

Minutes

Staff Council Meeting

October 3, 2006

1:00 p.m.

ACT 16

Type of meeting:	Regular Monthly Meeting
Facilitator:	Brenda Grossie, President
Note taker:	Barbara Meriwether, Secretary
Attendees:	Ron Arender, LaMargo Branch, Jason Brison, Elizabeth Davis, Toni Duperry, Jackie Fain, Colleen Ferguson, Lucille Gouin, Brenda Grossie, Marlene Heckel, Kathleen Hedges, Pamela Hill, Priyanka Lalwani, Barbara Meriwether, Raymona Kirkpatrick, Allison Peterson, Teresa Pierce, Tesse Scott, DeAnna Taylor, and Dr. Victoria McGillin.
Absent:	Michele Bland, *Becky Bryant, Meghan Foster. <small>*prior notification of absence</small>

Agenda Topics

I. Call to Order

The meeting was called to order at 1:05 p.m. President Brenda Grossie presided.

II. Reading and Approval of Minutes

Colleen Ferguson made a motion that the minutes of September 5, 2006 be approved as published. Tesse Scott seconded the motion.

Two modifications on meeting dates should be noted. The January 2007 meeting will be on 1/9/07 with the Executive Committee meeting on 1/16/07. The July 2007 meeting will be on 7/10/07 with the Executive Committee meeting on 7/17/07.

III. Treasurer's Report

Last year closed in the black, that is, within budget with some left over. We were able to increase our supply of Pioneer Proud awards and also get some promotional items for Staff Council. There does not appear to be any budget allocations for this new year that are different from the past year. Members are reminded to have any and all expenditures approved by the president or the treasurer and submit them promptly."

IV. Standing Committees Reports

A. Executive Committee

The September Executive Committee meeting the committee reviewed the council's accomplishments for the previous year. Of those accomplishments, most will remain a high level of importance. Ongoing matters to be addressed are: Top 5; PDD; self-defense classes; opportunities for service at Convocation; staff survey/staff resource book; keeping constitution and bylaws current; working with Staff Councils from other schools.

B. Communications Committee

The “Staff Council Speaks” newsletter is in the process of being resurrected, in an attempt to provide a venue for communication to staff. The logistics of doing that will be worked out at the Executive Committee and after the meeting HR.

C. Elections

Marlene announced that Joye Williams’ replacement will be Michelle Bland, Social Work.

D. Human Resources

A proposal will be going out to all council members (via email) to change the constitution and bylaws to place within the duties of the Recording Secretary the position of chair on the HR Committee. Until that time, any HR issues that arise will be handled by the Executive Committee. Discussion and voting on this action will take place at the November meeting.

E. Professional Development Day Committee

There was no report to be made yet, but Kathleen said the committee is open for suggestions on speakers and ideas for topics for mini professional Development Day brown bags. Also, Marlene has determined the possibility of a mid-June date for PDD in Houston, with the topic of “Relaxation.”

F. Service Committee

No Report.

G. Pioneer Proud

A few award nominations have already been submitted. The executive committee will set dates for awards at their meeting next week, and requests for nomination will be made available. The supply of awards needs to be inventoried and a permanent home needs to be found for Staff Council’s “stash.” LaMargo and Brenda agreed to work on this together.

IV. Old Business

Colleen asked about the response to the Top 5. Overall it has been poor. Most of what is being reported are standard hardships. Parking continues to be an issue and always will be; as well as training. Need resources and tools. Training options will be explored.

Louis Benavides (Human Resources) will go over the HR report. This should be reviewed with the Human Resources Committee before the next meeting. Brenda and Kathleen will represent that committee.

Should the TWU Calendar be made available for sale again this year? It was determined that we should informally survey our co-workers for a level of interest. We will vote on that in November.

V. New Business/Announcements

None.

VI. Meeting adjourned at 1:50 p.m.

Next meeting: November 7, 2006, at 1:00 PM in ACT 16