

**TEXAS WOMAN'S UNIVERSITY SCHOOL OF MANAGEMENT**  
**STUDY TOUR TO THE FAR EAST: HONG KONG & BEIJING, CHINA**

**Thurs Mar 15 – Sun. Mar 25, 2007 (10 days, 8 nights)**

**Course Number : TBA**

*You are highly encouraged to participate in our study tours. As there is a potential for trips to fill up quickly, please reserve your spot as soon as possible as it is on a first come first served basis.*

Join us on this amazing trip to two fascinating destinations - Hong Kong and Beijing, China! Being in this part of the world gives you a much deeper understanding and appreciation of why this region is such a major player in the world today. You will arrive into Hong Kong – vibrant with its glittering skyscrapers, great food and of course world famous shopping scene and open air markets. Your sightseeing tour of Stanley Market, the fashionable Repulse Bay and Aberdeen Bay's sampan colony and a panoramic view from Victoria Peak will acquaint you with this Island. You will also visit Beijing, one of the world's richest and most complex cultures and China's historic and cultural capital filled with thousands of years of history, art and archeology. Guided group tours include the Forbidden City's Imperial Palace, Summer Palace, Tiananmen Square, the Great Wall and the Ming Tombs. This is an opportunity not to be missed!

Appointments may include government organizations, multinational companies, and locally owned companies.

**Price per person: \$2400.00 in addition to applicable course tuition and fees**

**Price includes**

Round trip economy class air travel from Dallas/Fort Worth or Houston to Hong Kong

Flight from Hong Kong to Beijing

Air taxes, fuel surcharge and applicable security fees of \$285 per person (this reflects current taxes and fees. However, this may fluctuate and is beyond our control)

Airport transfers to hotels, round trip

8 nights (3 nts Hong Kong/ 5 nts Beijing) first class hotel accommodations based on double occupancy. If you prefer a single room, please add single room supplement of \$400

Sightseeing per itinerary

Minimum of 6 breakfasts , welcome reception, 2 lunches, 2 dinners

Travel insurance\*

Hotel taxes and service charges at hotel.

**Price does not include**

Passport, Visa for entry to China, and other documentation costs; excess baggage charges; personal tips; meals and optional tours not specifically included in the itinerary; laundry or any other items of a personal nature.

The program is open to Students, Alumni, Friends, Family and Faculty. Sorry but due to the nature of the tour, we are unable to accept children under 16. Also, as this is a group tour and activities are prearranged and prepaid, everyone interested in joining any group member on this trip must reserve a spot by filling out the reservation form according to timelines provided.

**Registration Timeline**

*As an added service, we have a payment schedule set up below. However, you can also elect to pay in full. Note that there is a credit card surcharge of 3% - we will send you a link for payment using Paypal*

\$800 First Deposit due by Sept 25, 2006

\$800 Second Deposit due by Oct 25, 2006

\$800 Third Payment due by Nov 25, 2006

Please send payment and Signed Registration Form (see 3<sup>rd</sup> and 4<sup>th</sup> page) to:

Academic Travel Planners

509 Laredo Drive

Murphy, TX 75094

Attn: Linda Wee

For more information, please contact:

Dr. Paula Ann Hughes, Chair email: [PAHughes@twu.edu](mailto:PAHughes@twu.edu) (940) 898-2155  
Linda Wee, Tour Organizer email: [acatravel@yahoo.com](mailto:acatravel@yahoo.com) (972) 429-3647

The Financial Aid office requests application be submitted as soon as possible if you plan to apply. Please call the office at (940)898-3050 or (940)898-3067 for more information. Please provide them with this flyer for tour information.

They will also require a letter from the School of Management accompanying your financial aid request - please contact Barbara Meriwether at (940)898-2105 or email her at [bmeriwether@mail.twu.edu](mailto:bmeriwether@mail.twu.edu)

The TWU International Education Office offers Study Abroad Financial Assistance and Scholarships. For more information and application forms, please inquire with the International Education Office, Jones Hall 200, P.O.Box 425827, Denton, Texas 76204-5827. Phone (940)898-3338 email: [intloffice@twu.edu](mailto:intloffice@twu.edu)

### **Information regarding Visa Application to China:**

US citizens traveling to China will need to apply for a tourist visa. Single entry visa fee is \$50  
As there is a validity date on the visa, it is best to apply around December.

**I will email all who have signed up for this trip in December to remind you to start this application process.** It is a simple form but you will need to apply for this visa yourself or there are agencies that can process it for you too (I will also provide agency references provided by the Consulate for your convenience)

If you do not have a passport please apply for one by Sept or Oct. in order for you to receive your passport on time and get your visa application done.

You may check out the Chinese Consulate website for additional information:

<http://houston.china-consulate.org/eng/vp/default.htm>

**RESERVATION APPLICATION**

**TWU School of Management Study Tour To Hong Kong and Beijing, China (March 15-25, 2007)**

Please complete this entire form and return, together with your first deposit of \$800 per person tour deposit to Academic Travel Planners. Be sure to write your name(s) exactly as on your passport, so that your airline ticket and all documents will comply with security regulations. You do not need to have your passport in order to reserve your place on this tour but please apply for one by Oct 2006 as it is required in order to obtain a visa for China. If your passport will expire before Sept. 25, 2007, you will need to renew it for this trip.

