

2016-2017 Academic Year

Monday April 04, 2016

Candidate and PRC submit three names/rationale of external reviewers to Component Administrators (Not required for clinical track faculty or instructor-level promotion)

Friday April 15, 2016

Component Administrators select one name from each list of external reviewers and notify Candidate & PRC

Friday April 30, 2016

Component Administrators send requests to external evaluators with requested response date of May 31, 2016

June, 2016

Component Administrators resolve any response issues (solicit additional reviewers as needed)

Thursday August 04, 2016

Candidates ensure Component Administrators receive updated CV, recent reprints and scholarship/professional service narratives (Not required for clinical track faculty or instructor-level promotion)

Friday August 05, 2016

Component Administrators (or PRC) send CVs, recent reprints, component and university criteria, candidates' scholarship and professional service narrative and workload report to external reviewers

Friday September 16, 2016

External reviewer reports due to CA/PRC

Friday September 30, 2016

Faculty member submits complete portfolio to component PRC

Friday October 21, 2016

PRC submits recommendations and portfolio to Component Administrator

Friday November 11, 2016

Component Administrator submits recommendations and portfolio to Dean

Friday January 6, 2017

Dean submits recommendations and portfolio to University Promotion and Tenure Committee

Friday February 17, 2017

University Promotion and Tenure Committee submits recommendations and portfolio to Provost/VPAA

Friday March 31, 2017

Provost/VPAA submits recommendations to Chancellor

Friday April 14, 2017

Chancellor completes recommendations

June, 2017

Scheduled Board of Regents meeting, Chancellor submits recommendations to Board of Regents