

Texas Woman's University

Faculty Senate

MINUTES
2009-10 FACULTY SENATE MEETING
December 11, 2009
 Student Center, Room 206-207

ROLL CALL

Senators:

<input checked="" type="checkbox"/> Akin	<input checked="" type="checkbox"/> Cesario	<input checked="" type="checkbox"/> Jones	<input checked="" type="checkbox"/> Sadri for Sandel	<input checked="" type="checkbox"/> Enright for Tapler
<input checked="" type="checkbox"/> Landrum for Ayers	<input checked="" type="checkbox"/> DelloStritto	<input checked="" type="checkbox"/> King	<input checked="" type="checkbox"/> Shipley	<input checked="" type="checkbox"/> Webb
<input checked="" type="checkbox"/> Biggerstaff	<input checked="" type="checkbox"/> Evans	<input checked="" type="checkbox"/> Ladd	<input checked="" type="checkbox"/> Shuster	
<input checked="" type="checkbox"/> Binder	<input checked="" type="checkbox"/> R. Jones for Espinosa	<input checked="" type="checkbox"/> Maricle	<input checked="" type="checkbox"/> Simpson	29 Present Elected Senators (23)
<input checked="" type="checkbox"/> Booker	<input checked="" type="checkbox"/> Fannin	<input type="checkbox"/> Oliphant	<input checked="" type="checkbox"/> Smith	<input checked="" type="checkbox"/> Liaison to the TCFS O. Bowman
<input checked="" type="checkbox"/> Bowman	<input checked="" type="checkbox"/> Goodman	<input checked="" type="checkbox"/> Petterborg	<input checked="" type="checkbox"/> Anderson for Snider	<input checked="" type="checkbox"/> Bettye Myers Parliamentarian
<input checked="" type="checkbox"/> Haley for Carter	<input checked="" type="checkbox"/> Grigorieva	<input checked="" type="checkbox"/> Robb	<input checked="" type="checkbox"/> Souris	<input checked="" type="checkbox"/> Tracey Oney Administrative Assistant

Guest: **Dr. Kay Clayton, Provost and Vice President for Academic Affairs**
Ms. Sherilyn Bird, Director, Blagg-Huey Library

<p>APPROVAL OF AGENDA <u>Motion:</u> Amend the Agenda to add an Executive Session of Faculty Senate. (R. Fannin, Second OJ Bowman)</p>	<p><u>Outcome:</u> Motion Passed</p>
<p>APPROVAL OF MINUTES Date: November 13, 2009 <u>Motion:</u> Accept November 13, 2009 meeting minutes with forth coming corrections. (L. Ladd, Second K. Biggerstaff)</p>	<p><u>Outcome:</u> Motion Passed</p>
<p>Guest: Dr. Kay Clayton Strategy Session: Summer Budget (12-01-09 Document)</p> <ul style="list-style-type: none"> • Document (see attached) included Faculty Senate 	

representatives input;

- Spring 2010 savings will be put toward Summer 2010 deficits;
- Planning more accurately for enrollment projects using new tools available by the University; Dr. Stankey example: analyzing difference between plan/actual by department;
- Must have “Budget” for Summer sessions; steps for Summer 2010 are just stop gap; must take corrective action;
- Question: Will there be a salary reduction for faculty teaching Summer? *No change in rate of pay for summer faculty, pay will be based on the 9 month salary; Not every faculty that has taught a full in the Summer will be able to teach a full load this summer.*
- Question: Will there be reduction of base salaries? *No, for this summer but has been an option via the brainstorming process for future summers; Discussion at the State Legislature that the ARRA- Federal Government funding (1.8 million TWU) will not be replaced next year by the State, thus could be down 1.8 million.*
- Question: Several programs are 12 month programs (i.e. OT), will those course programs be offered in the Summer? *Several 12 month programs are offered and need to look at cost efficiency but intend to offer those courses.*
- Question: Who makes a separate summer budget a priority in the University budget? *The Chancellor; Has not been a priority in previous University budgets I the pasts due to available funding from vacant faculty positions and funding streams.*
- Question: In spirit of brainstorming, what about selling bond since Summer 2009 cost the University 4.9 million but made 10 million dollars? *The University budget is based on revenue for all semesters and is not realized immediately. Encourage you to ask those questions.*
- Question: Will the University increase revenue if a section is taught by an adjunct rather than a faculty member? *Yes, depending on the size of the class based on the available statistics; Agree could be a quality problem to have most courses taught by adjuncts.*
- Question: Follow-up to Summer Budget being a separate line item, who makes that decision? *Have not been through a “normal” budgeting process due to reductions and do not expect to in the near future; I do not know but would anticipate that the Cabinet makes those decisions.*

