

TWU Undergraduate Council

April 28, 2008

Minutes

Members present: Stoerm Anderson, MarieAnne Demuynck, Pat Devereaux, Karen Dunlap, Don Edwards, Ron Fannin, Russell Greer, Penny Hanstein, Lybeth Hodges, Joni Jensen, Christianne Kellett, Guy Litton, Kay Marsh, Lynda Peebles, David Rylander, Roger Shipley, Dayo Soyombo, Terry Senne.

Ex Officio members present: Judith Bean, Carol Kominski, Lynda Murphy, Laura Rocchio, Heather Speed.

Guests: Douglas Coyle.

Members not present: Rochelle Schultz, Kenny Foster, AnaLouise Keating, Sharon Van Sell, Sally Lambert, Ann Staton, Barney Sanborn, Allen Waldo.

1. Received minutes of March 31, 2008 meeting; no revisions were made.
2. Heather Speed shared the NSSE student feedback results on several topics including: capstone courses; internships; foreign language; such as conversational Spanish for Nursing majors; advising; co-curricular transcripts; UNIV 1011 course (needs consistency); developing a parent website.
3. Dr. Douglas Coyle spoke on the Health Studies three-credit capstone course, "Seminar in Program Planning." A mock-grant-writing tool is used to measure student competence and covers the seven areas of responsibilities of health studies. Small drafts of each section lead to a final, full grant proposal – a process which allows for remediation. Assessment method is a rubric including APA, flow, orientation, and an oral presentation.
4. Dr. Judith Bean announced that the THECB approved the BBA in Human Resource Management and the BAS in Health Studies. The reorganization and decentralization of advising was discussed. Current advisors will be re-assigned to the colleges and new advisors are being hired, as well as an Advisor III, coordinator of advising, who will report to Dr. Bean's office. College advisors will help with freshmen and transfer orientations. All staff advisors will be invited to meet regularly and testing such as THEA will be managed by the Office of Undergraduate Studies.
5. Dr. Rylander reported that the Council accomplished a great deal this year. Ideas were shared, the beginnings of assessment are in place, as well as the Undergraduate Program Review Cycle; new core courses have been approved and bylaws are in place. He thanked everyone for their efforts. He further noted that with a new provost this summer, changes may be required, as well as new challenges, but there was not much business left to do. There has been no response from the deans to the request for nominations for

elections. If the faculty who are rotating-off would volunteer, that would be great. He finally noted that this will be the last meeting until September 2008.

6. Program Review Council Report – the review cycle has been sent to the chairs and there are no major changes.
7. Course Review Committee, Dr. Lybeth Hodges, Chair.
 - a. The Oral Competency committee recommends FS 3723: Field Experience in Family and Consumer Sciences Occupations for approval. The council ratified the recommendation.

8. Other Business:

Dr. Kominski noted that on March 15, 2009, a 5th Year Report is due to SACS. This is a mini-compliance report requiring: proof of student learning outcomes; we have to show improvements; alumni data; job placement rates; scores on entrance to profession exams; addressing student grievances, etc. Dr. Kominski stressed the need to have a way to contact all alumni.

With no further business, the meeting was adjourned at 3:31 p.m.