

TWU Undergraduate Council

April 20, 2009

Minutes

Guests: Jerry Whitworth, Dean of Professional Education

Members present

Dr. Karen Dunlap	Dr. Stoerm Anderson	Dr. David Rylander
Dr. Mahmoud Sadri	Kendyll Castles	Dr. Allen Waldo
Dr. AnaLouise Keating	Dr. Penelope Hanstein	Bobbie Ferrell
Dr. Kay Marsh	Pat Devereaux	Joni Jensen
Dr. Terre Senne	Dr. Lybeth Hodges	Dr. Ann Stiles <i>(for Dr. Pat Holden-Huchton)</i>

Ex Officio Members Present

Dr. Judith Bean	Carol Kominski	Dr. Heather Speed
Laura Rocchio	Teresa Mauk	

Members Not Present

Ronald Fannin	Jordan Fuchs	Dr. Guy Litton
Sally Lambert	Dr. Peggy Landrum	Dr. Don Edwards
Dr. Gloria Byrd	Dr. Richard Sheardy	Dr. Roger Shipley
Dr. Kim Wilson-Booker	Annastagia Zachary	
Lynda Murphy	Sharon Vincent	

The meeting was called to order at 3:00 p.m. by Dr. David Rylander, Chair of Committee.

March 30, 2009 minutes were unanimously approved.

Program Review Committee.

Dr. Allen Waldo, representing the Program Review Committee, reported on the review of new degree plans for Teacher Education. The Review Committee reviewed and approved all four that were proposed. The motion was made to approve the degree plans was approved.

Graduation with Honors Policy Change.

Dr. Judith Bean gave an update on the Graduation with Honors Policy change. The Council approved the recommendation to use the residency requirement of 30 hours at TWU for Graduation Honors Recognition rather than 45 hours.

Committee Reports

Program Committee

- Dr. Rylander presented a handout (TWU Guidelines for Undergraduate Certificate Programs)
- **Course Review Committee**
 - No report

Assessment Committee

- No report

Retention Committee

- Dr. Bean mentioned the SQL reporting system. SQL can be used effectively by the Advisors to find information and to send out reminders to students. Dr. Rylander concurred that it is a valuable tool. Robert Placido and staff can help anyone wanting training.
- Dr. Bean said that Dr. Hodges had inquired about an Advisory Forum being scheduled. A Faculty Advising Workshop was held Sept. 23, 2009.

Academic Program Reviews Update

Joni Jensen gave a report on the Academic Program Review process. She presented a handout (*Undergraduate Program Review Worksheet*) which organized the process and could be used as a checklist for the reviewers. It would be useful to provide the committee with a similar checklist or Table of Contents as well. It was agreed that it will be modified and sent out to new reviewers. A good program review will be distributed an example or model.

Elections.

A reminder was given by Dr. Rylander that elections for next year are taking place and to keep in mind anyone who might fill the positions.

Other Business.

None

Meeting dismissed at 4:15 p.m.