

2017-2018 Academic Year

Monday April 03, 2017

Candidate and PRC submit three names/rationale of external reviewers to Component Administrators (Not required for clinical track faculty or instructor-level promotion)

Friday April 14, 2017

Component Administrators select one name from each list of external reviewers and notify Candidate & PRC

Friday April 28, 2017

Component Administrators send requests to external evaluators with requested response date of May 31, 2017

June, 2017

Component Administrators resolve any response issues (solicit additional reviewers as needed)

Thursday August 03, 2017

Candidates ensure Component Administrators receive updated CV, recent reprints and scholarship/professional service narratives (Not required for clinical track faculty or instructor-level promotion)

Friday August 04, 2017

Component Administrators (or PRC) send CVs, recent reprints, component and university criteria, candidates' scholarship and professional service narrative and workload report to external reviewers

Friday September 15, 2017

External reviewer reports due to CA/PRC

Friday September 29, 2017

Faculty member submits complete portfolio to component PRC

Friday October 20, 2017

PRC submits recommendations and portfolio to Component Administrator

Friday November 10, 2017

Component Administrator submits recommendations and portfolio to Dean

Friday January 5, 2018

Dean submits recommendations and portfolio to University Promotion and Tenure Committee

Friday February 16, 2018

University Promotion and Tenure Committee submits recommendations and portfolio to Provost/VPAA

Friday March 30, 2018

Provost/VPAA submits recommendations to Chancellor

Friday April 13, 2018

Chancellor completes recommendations

June, 2018

Scheduled Board of Regents meeting, Chancellor submits recommendations to Board of Regents