

Minutes of the Graduate Council
Date of Meeting: January 18, 2023

The January 18, 2023 meeting of the Graduate Council was called to order at 1:10 p.m. via Zoom by Dr. Randa Keeley, Chair of the Graduate Council.

Attendance:

Members: Ale Babino, Patricia Bowyer, Lee Brown, Gretchen Busl, Sandra Cesario, Derek Crews, Rigoberto Delgado, Rita DelloStritto, Stephanie Evans, Helen Everts, Alyssa Fiss, Jordan Fuchs, Gretchen Hoffman, Ruth Johnson, Carolyn Kapinus, Randa Keeley, Dundee Lackey, June Levitt, Mindy Menn, Anastasia Miller, Mindy Patterson, Noralyn Pickens, Pushkala Raman, Suzanne Sellers, Donna Scott Tilley, Annette Torres Elias, Laura Trujillo-Jenks, Wesley Tucker, Ann Wheeler, and Philip Yang

Substitutes: Maria Barua for Mark Tengesdal

Guests: Angela Cecil, Carol Perryman, Chanam Shin, Chieh-Yu, Cynthia Evetts, Dayna Averitt, Jeanette Pace, Lauren Puyear, Robert Benavides, Shaunte Alvarez-Minor, Tara Whitehead, Scott Martin, Mary Rosene (for Gray Scott), Allison Peterson, Jackie Karlsson, and Karen Bartel

MINUTES APPROVED:

- The meeting minutes for November 16, 2022, was voted on and approved.

ANNOUNCEMENTS:

Report from Dr. Carolyn Kapinus:

Schweitzer Fellowship

- Students who are interested in completing a health related service-based leadership development program may consider applying for an Albert Schweitzer Fellowship. They will receive mentoring and a stipend, if selected. Please encourage your students to take advantage of this excellent opportunity for professional development.
 - o DFW deadline – Friday, January 27, 2023
 - o Houston-Galveston – Friday, February 3, 2023
- An email reminder will go out later this week.

Enrollment & Application Update

- Day 2 enrollment numbers for spring – Graduate enrollment is down 254 students (-4.4%) compared to this time last year.
- Completed applications for summer are up 115 students (27%) with accepted students up 31 students (38%).

- For fall, completed applications are up 242 students (42%) with accepted students up 65 students (102%).
- Admissions is planning Pioneer Preview Day for Saturday, February 25.

Master's Program Director and Doctoral Program Director Meetings

- Emails will go out soon to schedule Master's Program Director and Doctoral Program Director meetings.
- There was good feedback for the Master's Program Director meeting but had to postpone the Doctoral Director meeting because of illness.
- Dr. Wheeler and I are also working on a guide for Directors of Graduate Programs.

Target X

- Dr. Johnson is not able to be here to give a report because she is in a Target X meeting.
- She hosted a demonstration last week of the Target X application with great feedback.
- The pilot of Target X is going live February 1. The piloted programs include MBA, MS in Child Life, and PhD in Child Development & Early Education. The Target X application will launch for the remaining degrees no later than July 1. Faculty and staff will be trained before the application launches so the information is fresh.

Report from Dr. Ruth Johnson:

- No Report

SUMMARY REPORTS FROM STANDING COMMITTEE MEMBERS:

Executive Committee – Dr. Randa Keeley

- No report

Research Committee – Dr. Patricia Bowyer

- TWU's Student Creative Arts and Research Symposium will be held on the Denton campus and virtually Tuesday, April 18, and Wednesday, April 19, 2023. It is open to all undergraduate and graduate students. The deadline for submission of abstracts to participate is Thursday, February 23, 2023. Additional information is available in the announcement delivered to all on December 5, 2022, by Tracy Lindsay.
- The announcement for the Graduate Council Award for Exceptional, Original Scholarship will be delivered by Danita.

Academic Standards Committee – Dr. Ann Wheeler

- No report

Academic Programs Committee – Dr. Laura Trujillo-Jenks

- No report

Membership Committee – Dr. Alyssa Fiss

- Applicants who are applying for Full or Full with Dissertation Chair Endorsement are not typing in the email address for their Peer Review Committee chair so the application is

not being routed to the PRC Chair. Based on the bylaws, this signature is a requirement and the Membership Committee has been sending applications back for signature, delaying approval typically by a month. Please remind your components who are applying for Full or Full with Dissertation Chair Endorsement to type in this information so that the application can get routed to the right people.

NEW BUSINESS:

1. Academic Programs Committee - Dr. Laura Trujillo-Jenks
 - New Business Fundamentals Certificate (COB)
 - Voted on and approved.

2. Membership Committee – Dr. Alyssa Fiss
 - Approval of the committees’ faculty recommendations. 3 Full and 2 Full with Dissertation Chair Endorsement.
 - Voted on and approved.

Name	Component	Recommendation
Shin, Chanam	Nursing	Full with Dissertation Chair Endorsement
Kwon, Yuong-Hoo	Health Promotion & Kinesiology	Full with Dissertation Chair Endorsement
Burkett, Jerry	Teacher Education	Full
Wang, Danhui	Nutrition & Food Science	Full
Becker, Kristen	Professional Education _SLIS	Full

OLD BUSINESS:

- Academic Standards Committee – Dr. Ann Wheeler
- Post-Baccalaureate Certificate Programs Policy
 - Voted on and approved.
 - Post-Master’s Certificate Programs Policy
 - Voted on and approved.
 - Credit for Prior Learning Assessment Policy
 - Discussion only with no vote.
 - Dual Master’s Degree Policy
 - Discussion only with no vote.
 - Graduate Faculty Status Policy
 - Discussion only with no vote.

ADJOURNMENT: 2:10 p.m.

The next meeting of the Graduate Council is scheduled for Wednesday, February 15, 2023, via Zoom at 1:00 pm. Members and guests may receive the Zoom link to meetings from Ms. Danita Cantu at DCantu5@twu.edu.