<ul style="list-style-type: none"> • Question: What is the status of the tuition increase? <i>There will be a hearing for students in January, the amount will probably be \$10 (not official yet).</i> • Question: What are the plans for use of the profit from summer 2010? <i>Summer profit is \$5 million is used for the next year so anticipated for projected budget.</i> • Question: If the summer budget is reduced, are there plans to reduce the University budget due to the decreased revenue from summer 2010? <i>The budget is built in the late Spring and there will be need to be some adjustments.</i> 	
<p>Guest: Ms. Sherilyn Bird (Director, Blagg-Huey Library)</p> <ul style="list-style-type: none"> • Library Budget Reductions; • <i>Background:</i> Dr. Floyd was concerned that if TWU audited, we would not “pass” if continued to use courses fees to buy library materials; course fee was re-directed to the departments with the new Library fee anticipated for Fall 2009: New fee will not be in effect until Fall 2010 thus loss of \$276,000; • <i>Budget Actions</i> taken included eliminating “popular” journals, paper subscriptions that duplicate electronic subscriptions, high cost per search (> \$10/search), and phone lines; Converted student positions to work-study students, re-packaged current electronic resources to replace subscriptions to costly “evidence-based” databases, soliciting popular reading material as gifts ; • Total loss 1.4 million dollars; “Serial” crisis, increasing cost associated with electronic journals; • <i>Positive Outcomes Examples:</i> More content rich than three years ago, produced two awarding winning tutorials with two additional implemented in Spring 2010, Library search courses. • Question: What does the term Cost of Search mean? <i>How many hits and compare to cost of journal.</i> 	
<p>Opening Remarks – Speaker Larry Petterborg</p> <p><u><i>Discussion:</i></u></p> <ul style="list-style-type: none"> • Essay on Shared Governance (CHE) – K. Biggerstaff and K. Webb acknowledged for representation of faculty in the budget process at TWU; • Staff Council: Letter of recommendation that the scope of responsibility of Dr. Bulls be increased to include Staff Council. 	<p><u><i>Outcome:</i></u></p>
<p>Report from Speaker Pro Tem – Kerry Webb</p> <p><u><i>Discussion:</i></u></p> <ul style="list-style-type: none"> • Voiced appreciation the open honest discussions with the 	<p><u><i>Outcome:</i></u></p>

Provosts and Deans; <ul style="list-style-type: none"> • What is best for everyone may not be best for me....A Must: everyone needs to ride on the same two rails: Truth and Trust 	
Report from Secretary – Brenda K. Binder <u>Discussion:</u> <ul style="list-style-type: none"> • No report 	<u>Outcome:</u>
Report from Liaison to the Texas Council of Faculty Senates—O. Jayne Bowman <u>Discussion:</u> <ul style="list-style-type: none"> • Resolution presented to the Texas Council of Faculty Senates in October 	<u>Outcome:</u>
Executive Session Entered at 11:10 AM and Closed at 12:10 PM	
Standing Committee Reports	
<u>Academic Freedom & Responsibility—Ron Fannin</u> <u>Discussion:</u> <ul style="list-style-type: none"> • No report 	<u>Outcome:</u>
<u>Academic Standards—Jeff Robb</u> <u>Discussion:</u> <ul style="list-style-type: none"> • Best Practices references to deal with academic integrity and disruptive students (Dealing with Rude Disruptive Students: Being Proactive (2005), Disruptive Classroom Behavior (2009)); • TWU Student Life policies (see attached)...only part of the picture, committee will be working on what can faculty deal with the issue; Documents found on the Office of Student Life links 	<u>Outcome:</u>
<u>Administrator Evaluations—K. Webb reporting for Sherry Carter</u> <u>Discussion:</u> <ul style="list-style-type: none"> • See report; • Low response rates; will send a second reminder, please encourage peers participation and remind faculty this is a secure (Survey Monkey) site; • Vice President of Financial Affairs has not been evaluated in the past but will need time to develop appropriate questions for the future 	<u>Outcome:</u>
<u>Budget and Planning—Kyle Biggerstaff</u> <u>Discussion:</u> <ul style="list-style-type: none"> • See report; • Summer Budget: 1.1. million short, small classes (i.e. professional projects, thesis, dissertations); • Administrator Salaries – see handout; Cabinet is considering including CUPA data for administrator 	<u>Outcome:</u>

