

2018-2019 Academic Year

Monday April 02, 2018

Candidate and PRC submit three names/rationale of external reviewers to Component Administrators (Not required for clinical track faculty or instructor-level promotion)

Friday April 13, 2018

Component Administrators select one name from each list of external reviewers and notify Candidate & PRC

Friday April 27, 2018

Component Administrators send requests to external evaluators with requested response date of May 31, 2018

June, 2018

Component Administrators resolve any response issues (solicit additional reviewers as needed)

Thursday August 02, 2018

Candidates ensure Component Administrators receive updated CV, recent reprints and scholarship/professional service narratives (Not required for clinical track faculty or instructor-level promotion)

Friday August 03, 2018

Component Administrators (or PRC) send CVs, recent reprints, component and university criteria, candidates' scholarship and professional service narrative and workload report to external reviewers

Friday September 14, 2018

External reviewer reports due to CA/PRC

Friday September 28, 2018

Faculty member submits complete portfolio to component PRC

Friday October 19, 2018

PRC submits recommendations and portfolio to Component Administrator

Friday November 09, 2018

Component Administrator submits recommendations and portfolio to Dean

Friday January 04, 2019

Dean submits recommendations and portfolio to University Promotion and Tenure Committee

Friday February 15, 2019

University Promotion and Tenure Committee submits recommendations and portfolio to Provost/VPAA

Friday March 29, 2019

Provost/VPAA submits recommendations to Chancellor

Friday April 12, 2019

Chancellor completes recommendations

June, 2019

Scheduled Board of Regents meeting, Chancellor submits recommendations to Board of Regents