

**TEXAS WOMAN'S UNIVERSITY SCHOOL OF MANAGEMENT**  
**International Study Tour to Costa Rica**  
**Sunday, March 15 – Sunday, March 22, 2009 (8 days, 7 nights)**  
**Spring Schedule, Course Number BUS 5503.65**

*You are highly encouraged to participate in our study tours. Please reserve your spot as soon as possible as it is on a first come, first served basis.*

**Price per person: \$2200.00 in addition to applicable course tuition and fees**

*NOTE: Portions of the tour include strenuous walking and climbing steps. There may be few accommodations for the physically challenged.*

### **Why Costa Rica?**

Peaceful country of Latin America	Leading ecotourism/environmentalism country
Amazing National Parks	Popular place for Americans to retire
Exotic rainforests	Spectacular waterfalls
Major coffee plantations	More affordable than Europe
Fascinating wildlife	Famous beaches
Laid-back, friendly lifestyle	Mild tropical weather
Mountains and volcanoes	Butterfly gardens

**Planned Group Activities (included in price; tentative):** rainforest, waterfalls, butterfly gardens, volcano, river boat ride, tour of San Jose, EARTH environment-focused university, American Chamber of Commerce, Conservation International

**Options for free days (optional; additional expense):** river rafting, canopy tour of rainforest (zip line), nature walks, coffee tours, volcanoes, Hot Springs, beaches, and more

*For more information:*

[Greenway Tours](#) - *Tour site - Best of C.R. 4-in-1 is included; other tours are extra options*

[Visit Costa Rica](#) - *General information about Costa Rica*

### **Price includes**

- Round trip economy class air travel from Dallas/Fort Worth or Houston to San Jose, Costa Rica
- Air taxes, fuel surcharge and applicable fees
- Airport transfers to hotels, round trip
- 7 nights hotel accommodation (if you prefer a single room, please add single room supplement of \$450 – single rooms are very limited so please request on availability as soon as possible)
- Guided group sightseeing per itinerary (and gratuities for guides)
- Daily breakfast and some lunches
- Welcome Dinner and a Farewell Dinner
- Admission fees to sites visited per itinerary
- Travel insurance\*
- Hotel taxes

### **Price does not include**

Passport and other documentation costs; baggage charges beyond one checked bag (within weight limit); personal tips; meals and optional tours not specifically included in the itinerary; internet charges; phone charges, laundry or any other items of a personal nature.

**\* Special Note: Students registering for the class:**

***You will need an Academic Code from us to register for this course when it is time to register for the class. This can be obtained from Dr Hughes upon registration and payment of the study tour.***

The program is open to Students, Alumni, Friends, Family and Faculty. Students enrolling in the class have first priority. Sorry but due to the nature of the tour, we are unable to accept anyone under 18. Also, as this is a group tour and activities are prearranged and prepaid, everyone interested in joining any group member on this trip must reserve a spot by filling out the reservation form according to timelines provided.

### **Registration Timeline**

As an added service, we have a payment schedule set up below. However, you can also elect to pay in full. Note: There may be a surcharge if paying with credit card.

Important note: these deadlines are established in conjunction with the suppliers. Not paying on a timely manner may result in the release of your booking subject to the penalties under the terms and conditions of this trip.

**\$ 600 deposit due by November 1, 2008**  
**\$ 1,600 balance due by January 30, 2009**

Please send **Payment** and **Signed Registration Form** (attached) to:

Karen Bluethman  
Heart of Texas Tours  
8501 Silver Ridge  
Austin, TX 78759  
hottours@sbcglobal.net

For more information, please contact:

Dr. David Rylander, Faculty Tour Leader, email: [drylander@twu.edu](mailto:drylander@twu.edu); (940) 898-2106  
Dr. Paula Ann Hughes, Director, SOM email: [PAHughes@mail.twu.edu](mailto:PAHughes@mail.twu.edu); (940) 898-2105

The financial aid office requests applications are submitted as soon as possible if you plan to apply. Please call the office at (940) 898-3050 or (940) 898-3067 for more information. Please provide them with this flyer for tour information.

They will also require a letter from the School of Management accompanying your financial aid request – please contact Barbara Meriwether at (940) 898-2105 or email her at [bmeriwether@mail.twu.edu](mailto:bmeriwether@mail.twu.edu) and include your name, student ID# and the study tour destination name.

The TWU International Education Office offers Study Abroad Financial Assistance and Scholarships. For more information, deadlines and an application form, please inquire with the International Education Office located at Jones Hall, room 200, P.O. Box 425827, Denton, TX 76204-5827. Phone: (940) 898-3383. Email: [intloffice@twu.edu](mailto:intloffice@twu.edu).

