



TEXAS WOMAN'S UNIVERSITY™

SAMPLE STATEMENTS FOR THIRD YEAR PERIODIC PERFORMANCE REVIEW (MID-TERM REVIEW)

Each faculty member will provide a brief statement of accomplishments relative to the AC criteria applicable to his/her faculty appointment. These brief statements will typically be 1-2 pages in length for each of the 3 domains: Teaching, Scholarship, and Service. A faculty member may elect to include a brief opening statement and a brief conclusion. The review period for the PPR for years 3-5 of faculty employment is the prior academic year. These brief statements will typically be 1-2 pages in length for each domain.

In addition, a tenure-track faculty member will receive a “mid-probationary period” “or “pre-tenure” review. This will typically occur as an additional part of the 3rd year review. For clinical or lecturer faculty, this additional review will serve as a “mid-term” review prior to potential application for promotion to the next rank.

Within each of the statements for the 3 domains, it is recommended that a 3rd year faculty member include a cumulative summary of accomplishments for their mid-tenure or mid-term review. These statements may begin as follows:

“With regard to my progress toward (tenure and promotion; promotion), my accomplishments to date in the _____ domain are as follows:”

The following statements, organized by domain, are examples of the type of statements that a tenure-track faculty member might make in addressing relevant P&T criteria:

TEACHING

Student course evaluations, both quantitative and qualitative information, were positive (avg rating of x.x in the category of Effective Instructor). Qualitative feedback was consistent with the quantitative results.

Student course evaluations reflected modest perceptions of my teaching in Year 1. Based on the qualitative feedback provided by students, I made several changes (_____, _____, and _____). My

second year course evaluations reflected material improvements in student perceptions that reflect excellence in teaching.

Developed/revised course ABCD 3333, (course title). This course enhance the _____ program by _____. The results to date are _____. OR Assessment of changes will occur (when, how).

Attained _____ status in the Graduate Faculty.

I am now mentoring ___ graduate students in my role as (research, thesis, dissertation, major advisor, UG capstone advisor) in the _____ program.

SCHOLARSHIP

Have established a line of research in _____.

I am in the _____ (e.g., data collection, data analysis) stage of my research.

I have established collaborative relationships with _____, _____ at _____ (institution, program, etc.)

My lab/studio/process has been in operation since _____.

Since starting at TWU, my scholarship has been disseminated as follows: (detailed listing in my CV)

- ___ presentation(s) at _____
- ___ peer-reviewed article(s) in _____
- ___ peer-reviewed book chapter(s)
- ___ peer-reviewed book(s)
- ___ juried exhibition(s) or performance(s)
- ___ works accepted for publication, exhibitions, or performance(s)

Received internal funding as follows: (see ORSP Internal Funding webpage for a complete list of the types of programs available)

- Creative Arts and Humanities Grant Program: \$x,xxx
- Small Grant Program
- Research Enhancement Program
- Chancellor's Research Fellows Program
- Funding support from College or Academic Component

Typically this list would be accompanied by statements such as:

The outcome produced with this support was _____.

This support advanced my research agenda so that the next step will be _____ which will occur around _____.

Received external funding as follows:

Grant of \$_____ from _____ to be used for _____ during (time period). Expected outcomes include _____.

SERVICE

Serving on the (Undergraduate Program) committee in (academic component) for past __ year(s).

Contributed to revision of _____ degree program, including restatement of course SLOs, retirement of 2 courses, and creation of 2 new courses.

Served on AC (resources/budget) committee. Primary outcome was realignment of resources to better match student enrollment in current array of programs.

Served on university (graduate or undergraduate) council. Primary contribution was to review and approval of proposals for revised degree programs for 3 academic components.

Member of the program committee of the _____ professional society. Primary outcome from this service was highly successful _____ track of the annual conference of the Texas chapter.

Community service examples:

As a licensed social worker, served local UW agency as (volunteer clinician, board member).

As a CPA, served a non-profit agency as (board treasurer, volunteer accountant)

As a graphic design professor, served a community agency by designing (print material, website).

As an educator, served local ISD as a member of the school board.

As a _____, served _____ by _____.

In each situation, it would helpful to add a sentence describing the benefits of your service. Such as, helped agency avoid \$____ of expense; helped develop a plan/process with expertise from your academic discipline, etc.

Served as faculty advisor to _____ student organization.

Served as academic advisor to ___ UG students in _____ program/major.

POTENTIAL SUMMARY STATEMENT FORMAT

As outlined in the 3 year summary provided within my self-assessment in each domain, my accomplishments to date demonstrate good progress toward the university and academic component criteria specified for promotion and tenure to Associate Professor. This progress has been supported by the integration of my teaching assignments, my line of research, and my service engagements.