



TEXAS WOMAN'S UNIVERSITY™

Curriculum Committee Minutes MCL 501 & Zoom Video Conference

2-9-24

Megan Burke, Chair, presiding

1. Meeting Called to Order at 2:02 pm
2. Approval of Minutes of December 1, 2023 Meeting
 - a. Motion to approve: Karen Dunlap
 - b. Seconded by: Shanda Smith
 - c. Approved by committee - 1 abstention
3. Comments from Dr. Figueroa: Welcome. Remember the process of how we accept course proposals in batches by additions and modifications. This is driven by faculty and committee members. The Liaison will make a motion to accept the additions/modifications, then there will be a second and the committee will vote.
4. Proposal Review Reminders
5. Consideration of Proposals

College of Arts & Sciences

- General Studies (Liaison: Noah Lelek)

- Additions

- MDS 4003: Multidisciplinary Studies Capstone
- MDS 4953: Multidisciplinary Studies Internship
- Motion to approve by Noah Lelek
- Second by Lisa Grubbs
- Discussion/comments:

Dr. Kennetta Dawson: We are proposing these two courses to be more aligned with multidisciplinary studies across the state of Texas, Texas State University as they are our main competitor in multidisciplinary studies. We held several focus groups in the fall of 2023, and the results from these groups showed that they wanted to be career-ready upon graduating from the programs. The internship course will give the students the opportunity to gain that experience. As for the capstone course, this will help students to gain knowledge that they are seeking to change the direction of their careers.

Jefferey Tarr: The catalog description shows that there is a prerequisite of a minimum of 75 practicum hours a week? Dawson: Yes, that is supposed to be a minimum of 75 over 15 weeks and five hours per week. And this is replacing an elective? Yes, both courses are replacing an elective.

15 approved

1 disapproved

1 abstention

- Sciences, School (Liaison: Shawnda Smith)

- Aviation

- Additions

- AVS 1213: Aircraft Systems I
- AVS 1223: Aerodynamics and Aircraft Performance
- AVS 1233: Aviation Weather and Meteorology
- AVS 2033: Instrument Ground
- AVS 2043: Commercial Ground
- AVS 2213: Air Traffic Control and the National Airspace System
- AVS 2223: Aviation Safety
- AVS 2233: Aviation Law and Regulations
- AVS 3213: Aircraft Systems II
- AVS 3223: Human Factors
- AVS 3233: Advanced Power Plant and Turbine Engine Systems
- AVS 3243: Advanced Autoflight and Flight Management Systems
- AVS 3313: Flight Operations Management
- AVS 3323: Global Navigation and Flight Planning
- AVS 4013: Aviation, Space, & American Society

- Motion to approve by Shwanda Smith

- Second by Lisa Grubbs

- Discussion/comments:

Clint Grant: There are a few flight courses missing. Scott Martin: yes, there are 16 other courses that will be in round 4.

The plan for this program will be to train professional pilots. Once the program begins, we will be blessed by the Federal Aviation Administration. So we will take students from never seen an airplane to private pilots, certified flight instructors, and instrument ratings. And to do that, we will need our own part 141 certification for Texas Woman's, as this is a federal law. We will start with a flight vendor to provide the flight courses, and we will provide the ground courses. These courses are based off of other institutions and what the FAA wants to see in a professional pilots programs. I built on to a two year program at Tarrant County College and the courses were guided by the FAA. We are not doing anything new but the arrangement of the courses and naming of the courses are a bit different but still inline with the federal guidelines.

Agatha Beins: I was thinking about the audience. There are a few acronyms that I am unfamiliar with and that were not spelled out. But in other courses and or areas in the proposal they were spelled out. Grant: Yes, sorry about that, I will be happy to edit those and get the acronyms spelled out.

Beins: Two classes, 2043 and 3243 the information in the catalog description but the prerequisites and co-requisites did not match. Scott updated the prerequisites in the proposals.