salaries; <ul style="list-style-type: none"> • Faculty Salary CUPA data will be out in Spring 2010; • Number 3 on report - TWU is the 6th highest for administrator costs for State of Texas public universities. 	
<u>Committee Selection Committee</u> —O. Jayne Bowman <u>Discussion:</u> <ul style="list-style-type: none"> • No report 	<u>Outcome:</u>
<u>Constitution and Bylaws</u> —Roger Shipley <u>Discussion:</u> <ul style="list-style-type: none"> • No report 	<u>Outcome:</u>
<u>Elections</u> —James Espinoza <u>Discussion:</u> <ul style="list-style-type: none"> • No report 	<u>Outcome:</u>
<u>Faculty Handbook</u> – Linda Ladd <u>Discussion:</u> <ul style="list-style-type: none"> • No report 	<u>Outcome:</u>
Reports from University Committee Representatives	
<u>Curriculum</u> - K. Biggerstaff reporting for Eula Oliphant <u>Discussion:</u> <ul style="list-style-type: none"> • Several new courses submitted so January meeting scheduled 	<u>Outcome:</u>
<u>Faculty Evaluation & Development</u> – Gerald Goodman <u>Discussion:</u> <ul style="list-style-type: none"> • See report 	<u>Outcome:</u>
<u>Graduate Council</u> – Chad Smith <u>Discussion:</u> <ul style="list-style-type: none"> • No report 	<u>Outcome:</u>
<u>Undergraduate Council</u> – Kimberly Booker <u>Discussion:</u> <ul style="list-style-type: none"> • No report 	<u>Outcome:</u>
Unfinished Business <i>Outside Employment Policy (L. Ladd)</i> <u>Discussion:</u> <ul style="list-style-type: none"> • Suggest faculty forums(Spring 2010) to discuss the draft of the Outside Employment since generated much feedback • Concerns that the need to get “permission” for Outside Employment; legal <i>Resolution Concerning Location of the Faculty Handbook</i> WHEREAS, the Texas Woman’s University as a whole is committed to shared governance so that faculty, staff, and administration work together for the good of the institution, the faculty, and the students;	<u>Outcome:</u> To be discussed at faculty forums

<p>WHEREAS, the Faculty Senate is responsible for shared governance with the TWU Administration in that the Senate recommends academic policies, provides a voice for faculty concerns and issues germane to the Faculty Senate mandate at the individual, group, or department level;</p> <p>WHEREAS, the Faculty Senate does provide oversight to the following areas that affect faculty: academic freedom and responsibility, academic standards, budget and planning, constitution and by-laws, elections, administrator evaluations, committee selection committee, and the faculty handbook;</p> <p>WHEREAS, faculty play a unique role in the Texas Woman’s University system by teaching classes, advising students, and maintaining the academic mission of the institution;</p> <p>WHEREAS, the faculty handbook is currently housed in administrative offices where it cannot be easily accessed by the Faculty Senate;</p> <p>RESOLVED, that the Faculty Senate requests the Faculty Handbook be housed in the Faculty Senate Office where responsibility for the maintenance and preservation of the handbook would reside.</p> <p><u>Motion:</u> Postpone to January meeting (L. Ladd/Second R. Fannin)</p>	<p>Motion Passed unanimously</p>
<p><i>Campus Smoking Policy (C. Smith)</i> <u>Discussion:</u></p> <ul style="list-style-type: none"> • See attachment • Policy should address the CDC recommendations • UT Arlington smoking ban on campus • Chancellor’s Health Initiatives <p><u>Motion:</u> Create an Ad Hoc Committee to draft a Smoking Policy (C. Smith/Second K. Biggerstaff)</p>	<p><u>Outcome:</u></p> <p>Motion Passed unanimously</p>
<p>New Concerns for Senators <u>Discussion:</u></p> <ul style="list-style-type: none"> • Formal expression of sympathy from the Faculty Senate to Eula Oliphant, Mark Sandel, and Sandy Cersario • First reading for the Annual Review of Performance (every 3 years for tenured faculty); Needs to be sent to the FEDC 	<p><u>Outcome:</u></p> <p>L. Petterborg will facilitate with T. Oney.</p>

Adjournment	
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Motion: Adjourn Faculty Senate
(R. Fannin/J. Robb)

Meeting adjourned: 12: 45 PM

Respectfully submitted: Brenda K. Binder

*Written reports submitted by Committees:

- Administrative Evaluations
- Budget and Planning
- FEDC