

GUIDELINES FOR TEACHER CERTIFICATION

Individuals are recommended for certification upon successful completion of the TWU Teacher Education Program, including student teaching/internship and passing all required TExESexams. To begin the process, student teachers should apply for certification on-line by visiting the State Board for Educator Certification's website at www.sbec.state.tx.us. If you have questions regarding this procedure, please contact Linda Kobler or Brenda Wilson in the Student Support Office, which is located in Stoddard Hall, Room 211. You may also reach them via the telephone at (940) 898-2203 (Ms. Kobler) or (940) 898-2208 (Ms. Wilson). Individuals desiring to teach in accredited public and private schools in Texas must be certified through the State Board for Educator Certification (SBEC). The administrative functions for the certification process are now conducted by the Educator Certification and Standards Division at Texas Education Agency (TEA).

Certification Step-by-Step

Step 1

- Full admission into Student Teaching:
- Admission to the Teacher Education Program
- A minimum 2.75 overall grade point average *
- Academic requirements vary depending on initial coursework and area of certification; however, students must complete all courses leading to a degree or certification with a grade of "C" or higher **
- Mastery of the Pedagogy and Professional Responsibility (PPR) TExES qualifying examination with a score of 75 or above.
- Mastery of content area evidenced by a TExES/ExCET content-area qualifying examination score of 75 or above for undergraduate and post-baccalaureate students, or successfully passing the content area specialization TExES/ExCET examination for MAT students. ***

Step 2

Apply for graduation (UG and MAT students) by the 12th class day of the semester of graduation (4th class day in the summer). Application for graduation must be filed on the TWU Portal.

Step 3

Pass the necessary state TExES/ExCET Examinations.

Step 4

No sooner than 2 months before completing all certification requirements - apply and pay for certification by submitting an online application to the State Board for Educator Certification (SBEC) at www.sbec.state.tx.us.
Applications submitted sooner than 2 months prior to completion will be deleted. .

Step 5

Pass a federal felony & misdemeanor fingerprint background check. Visit www.sbec.state.tx.us for instructions and fee.

Step 6

Successfully complete supervised student teaching semester or internship.

Step 7

Graduate with a degree or complete a deficiency plan.

Step 8

The Texas Woman's University Student Support Office will recommend you for certification