

Minutes

Staff Council Meeting

December 5, 2006

1:00 p.m.

ACT 16

<i>Type of meeting:</i>	Regular Monthly Meeting
<i>Facilitator:</i>	Brenda Grossie, President
<i>Note taker:</i>	Barbara Meriwether, Secretary
<i>Attendees:</i>	Ron Arender, Michele Bland, LaMargo Branch, Jason Brison, Toni Duperry, Jackie Fain, Colleen Ferguson, Brenda Grossie, Kathleen Hedges, Raymona Kirkpatrick, Barbara Meriwether, Allison Peterson, Teresa Pierce, Tesse Scott, Husain Syed.
<i>Absent:</i>	David Bugg, Elizabeth Davis, Meghan Foster, Lucile Gouin, Marlene Heckel*, Pamela Hill, Priyanka Lalwani, DeAnna Taylor. <small>*prior notification of absence</small>

Agenda Topics

I. Call to Order

The meeting was called to order at 1:02 p.m. Brenda Grossie presided.

II. Reading and Approval of Minutes

The November minutes were reviewed and one correction was addressed. In the Communications Committee report, "Dr. Masthead" was changed to "Printing Services." Tesse Scott made a motion that the minutes from the November meeting be approved as corrected. Colleen Ferguson seconded the motion.

III. President's Report

Brenda reported on her trip to the Houston campus last month. The transition for Houston employees has been difficult, though the new facility is beautiful. It provides a tremendous environment in which to learn. Some current issues that have arisen because of the transition should be worked out with time. Brenda thanked the Staff Council for the opportunity to go. It shows the staff that we are sensitive and concerned for them.

Brenda also thanked members, in advance, for their willingness to serve at commencement. The Vice Presidents' office has approved the mentoring program. A mentor pool will be created from which mentors will be chosen to work with new employees to make their transition into the TWU community as painless as possible.

The recycling issue was touched on. While we will continue to pursue it, it doesn't look like adequate cooperation will be given.

IV. Treasurer's Report

SC travel funds paid for ½ of Brenda Grossie's trip to Houston for the Grand Opening of the Houston Center.

We have purchased brochures for the new employees and general disbursement to inform the campus community of our purpose and availability.

We are in the process of purchasing more SC portfolios.

V. Standing Committees Reports

A. Executive Committee

No meeting, no report.

B. Communications Committee

Colleen reported on the status of the "Staff Council Speaks." Charlsa, Printing, is willing to produced the masthead for us again. However, we need to supply her with content. Colleen requested items such as: a president's column, pioneer proud report, construction update, staff development day update, service committee report, SC participation in December commencement ceremony. Items are needed this week in order to allow time for designing. Also Brenda will see about including something on the new building in Dallas.

C. Elections

No report.

D. Human Resources

No report. Committee will be before next SC meeting.

E. Professional Development Day Committee

The committee did not meet. The committee needs to find out from Human Resources how much money they are willing to allow for this project.

F. Service Committee

The committee met and discussed the current and future items that have been mentioned. Pioneer Proud presentations will be made during the next two weeks at Denton and Dallas. Denton's awards presentation will be on 12/12 in Room 207 of the Student Union. Dr. McGillin and the Council are invited down for the presentation in Dallas of 12/18. Liz Davis is coordinating the presentation for Houston. The committee will be taking a close look at the process over the next few months to make it smoother.

Appreciation was given to the Council's participation in the December commencement project. We had 10 Council members participate.

G. Pioneer Proud

A list of Pioneer Proud award winners will be published this week. The Denton ceremony is scheduled for Tuesday, December 12 in SC207 from 11:30 – 12:30. The Dallas ceremony is planned for December 18 at the time of the holiday luncheon. We are invited to attend. Houston's time has not yet been determined.

IV. Old Business

None.

V. New Business/Announcements

Concern was expressed for cards being sent to several Staff Council members. Raymona confirmed that cards had been sent to Staff Council members who required our attention and concern over the past few months.

Name Badges were disbursed. Staff members were encouraged to use them.

VI. Meeting adjourned at 1:30 p.m.

Next meeting: January 9, 2007, at 1:00 PM in ACT 16