

2015-2016 Academic Year

Monday April 06, 2015

Candidate and PRC submit three names/rationale of external reviewers to Component Administrators (Not required for clinical track faculty or instructor-level promotion)

Friday April 17, 2015

Component Administrators select one name from each list of external reviewers and notify Candidate & PRC

Friday May 1, 2015

Component Administrators send requests to external evaluators with requested response date of May 30, 2015

June, 2015

Component Administrators resolve any response issues (solicit additional reviewers as needed)

Thursday August 06, 2015

Candidates ensure Component Administrators receive updated CV, recent reprints and scholarship/professional service narratives (Not required for clinical track faculty or instructor-level promotion)

Friday August 07, 2015

Component Administrators (or PRC) send CVs, recent reprints, component and university criteria, candidates' scholarship and professional service narrative and workload report to external reviewers

Friday September 18, 2015

External reviewer reports due to CA/PRC

Friday October 2, 2015

Faculty member submits complete portfolio to component PRC

Friday October 23, 2015

PRC submits recommendations and portfolio to Component Administrator

Friday November 13, 2015

Component Administrator submits recommendations and portfolio to Dean

Friday January 8, 2016

Dean submits recommendations and portfolio to University Promotion and Tenure Committee

Friday February 19, 2016

University Promotion and Tenure Committee submits recommendations and portfolio to Provost/VPAA

Friday April 1, 2016

Provost/VPAA submits recommendations to Chancellor

Friday April 15, 2016

Chancellor completes recommendations

June, 2016

Scheduled Board of Regents meeting, Chancellor submits recommendations to Board of Regents