

TWU Undergraduate Council

April 30, 2007

Minutes

Members present: Kyle Biggerstaff, LeAnn DeLeon, Pat Devereaux, Karen Dunlap, Don Edwards, Ron Fannin, Russell Greer, Penny Hanstein, Lybeth Hodges, Joni Jensen, Guy Litton, Christianne Kellett, Kay Marsh, Lynda Peebles, David Rylander, Barney Sanborn, Terry Senne, Roger Shipley, and Allen Waldo.

Ex Officio members present: Ronda Barnett, Judith Bean, Carol Kominski, Teresa Mauk, Lynda Murphy, Laura Rocchio, Heather Speed, and Sharon Vincent.

Members not present: Kenny Foster, Ann St. Germain, Patti Hamilton, Ana Louise Keating, Sally Lambert, Rochelle Schultz, Ann Staton and Sharon Van Sell.

Guests present: Sherri Taylor, SIFE (Students in Free Enterprise)

1. **Minutes** from the March 26, 2007 were approved as submitted.
2. **Guest** Sherri Taylor discussed the School of Management – Service Learning Class, BUS 3201 and participation in Students in Free Enterprise (SIFE).
3. Joni Jensen, chair, discussed the **bylaws for the Undergraduate Council**. After discussion, the council decided to continue working on the bylaws in the next academic year by establishing a Bylaws Committee; resolving the means of faculty representation and specifying the means in the bylaws. The committee will look for examples of representation and attendance policies in the Senate and Graduate Council. One suggestion was to indicate on future minutes the members not present and distribute the minutes to the Dean of each college.
4. **Committee Reports**
 - a. **Assessment Subcommittee**- Ron Fannin reported working with Dr. Kominski on assessment budget money. Dr. Kominski has requested \$13,000 for general education core assessment and \$9,000 to support a pilot for Task Stream and \$2,000 for majors field tests. Reviewed comparison of three exams. Problems of test administration, motivation, incentives and diploma required. A cost sheet showing CAAP (ACT), MAPP (ETS), and Collegiate Learning Assessment (CLA) was distributed for review.
 - b. **Program Review Subcommittee**- Lynda Peebles moved approval and it was seconded by Ron Fannin for the B.S. in Biochemistry. It was **ratified by the council**.
 - c. **Oral Communication Subcommittee**
 1. Russell Greer moved approval, seconded by Kyle Biggerstaff, for the following courses which were **ratified by the council**.
 - a. Biology 4681, Biology Seminar
 - b. Family Studies 4933, Practicum in Family Sciences
 - c. Nursing 4614, Community Health Competencies

2. The subcommittee recommended that “Until such time as TWU hires a full-time faculty member with a terminal degree to teach speech communication and coordinate the oral communication competency, the Oral Communication Subcommittee recommends that TWU fund a yearly, one-day workshop with a guest instructor to train instructors teaching courses that grant the oral communication competency. Ideally this workshop could be held during the week before fall classes.” The motion was seconded by Lynda Peebles and ratified by the council.

3. The subcommittee recommended standards for passing competency as follows:

“To receive credit for the oral communication competency, the student must pass the course and receive a passing score (exemplary or proficient) on all four university-required elements of the rubric:

- Purpose (claim/thesis)
- Development of Ideas (Content or Evidence)
- Coherence
- Delivery

Passing standards for any rubric elements added to the university requirements by individual units or departments may be determined by those units or departments.”

The motion was seconded by Pat Devereaux, and **ratified by the council.**

d. Global Perspectives Subcommittee-

Lybeth Hodges moved approval of FL 2013, Mythology for Global Perspectives; the motion was seconded by Pat Devereaux and **ratified by the council.**

The subcommittee is asking for revisions on courses Dance 3143, World Dance Forms and Health Studies 2813, Cultural Diversity for the Health Consumer.

e. Multicultural / Women’s Studies Subcommittee-

Kay Marsh moved approval, seconded by Lynda Peebles, for the following courses which were **ratified by the council.**

- a. Dance 3383, Dance, Gender, and Culture
- b. Health Studies 3133, Perspectives on Women’s Health
- c. Sociology 1413, Culture, Inequality and Self

The subcommittee is asking for revisions on Dance 3143, World Dance Forms.

f. In order to **complete reviews on pending courses**, committees are asked to complete their reviews for the council and report at first meeting in the fall; their reviews will be accepted as effective for fall 2007. Email reports will be sent by subcommittees to the whole council.

5. Other business

- Lybeth Hodges discussed her participation in the state Vertical Team committee of the Coordinating Board Committee which is working on aligning high school with college course curricula.
- Teresa Mauk discussed the new diplomas which will list the majors of graduates.

6. Meeting adjourned at 4:00 p.m.

