

Student Health Insurance: Spring 2012
A Requirement for F-1 and J-1 Students Enrolled at Texas Woman's University

FOREIGN STUDENT INSURANCE (FSI) REQUEST FOR EXCEPTION FROM MANDATORY POLICY

Please print

Student Name: _____ Social Security #: _____

Mailing Address: _____
City State Zip Code

Daytime Phone #: (_____) _____ Evening Phone #: (_____) _____

E-mail Address: _____ Student ID#: _____

There are limited instances where an exception to the Mandatory Requirement of Student Health Insurance coverage may be granted. Requests for Exceptions must be submitted by the specified deadline (see back of form). Please review the policy, including front and back of this form, and submit as required.

TWU EMPLOYEE INSURANCE

- Name of Employing Department: _____
 - Provide a copy of your insurance card or the Human Resources form. Coverage dates must include:
 - **January 9, 2012 – August 16, 2012**

COVERAGE PROVIDED BY A U.S. EMPLOYER with the following minimum requirements:

- **Minimum coverage dates of January 9, 2012 – August 16, 2012**
- **Medical benefits of at least \$50,000 per accident or illness**
- **A deductible not to exceed \$500 per accident or illness**
- **After deductible, benefits should be payable at 75% or more**
- Provide a front and back copy of the insurance card
- Name of Insurance company: _____
- Name of the employed person who has the medical insurance: _____
- Your relationship to that person: _____
- Name, location, and phone number of company for whom the employed person works: _____

SPONSORSHIP THROUGH A GOVERNMENT

- Provide documentation of sponsorship.

By completing this form, I request an exception to the Texas Woman's University mandated policy requiring my enrollment in the University sponsored Foreign Student Insurance policy. I understand that an exception to this policy is a privilege. By signing this form, I attest that the information provided about my insurance coverage is true and correct. I also understand that I must maintain insurance coverage throughout the entire semester for which I have been granted an exception to the mandated policy. If I fail to maintain the insurance coverage as presented with this form, I understand that I may lose my ability to be granted an exception to this mandated policy in the future.

I understand that it is my responsibility to notify Student Health Services of any change in my insurance coverage within 10 days of the change so that other insurance can be verified or so that I can be enrolled in the University sponsored insurance Plan.

I also understand that this form must be completed each semester by the specified deadlines. Otherwise, my student account will be billed for Foreign Student Insurance charges.

Student Signature: _____ Date: _____

Please submit completed request and a copy of insurance coverage to:

Student Health Services
Coordinator of Student Health Insurance
P.O. Box 425467
Denton, TX 76204

This form may be faxed along with insurance information to 940.898.3844.

Date FSI charge removed from student account: _____ Employee Initials: _____

Mandatory Student Health Insurance Policy
A Requirement for F-1 and J-1 Students Enrolled at Texas Woman's University

Government regulations and University policy require every enrolled student at Texas Woman's University with a DS-2019 form (J-1 visa) or an I-20 form (F-1 visa) status to maintain continuous health insurance coverage with minimum provisions of coverage. Coverage should begin when the student enters the United States and continue through graduation or final separation from the University. Coverage should be maintained through all breaks and holidays, including summer semesters when the student may not be enrolled in and attending classes. Generally, if a student remains in the United States and on the University's DS-2019 form or an I-20 form, insurance coverage must be maintained.

As required by these regulations (58 FR 15196, 59 FR 34761) and University policy, and as a requirement for admission, Texas Woman's University requires all F-1 and J-1 students to participate in the University sponsored insurance program during the entire period of their residence at TWU.

Request for Exception – TWU Foreign Student Insurance (FSI) Plan

A student may be eligible to receive an exception to the mandated FSI policy by meeting one of the following criteria:

- TWU Employee Insurance
 - You must sign up for coverage through Human Resources, complete the Request for Exception and provide a copy of your insurance information to Student Health Services by the specified deadline.
 - You are also required to purchase medical evacuation and repatriation benefits which will be charged to your student account unless you provide other proof of eligible coverage.
- Coverage provided through a U.S. employer with the following criteria:
 - You must complete the Request for Exception form and submit proof of insurance coverage by the specified deadline.
 - You are also required to purchase medical evacuation and repatriation benefits which will be charged to your student account unless you provide other proof of eligible coverage.
- Sponsorship through a government
 - You must provide documentation of sponsorship by the specified deadline.
- Graduating/Summer Break
 - Students who expect graduation at the end of the **Spring** semester or plan to leave the country for the entire summer may waive summer coverage. **Note: Request for Exception must be submitted by the 12th class day of the Spring semester.**

Students who are out of the country during the entire semester: Students who are out of the U.S. for an entire semester are not required to purchase insurance coverage for that semester. In order for the insurance charges to be removed from the student account, the student needs to contact Student Health Services regarding the necessary verification and paperwork. This process must be completed each semester, and documentation is required by a specified deadline.

Special Requirements for Students with J-1 Visa: In addition to the mandatory insurance requirement for International students as described above, medical insurance coverage is also mandatory for the accompanying spouse and children of J-1 visa holders, under regulations of the United States Information Agency. Willful failure to meet this requirement will result in the termination of the particular student (J-1) program.

IMPORTANT DEADLINES:

- 12th class day for the Fall & Spring semesters
- 4th class day for the Summer semesters

Requests for Exceptions will not be accepted after the deadline dates. It is the student's responsibility to submit a Request for Exception EACH semester. Otherwise, the student will be charged for the University Sponsored Insurance Plan.