

Undergraduate Council Meeting
November 29, 2010
2:30 PM Stoddard Hall Room 308

In Attendance:

Manal Omary; Jordan Fuchs; Bobbie Ferrell; Jacob Blosser; Joni Jensen; Mahmoud Sadri; David Rylander; Terry Senne; Sneha Bharadwaj; Roger Shipley; Elizabeth Restrepo; Shan Hwa Hwang; Karen Petty; Pat Holden-Huchton; Abigail Tilton; Ron Fannin; Linda Kobler; Judith Bean; Laura Rocchio; Keith Restine; Sharon Vincent; Eddy Lynton

Absent:

Penny Hanstein; Alfred Litton¹; Brian Harding; Patricia Deveraux²; Don Edwards; Claire Sahlin; Gloria Byrd; Peggy Landrum; Larisa Kliman; Carol Kominski; Heather Speed

¹Elizabeth Yelverton attended for Alfred Litton; ²awarded Jacob Blosser proxy

1. Meeting called to order
2. Minutes of October 25, 2010 reviewed and approved unanimously
3. Committee updates:
 - a. Course Review Committee
 - i. Global Perspectives Subcommittee—The first course, SCI 3033 Water in a Changing Environment was not approved and sent back for additional information. Dr. Jordan Fuchs, representing the committee, provided a brief presentation of the committee's work and the courses, adding that the subcommittee had approved the second course, GOV 4537. After explaining the process of accepting courses for review, the committee's recommendation was approved unanimously by the general council.
 - ii. Multicultural Women's Studies Subcommittee—Dr. Elizabeth Restrepo, representing the subcommittee, said they supported MATH 2053: Women and Minorities in Science, Technology, Engineering, and Mathematics for inclusion. The committee's recommendation was approved unanimously by the general council.
 - iii. Oral Communications Subcommittee had nothing to report.
 - b. Program Proposal Review Committee—Dr. Rylander informed the council that Dr. Penny Hanstein has stepped down from the committee. Dr. Rylander commended Dr. Hanstein for her work and service to TWU and informed the council that she was not able to continue as chair of the committee. Instead, Dr. Karen Petty will chair. As a result of changes, the executive committee met with Dr. Petty and reviewed two certificate programs. The Certificate Program in Adapted Physical Education, and the Certificate Program in Finance were presented to the general council where they were voted on and approved unanimously. The Certificate Program in Finance is designed for accounting majors and allows meaningful related certification beyond the degree.
 - c. Assessment Committee—Dr. Bean presented information on the core assessment meetings recently completed with the Chairs of these same courses. This year is also time for implementing changes and reassessing the core areas of math, multicultural women's studies, history & government, social /behavioral sciences and natural sciences. Dr. Bean explained the importance of the assessments, especially their

significance to SACS. She provided examples of problems other schools have had and stressed that how assessment is used as being extremely important.

- d. Student Retention Committee—Dr. Roger Shipley provided information on the work of this committee. The purpose of the committee is to monitor and make suggestions regarding retention. The committee discussed some interesting ideas including:
 - Faculty Freshman Notice—clearly designating freshmen in class rosters, etc.
 - Faculty/Student socials
 - Department Recognition (for students)---this might work for faculty too (i.e. have Freshmen select a few to be recognized)
 - Attendance policies

Dr. Bean advised the council that TWU reached a record high in the FTIC graduation rate (45%).
 - e. Academic Suspension Task Force—presented the recommended revision of the suspension problem. The revision was approved unanimously by the council.
4. Other Business—Dr. Bean informed the council about an upcoming webcast from the Texas Undergraduate Education Advisory Committee on December 3, www.thecb.state.tx.us/
 5. Date, Time, and Location of next meeting
Undergraduate Council Executive Committee Meeting Jan 24 at 2:30 PM ACT 13.
Undergraduate Council General Meeting Jan 31 at 2:30 PM in SH 308.
 6. Adjournment of Meeting