11 approved

2 disapproved

○ Biology, Division

■ Additions

- BIOL 4663: Biology of Cancer
- Motion to approve by Shawanda Smith
- Second by Amanda Aguirri
- [Ann Davis](#): This course is one of several courses that Biology is proposing as electives. When we had our five year program review we found that our peer institutions were offering two to three times more elective hours in their Bachelor of Science degree plans than TWU. So we have been in the process of revamping our elective options in our degree plan. We are now in the process of taking special topics and creating a course from and adding into the course rotation. This course has been taught twice as a special topic and the instructor that has taught and created this course is a full time tenured faculty member and plans to teach this course and will be offered every other Spring.

16 approved

1 not approved/abstain

- Social Sciences & Historical Studies, Department (Liaison: Wouter Van Erve)

○ History, Program

■ Modifications

- HIST 5973: Professional Project/Paper (from Professional Paper)
- Motion to approve by Wouter Van Erve
- Second by Lisa Grubbs
- Discussion/comments: [Wouter Van Erve](#): For the professional paper this is a change to reflect that there is more opportunity for final projects than just a professional paper or thesis, and with this change to reflect that.

[Agatha Beins](#): This is the first time that I have seen that the learning outcome was specific to each student and it seems unusual. [Van Erve](#): Yes, this is due to the wide variety and impossible projects for history, like an exhibit to a written paper that is ready to be published and it is hard to evaluate them with the same SLO's.

[Amanda Aguirri](#): I was just looking at this and is this a capstone course at the end of the masters program? Because I did not see any prerequisites listed. [Van Erve](#): Yes, this is final work that is completed in the degree plan. [Scott Martin](#): Since there are no prerequisites or co-requisites any student can register for this

cours, unless a faculty member tells the student they are not ready. Do you want to make that a distinction in the description so that students are aware that this is during the final semester? Van Erve: We could, but we have not had an issue with that and is enforced on the faculty level as there is also an option for a thesis course.

16 approved

○ Political Science, Program

■ Additions

- POLS 5083: Popular Culture and American Politics
- POLS 5153: Seminar in Public Policy
- Motion to approve by Wouter Van Erve
- Second by Lisa Grubbs
- Discussion/comments: [Wouter Van Erve](#): This is part of largerswaft of changes on the masters degree program and there were a fair number of courses that were taught regularly as special topicsses that were not codify in our degree plan/course work rotation. And we are making the move to have these courses in the rotation on a regular basis. Current faculty have taught both these courses in different ways and we will not personnel changes or additions. [Agatha Beins](#): Textbook, is that the book that will be used or as an example? [Van Erve](#): No that is the example. [Martin](#): This is standard so that faculty can make the decision if they want to use the textbook or not, is there to show that there is a textbook for that course/subject.

16 Approved

■ Modifications

- POLS 5973: Professional Paper/Project (previously Professional Paper)
- Motion to approve by Wouter Van Erve
- Second by Misty Richmond
- Discussion/comments: [Wouter Van Erve](#): This is the same change as the History 5973 but is for POLitcal Science in the masters program.

17 approved

○ Sociology, Program

■ Additions

- SOCI 3533: Sociology of Sport
- Motion to approve by Wouter Van Erve
- Second by Noah Lelek
- Discussion/comments: [Jim Williams](#) This has been a service course in Kinesiology and has been a special topic two to three times. They would like to offer this course on their degree plan but need to have a course number to do so and to offer it on a regular basis. We do not see any extra workload on the faculty,

we have resources budgeted to have our graduate teaching assistants to teach this course.