**RESERVATION APPLICATION**  
**International Study Tour to Costa Rica**  
**Sunday, March 15 – Sunday, March 22, 2009 (8 days, 7 nights)**

Please complete this entire form and return it with your first deposit of \$600 *per person* tour deposits to Heart of Texas Tours. Be sure to write your name(s) exactly as it is stated on your passport, so that your airline ticket and all other documents will comply with security regulations. You do not need to have your passport in order to reserve your place on this tour, but please apply for one as soon as possible. If your passport will expire *before* December 2009, you will need to renew it for this trip.

**Name: As Stated Exactly On Your Passport** (note – if applying for one, write down name as you intend to file it on your passport application for now)

\_\_\_\_\_  
(Last) (First) (Middle)

\_\_\_\_\_  
Street Address City State Zip

\_\_\_\_\_  
Phone (Day) Cell Phone (Evening)

\_\_\_\_\_  
Email Address (please provide the one you check frequently)

\_\_\_\_\_  
Birth Date Place (State or Country of Birth)

\_\_\_\_\_  
U.S. Passport Number (if it is not a US passport – please specify country)

\_\_\_\_\_  
Place of Issue (e.g. National Passport Center, Houston, etc.)

\_\_\_\_\_  
Date of Issue Date of Expiration

- I am a student taking this for course credit (will require registration and payment of tuition and fees in addition to the trip cost)
- I am a student/guest **NOT** taking this tour for course credit

**Please tell us what services you wish to reserve.**

- Departing from Dallas/Ft. Worth in double occupancy room.
- Departing from Houston airport in double occupancy room.
- Single Room Supplement \$450
- If you already have a room-mate please indicate his/her name: \_\_\_\_\_

**I have read the “Explanation of Responsibilities and Tour Conditions” on the reverse, and I understand and agree with all the terms and conditions outlined.**

\_\_\_\_\_  
Signature Date

\*Make deposit checks payable to **Heart of Texas Tours** and mail with registration form to: Karen Bluethman

Heart of Texas Tours  
8501 Silver Ridge  
Austin, TX 78759  
512-345-2043  
hottours@sbcglobal.net

## Explanation of Responsibilities and Tour Conditions

**\*\*TOUR PRICE** is based on a group of 25 or more passengers and includes flights from Dallas or Houston, hotel accommodations, meals indicated, touring per itinerary including entrance fees, and hotel taxes. The price includes air taxes, fuel surcharge, and applicable security fees. This may fluctuate and are beyond our control. We therefore may impose an additional fee to cover an increase in such costs but will notify you as soon as we are given notice of such increase. All rates on foreign tours are subject to fluctuations of currency and may be changed when necessary without advance notice prior to the final deposit.

**UNUSED SERVICES:** As all tours are based on group travel, no refunds will be granted for missed sightseeing trips, meals, transfers, or hotel accommodations not used. No changes in hotels, deviations or extensions in the itinerary are allowed on this tour unless arranged prior to departure from the U.S.A.

### CANCELLATION & REFUND POLICIES:

- 45 days prior – 100% refund less \$50
- 44-15 days prior – 50% refund less \$50
- 14 days prior – no refund

**INSURANCE:** We will be including limited group travel insurance with this trip package. As this is an insurance coverage, please be aware that there are certain exclusions and limitations that apply. As an example, if you decide after signing that your work commitments will not let you take time off that will not be considered a valid reason, and therefore is not covered by the insurance company. Complete and most current terms will be handed out with the travel packet during the pre-trip meeting.

US citizens do not need a visa to stay in the country for up to 90 days; however, your passport needs to be valid for at least six months from the date of entry. If you hold a passport from another country, please check with the Consulate.

**PASSPORT APPLICATION:** We advise you to apply for a passport *as soon as possible*. Please check out the website for passport applications: [www.travel.state.gov](http://www.travel.state.gov)

**RESPONSIBILITY:** The University and Organizer maintains no control over the personnel, equipment, or operations of the travel service suppliers and cannot be held liable for any personal injury, property damage, or other loss, accident, delay, inconvenience, or irregularity which may be occasioned either by reason of (1) any wrongful, negligent, or unauthorized acts or omissions on the part of any of the suppliers or any employee of any of these suppliers (2) any defect in or failure of any vehicle, equipment, or instrument owned, operated or otherwise used by any of these suppliers, or (3) any wrongful or negligent acts or omissions on the part of any other party not under the supervision and control, direct or otherwise of the Organizer and the University. Organizer does not accept liability in the case of any passenger being denied boarding by any airline carrier due to the carrier's overbooking of a flight or weather delays. There may be changes in itinerary due to unforeseeable circumstances such as inclement weather. This tour is organized by Heart of Texas Tours and they reserve the right to withdraw services and make changes and alterations in the itinerary as may be necessary for the proper handling of the tour including the right to change any hotel listed with one of a similar category if circumstances necessitate.

\* For more information please contact Dr. Paula Ann Hughes at [PAHughes@mail.twu.edu](mailto:PAHughes@mail.twu.edu)