



## What to Donate

### University Records and Personal Papers

- Letters and postcards written home
- Diaries and journals
- Class assignments
- Scrapbooks, photograph albums, news clippings, and articles

*We prefer the original photographs, but you can loan us the items and we will scan it at a high resolution and return it to you.*

- **Uniforms**

*Clothing, uniforms, and period style dress for exhibits.*

- **Artifacts and memorabilia**

*This might include any university items you might have from your time on campus.*

- Newsletters
- Books
- Correspondence
- Programs and flyers from departmental events
- Membership materials for campus organizations
- Speeches, books, and articles written by you.

**T**he University Archives encourages you to consider what you want in your personal collection and where it should be housed. Even the most basic biographical description about you should include more than your experiences at TWU. Send us your resume/vita and we can help you prepare your biography.

The University Archives is always available to discuss preservation methods, historical significance, and digital initiatives about your papers, photographs, and memorabilia. Your story is vital to the history of TWU and to the history of Texas Women. Let us help you make sure your voice is heard and your story captured for generations to come.

**Contact Kimberly L. Johnson, Coordinator, Special Collections**  
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