

# TWU Undergraduate Council

March 26, 2007

## Minutes

Members present: Russell Greer, Ana Louise Keating, Kyle Biggerstaff, Christianne Kellett, Karen Dunlap, Roger Shipley, Kay Marsh, Joni Jensen, Pat Devereaux, Barney Sanborn, Allen Waldo, Sally Lambert, Ann St. Germain, Lynda Peebles, and LeAnn DeLeon.

Ex Efficio members present: Heather Speed, Sharon Vincent, Laura Rocchio, Ronda Barnett, Carol Kominski, and Judith Bean.

Guests present: Jim Williams.

1. Minutes from the February 26, 2007 were approved as submitted.
2. Joni Jensen, chair, discussed the second draft of potential bylaws for the Undergraduate Council including:

### Officers

- A. Officer elections/selections will occur at the first council meeting of the academic year.
- B. All officers will serve one-year terms with no limit on reelection to those positions.
- C. The council shall elect a chair and vice chair from the body of the council by majority vote. Only those with at least one year of previous service on the council are eligible to be elected to the office of chair or vice chair.
- D. Standing committee chairs will be selected from within each committee by the members of the committee.

### Meetings

- E. Council meetings will be held once per month from September through the following April (omitting the month of December).

Bylaws will be finalized and voted on at the next meeting.

3. Dr. Kominski addressed core assessment options by use of "Task Stream" E Portfolio tracking software. (keeps electronic files of work done). With 7 core areas and 6 competencies, the number of courses = 150 (163) with some overlaps. SACS and Coordinating Board require assessment of General Education Core. Discussion of current faculty using, faculty support that will be needed and the administrative costs.

### 4. Committee Reports

#### a. **Assessment Subcommittee**

No Report

b. **New Programs Subcommittee** – Lynda Peebles reported they will be meeting before the April 30<sup>th</sup> meeting.

c. **Global Perspectives Subcommittee** – Pat Devereaux moved approval, seconded by Roger Shipley, for the following courses and they were **ratified by the council**:

1. English 2133 Drama
2. Family Studies 2003 Diversity in Contemporary Families: A Global Perspective
3. Family Studies 3523 The Care and Education of Children: A Global Perspective
4. Business 3183 Introduction to International Business
5. Women's Studies 2013 Women: Images and Perspectives

d. **Oral Communications Subcommittee** – Russell Greer reported they currently have 2 courses under consideration and will report at the April 30<sup>th</sup> meeting.

e. **Multicultural Women's Studies Subcommittee** – Ana Louise Keating reported they currently have 2 courses under consideration and will report at the April 30<sup>th</sup> meeting.

5. **Other business.**

- A plan for a Minor in Global Studies from the Sociology department was reviewed. Council members suggested that in interdisciplinary minors, students choose courses from at least three different disciplines and that when new courses are approved for Global Perspectives, the courses be added for the minor.

6. Meeting adjourned at 4:00 p.m.