17 approved

College of Business

- Accounting & Finance, Department (Liaison: Megan Burke)

■ Additions

- ACCT 5183: Governmental and Not-for-Profit Accounting
- ACCT 5623: Internal Auditing
- Motion to approve by Megan Burke
- Second by Maragret Young
- Discussion/comments: [Megan Burke](#): These two courses are needed for new Mastes of Science in Accounting graduate program. ACCT 5183 has been an undergraduate course and is moving up to the graduate level and ACCT 5623 is a new course and we have just hired a new faculty that will beteaching this course as part of their normal course load.This is part of the new CPA exam as the varied tracks they have options for the exam. [Keith Crabtree](#): You said that the ACCT 5183 course was at the undergraduate level will this course be replaced or move up to the graduate level. [Burke](#): ACCT 5183 will move to the graduate leve and not be offered at the undergraduate level and I believe that Analytics is taking its place.
- 15 Approved

■ Modifications

- ACCT 5063: Tax Planning and Compliance
- ACCT 5523: Information Systems Audit, Assurance, and Advisory
- Motion to approve by Megan Burke
- Second by Margaret Young
- Discussion/comments: [Megan Burke](#): The changes to course description are noting the need for students to understand analytics and focus on using a variety of tools to do that analysis in preparation to get this program designated as a STEMM program.
- 15 Approved

Professional Education, College

- Human Development, Family Studies, & Counseling, Department (Liaison: Lisa Grubbs)

■ Additions

- COUN 4003: Foundations of Clinical Mental Health Counseling
- HDF5 4013: Development of Psychopathology
- HDF5 6023: Cognitive Development in Childhood & Adolescence
- MFT 4023: Foundations of Marriage and Family Therapy
- Motion to approve by Lisa Grubbs
- Second by Karen Dunlap

- **Discussion/comments:** [Lisa Grubbs](#): The HDFS 6023 is attending to the doctoral degree plan that they are updating from a Ph.D. in Family Studies to a PhD in Human Development and Family Studies. Through program reviews the HDFS 6023 course will be added as a cognitive development component, and a social development course was added a few years back, so this will round out the degree plan.

The three undergrad courses, COUN 4003, HDFS 4013, and MFT 4023, fulfill a similar purpose because we are introducing an option for a Pre-Mental Health Track in the Child Development and Family Studies undergraduate program. These three courses will provide a service and developmental in diagnosing counseling and psychopathology in mental health. This will allow the students to see what career options there are if they want to pursue a mental health career.

[Agatha Beins](#): In the justification, it mentions that course rotation will be updated to accommodate the addition of the courses, and it has it on both. [Grubbs](#): I know that the first time these courses are being taught will be taught by graduate teaching assistants in the counseling and marriage and family studies gta's and then will rotate with different faculty over the different semesters to split the load.

15 Approved

- Teacher Education, Department (**Liaison: Karen Dunlap**)

- Notifications

- ELDR 6611: Internship for the Principal
 - ELDR 6612: Internship for the Principal
 - ELDR 6613: Internship for the Principal
 - **Discussion/comments:** For certification students only. [Amanda Hurlburt](#): Education Leadership MeD program provides certification in the state of Texas for K-12 principals. In 2019, there were some changes at the state level, now there are two sets of exams that the principals must complete and pass to be certified. One is a multiple choice, and the other is a performance assessment where they write a 30-page paper and submit several artifacts. One of the things that we found in our most recent audit with the state is that our students were left to do the assessment work on their own. Our program is set up for the student to pass the exam before the internship, and then they complete the assessment on their own. We wanted to provide a formal outlet for the students as well as the faculty that were supervising the students so that the faculty could receive workload credit.

6. Announcements

- a. [Dr. Figueroa](#): Generative AI, there are things in the work, and Faculty Success is working on training. Many other institutions are in the same boat as us regarding AI. An initiative is coming from the Office of Faculty Success. An

additional institutional initiative is coming from the Center of Faculty Success for training on working with Generative AI.

- b. Dr. Figueroa: I sent an email this morning about the Initiative of Micro-credentialing that will empower our students for non-credit bearing curricular and co-curricular that will start in the Fall of 2024. We are in the stages of decimating the information. If you have any questions, please feel free to contact the CSI office.
 - c. Scott Martin: I encourage you to do that as you get the notifications to review the proposals, as there will be a considerable amount of courses that will come through for Round 4, the last round for the AC 2023-2024.
7. Adjournment: 3:00 pm
- Motion to approve by Lisa Grubbs
 - Second by Karen Dunlap
 - All approved.