contact Sheet, listing your three references and phone numbers for follow up.
- 5) Submit the completed Nomination Packet and all attachments by email, mail or drop off for **receipt by October 1, 2017**.

TWU Alumni Association
ATTN: Awards and Honors Committee
C/o TWU Office of Alumni Relations
PO Box 425725
Denton, Texas 76204-5725
(940) 898-2586



PART 1: Hallmark Alumni Award Nomination Form

Please Print Neatly or Type.

Nominee's Full Name _____

Address _____

City _____ State _____ ZIP Code _____

Contact Phone Number (H) _____ (W) _____ (C) _____

Nominator's Name _____

Relationship to Nominee _____

Contact Phone Number(s): H) _____ (W) _____ (C) _____

Email Address _____

Signature

As the Nominator, my signature confirms that I have read and agree to following:

I will respect the deadlines, the confidentiality of the process and the final decision of the TWU Alumni Association Board.

Nominator's Signature _____ Date _____



PART 2: Hallmark Alumni Award Nominee Form

Please print neatly or type.

Nominee's Full Name _____

Name while at TWU _____

Nickname _____ Graduation Year _____

Please list any degrees awarded through Texas Woman's University or other universities.

Years Attended	Degree Conferred	Major/Field of Study	University Awarding Degree

Signature

As the Nominee, my signature confirms that I have read and agree to following:

I will respect the deadlines, the confidentiality of the process and the final decision of the TWU Alumni Association Board.

Nominee's Signature _____ Date _____

PART 2: Hallmark Alumni Award Nominee Form, Continued

Please print neatly or type.

These are my three references and their contact information:

1. Name _____

Email address _____

Mailing Address _____

Telephone (H) _____ (W) _____ (C) _____

2. Name _____

Email address _____

Mailing Address _____

Telephone (H) _____ (W) _____ (C) _____

3. Name _____

Email address _____

Mailing Address _____

Telephone (H) _____ (W) _____ (C) _____



PART 2: Hallmark Alumni Award Nominee Form, Continued

Nominee's Full Name _____

Feel free to cut and paste items from your resume/vitae to answer these questions.

1. Please describe your professional accomplishment(s) and the significant impact achieved for your profession or the community.

2. Please list your publications, research presentations, online blogs and artistic endeavors. Include leadership roles, honors and awards you received.



PART 2: Hallmark Alumni Award Nominee Form, Continued.

Nominee's Full Name _____

Feel free to cut and paste items from your resume/vitae to answer these questions.

3. Please list your volunteer service to your profession and/or the community.

4. Please list your accomplishments in the areas of scholarship, leadership and service while attending Texas Woman's University; include any awards and recognition you received.



PART 2: Hallmark Alumni Award Nominee Form, Continued.

Nominee's Full Name _____

Feel free to cut and paste items from your resume/vitae to answer these questions.

5. Please describe your ongoing support and advocacy of the Texas Woman's University since graduation. Please include your involvement with the University in the TWU Alumni Association, departmental connections, student mentoring, intern sponsorship, etc.

6. Please share with us anything else you would like to add to your nomination for this award.