**Name Exactly As On Passport (note- if applying for one, write down name as you intend to file it on your passport application for now):**

\_\_\_\_\_ (last name) \_\_\_\_\_ (first name ) \_\_\_\_\_ (middle)

\_\_\_\_\_ Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip

\_\_\_\_\_ Telephone ~ Day \_\_\_\_\_ Cell \_\_\_\_\_ Telephone ~ Eve

\_\_\_\_\_ Email address (please provide the one you check frequently)

\_\_\_\_\_ Birth Date \_\_\_\_\_ Place (State) or Country of Birth

\_\_\_\_\_ U.S. Passport Number (if it is not a US passport – please specify country)

\_\_\_\_\_ Place of Issue (e.g. Nat'l Passport Ctr, Houston, etc.)

\_\_\_\_\_ Date of Issue \_\_\_\_\_ Date of Expiration

- I am a student and taking this for course credit
- I am a student/guest not taking this tour for course credit

**Please tell us what services you wish to reserve.**

- departing from Dallas-Ft Worth airport in double occupancy room
- departing from Houston airport in double occupancy room
- Single Room Supplement \$400
- If you already have a room-mate please indicate his/her name: \_\_\_\_\_
- I/we have included \$48 per person for *additional* trip coverage up to the trip amount of \$2400.00

I have read the "Explanation of Responsibilities and Tour Conditions" on the reverse, and I understand and agree with all the terms and conditions as outlined.

\_\_\_\_\_ Signature \_\_\_\_\_ Date

**Make Deposit Checks Payable & Mail together with this reservation form to:  
ACADEMIC TRAVEL PLANNERS (attn: Linda Wee)  
509 Laredo Drive  
Murphy, TX 75094**

*Please write "EMBA Study Tour to HK/Beijing" on your check*

**Explanation of Responsibilities and Tour Conditions**

TOUR PRICE is based on a group of 15 or more passengers and includes flights from Dallas or Houston, hotel accommodations, meals as indicated, touring per itinerary including entrance fees, and hotel taxes. The price includes air taxes, fuel surcharge and applicable security fees currently at \$285 per person. This may fluctuate and are beyond our control. We therefore may impose an additional fee to cover an increase in such costs but will notify you as soon as we are given notice of such increase. All rates on foreign tours are subject to fluctuations of currency and may be changed when necessary without advance notice prior to final deposit.

UNUSED SERVICES As all tours are based on group travel, no refunds will be granted for missed sightseeing trips, meals, transfers or hotel accommodations not used. No changes in hotels, deviations or extensions in the itinerary are allowed on this tour unless arranged prior to departure from the U.S.A.

CANCELLATIONS & REFUND POLICIES We understand how disappointing it is for travelers in the event they are forced to cancel their adventure, especially one that they have been looking forward to for a long time. But we too plan for these adventures for quite a long period prior to departure and must continuously send non-refundable payments to hotels and suppliers of transportation (air and ground). Therefore we must strictly adhere to our Cancellation and Refund Policy for all travelers. We hope you understand. A penalty of \$200 will be imposed for withdrawal from tour after first deposit date. The following penalties apply thereafter:

95 - 76 days prior to departure : 50 percent of tour cost; 75 - 46 days prior to departure: 75 percent of tour cost; 45 - 10 days prior to departure : 90 percent of tour cost; 9 days or less prior to departure: no refund

INSURANCE We will be including limited group travel insurance with this trip package. Coverage includes Trip Cancellation of \$1500, Trip Interruption of \$2250, Travel delay \$750, Baggage loss \$1000, Baggage delay \$200, Travel Accident (AD&D)\$25,000, Medical or Dental \$50,000, Emergency Assistance \$250,000. **Should you want additional coverage of up to \$2400 for trip cancellation and up to \$3600 trip interruption, please include \$48 additional payment.** As this is an insurance coverage, there are certain exclusions and limitations that apply. As an example, if you decide after signing that your work commitments will not let you take time off, that will not be considered a valid reason, and therefore is not covered by the insurance company). Complete terms will be handed out with travel packet during the pre-trip meeting, or please visit [www.csatravelprotection.com](http://www.csatravelprotection.com) or call CSA at 1(800)348-9505 if you need clarification.

RESPONSIBILITY The University and the Organizer maintains no control over the personnel, equipment, or operations of the travel service suppliers and cannot be held liable for any personal injury, property damage or other loss, accident, delay, inconvenience, or irregularity which may be occasioned either by reason of (1) any wrongful, negligent, or unauthorized acts or omissions on the part of any of the suppliers or any employee of any of these suppliers (2) any defect in or failure of any vehicle, equipment, or instrument owned, operated or otherwise used by any of these suppliers, or (3) any wrongful or negligent acts or omissions on the part of any other party not under the supervision and control, direct or otherwise of the Organizer and the University. Organizer does not accept liability in the case of any passenger being denied boarding by any airline carrier due to the carrier's overbooking of a flight or weather delays. There may be changes in itinerary due to unforeseeable circumstances such as inclement weather. This tour is organized by Academic Travel Planners and they reserve the right to withdraw services and make changes and alterations in the itinerary as may be necessary for the proper handling of the tour including the right to change any hotel listed with one of a similar category if circumstances necessitate.

For more information, please call Linda Wee, Academic Travel Planners at (972)429-3647 or email: [ACATRAVEL@YAHOO.COM](mailto:ACATRAVEL@YAHOO.COM)