



## **Distinguished Alumni Award Nomination Packet**

The Texas Woman's University Alumni Association bestows the Distinguished Alumni Award at the Accolades Awards Luncheon during Homecoming. This packet is required for any person nominated for the Distinguished Alumni Award.

### **Distinguished Alumni Award**

The Distinguished Alumni Award is the most prestigious distinction presented to TWU alumni who have brought honor to themselves and Texas Woman's University through their outstanding accomplishments and notable contributions to society.

The selection criteria for this award include:

- At least one degree from Texas Woman's University.
- Professional experience.
- Publications, research, artistic endeavors.
- Volunteer service to the profession and/or the community.
- Honors and awards.
- Leadership roles.
- Support of the University since graduation through, for example, participation in the TWU Alumni Association, involvement with students and/or service with an academic department.

### **Please Note**

Persons who are employed by TWU, members of the TWU Alumni Association Board of Directors, members of the TWU Board of Regents, members of the state legislature and others directly related to the regulation of higher education in the State of Texas are not eligible. These individuals are eligible five years after completing their service.



## **Packet Instructions**

This packet is completed for each nominee for the Distinguished Alumni Award. There is a portion for the Nominator and another for the Nominee to complete. Self-nominations are welcomed.

### **Part 1: Nominator's Checklist**

- 1) Complete the Nomination Form, Part 1 of the packet. Your signature is required at the bottom of the form.
- 2) Attach a one-page letter outlining your nominee's accomplishments and reasons you believe this nominee is deserving of the award.
- 3) Submit the Nomination Form and letter of the TWU Alumni Association for receipt by October 1, 2017.

### **Part 2: Nominee's Checklist**

- 1) Complete Nominee's Questionnaire, Part 2 of the Nomination Packet. Insert any information from your resume/vitae that you believe best answers each question. Please answer every question completely.
- 2) Submit a professional copy of your resume/vitae. Please include citations for publications, presentations, contributions to society and academic benefits.
- 3) Attach your three letters of reference.
- 4) Attach the Reference Contact Sheet, listing your three references and phone numbers for follow up.
- 5) Submit the completed Nomination Packet and all attachments by email, mail or drop off for receipt by October 1, 2017 to:

TWU Alumni Association  
ATTN: Awards and Honors Committee  
C/o TWU Office of Alumni Relations  
PO Box 425725  
Denton, Texas 76204-5275  
(940) 898-2856



## PART 1: Distinguished Alumni Award Nomination Form

Please Print Neatly or Type.

Nominee's Full Name \_\_\_\_\_

Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Contact Phone Number (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Nominator's Name \_\_\_\_\_

Relationship to Nominee \_\_\_\_\_

Contact Phone Number(s): H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Email Address \_\_\_\_\_

### Signature

As the Nominator, my signature confirms that I have read and agree to following:

I will respect the deadlines, the confidentiality of the process and the final decision of the TWU Alumni Association Board.

Nominator's Signature \_\_\_\_\_ Date \_\_\_\_\_



## PART 2: Distinguished Alumni Award Nominee Form

Please print neatly or type.

Nominee's Full Name \_\_\_\_\_

Name while at TWU \_\_\_\_\_

Nickname \_\_\_\_\_ Graduation Year \_\_\_\_\_

Please list any degrees awarded through Texas Woman's University or other universities.

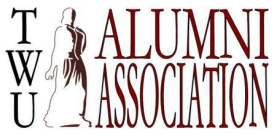
Years Attended	Degree Conferred	Major/Field of Study	University Awarding Degree

### Signature

As the Nominee, my signature confirms that I have read and agree to following:

I will respect the deadlines, the confidentiality of the process and the final decision of the TWU Alumni Association Board.

Nominee's Signature \_\_\_\_\_ Date \_\_\_\_\_



## PART 2: Distinguished Alumni Award Nominee Form, Continued

Please print neatly or type.

These are my three references and their contact information:

1. Name \_\_\_\_\_

Email address \_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

Telephone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

2. Name \_\_\_\_\_

Email address \_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

Telephone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

3. Name \_\_\_\_\_

Email address \_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

Telephone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_



## PART 2: Distinguished Alumni Award Nominee Form, Continued.

Nominee's Full Name \_\_\_\_\_

Please feel free to cut and paste items from your resume/vitae to answer these questions.

1. Please list your accomplishments as a professional, including military service, professional affiliations, and offices held.

2. Please list your publications, research presentations, online blogs and artistic endeavors beyond your job description. Include leadership roles, honors and awards you received.



## PART 2: Distinguished Alumni Award Nominee Form, Continued.

Nominee's Full Name \_\_\_\_\_

Please feel free to cut and paste items from your resume/vitae to answer these questions.

3. Describe the most significant, non-financial contribution (beyond your job description) that you have made to your profession, your community or your favorite charity. Include volunteer service, civic involvement. (Examples: United Way, Rotary International, Chamber of Commerce.)

4. Please list your accomplishments in the areas of scholarship, leadership and service while attending Texas Woman's University; include any awards and recognition you received.



## PART 2: Distinguished Alumni Award Nominee Form, Continued.

Nominee's Full Name \_\_\_\_\_

Please feel free to cut and paste items from your resume/vitae to answer these questions.

5. Please describe your ongoing support of the Texas Woman's University since graduation. Include your involvement with the University through the TWU Alumni Association, mentoring students, intern sponsorship, departmental support, etc.

6. Please tell us anything else you would like to add in support of your nomination for this award.