

Volume 20, Number 1, August 25, 1997

ON YOUR MARK, GET SET, GO!

We're off and running again! Welcome back for the fall 1997 semester -- particularly to new faculty and staff who join TWU during this busy time...meeting new students and facing new challenges during the 1997-98 academic year. A "quick list" of facts, deadlines and other information is provided below to make the beginning of this year run as smoothly as possible:

■ Dr. Suzann Buckley (Arts and Sciences), who was selected as new dean by Dr. Beverley Byers-Pevitts (academic affairs), will join TWU in mid-September.

■ All offices return to a five-day work week, Monday through Friday, 8 a.m. to 5 p.m., on Mon., Aug. 25. (Hours for the Information Booth are: Monday through Thursday -- 7 a.m. to 8 p.m.; Friday -- 7 a.m. to 5 p.m.; Saturday -- 7 a.m. to noon; Sunday -- closed.)

■ Fall assembly is scheduled today at 10:30 a.m. in the auditorium of the Multipurpose Classroom Laboratory Building. Dr. Carol Surles will deliver her fourth fall address to the faculty, looking ahead to administrative challenges, a busy academic year and issues that members of the campus community will face during the coming months, including strategic planning.

■ Faculty Development Day will be held Tues., Aug. 26, from 10:30 a.m. to 4 p.m. in various locations on campus; lunch is included. (See *TWU Update*, Aug. 18, for details.)

■ New faculty orientation is Wed., Aug. 27, beginning at 8:30 a.m. in the Blagg-Huey Library lecture hall. Departmental and college meetings are scheduled by chairs and deans; consult your specific area for dates and times.

■ Payment settlement is scheduled this week on Thursday, Friday and Saturday; late payment begins on Mon., Sept. 1.

■ Labor Day is *not* on the holiday list for this academic year. TWU *will* start classes, and offices will be open in order to schedule days off during other parts of the year.

■ Parking decals for the 1996-97 academic year expire on Aug. 31; the department of public safety will begin writing tickets Sept. 1 for vehicles with expired stickers or no stickers. Parking stickers are available through the department of public safety weekdays from 8 a.m. to 5 p.m. in their offices at 1215 Oakland Ave.

Payment for employees can be made in cash for the entire amount due before Sept. 1 or through payroll deduction. Forms for payroll deduction must be completed and delivered to the TWU department of public safety's office no later than Sept. 15; however, please note that new decals must be on windshields no later than Sept. 1 to avoid receiving a parking ticket. Additional parking decals are \$5 each and must be paid for in full when purchased.

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LET'S GO, *continued*

Faculty and staff annual decals (fall, spring, summer) for non-exempt employees are \$71 (or \$5.92 per month from September through August) and for exempt faculty and staff are \$78 (or \$6.50 per month from September through August).

Other decal options are offered. Effective fall 1997, non-exempt faculty and staff will pay \$70 for an academic decal (fall and spring), \$68 for an academic decal (spring and summer), \$62 for one semester (fall or spring) or \$58 for summer only. Exempt employees will pay \$76 for an academic decal (fall and spring), \$76 for an academic decal (spring and summer), \$68 per semester (fall or spring) or \$63 for summer only. Student parking fees for fall 1996 are \$35 for an annual decal (fall, spring, summer), \$34 for an academic decal (fall and spring), \$32 for an academic decal (spring and summer), \$26 for one semester (fall or spring) or \$22 for summer only.

For details, call the TWU department of public safety at ext. 2925.

■ New faculty and staff scannable ID cards can be made later in September; details will be provided in a future issue of *TWU Update*. (For details, call housing at ext. 3676.)

■ Calendars from the Denton Area Teachers Credit Union should arrive within a week. Call Gail Parr at ext. 3456 to request calendars, or stop by the office on ACT 2.

■ Departmental telephone directories will be available from the office of public information in September. Campus telephone books (which include individual faculty, staff and student listings) are issued through the office of student life and the Student Center; they will arrive later in the fall.

■ And -- last but not least -- the first day of class is Mon., Sept. 1. Welcome back!

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REGENTS MEET, APPROVE BUDGET FOR FY 98

Members of the TWU board of regents met at the Institute of Health Sciences Houston Center on Thurs. and Fri., Aug. 21 and 22. During their fourth quarterly meeting this year, the board approved the university's budget for the coming fiscal year (FY 98) and also approved a salary increase for faculty and staff, the creation of the Center for Nonlinear Science, a general naming policy for TWU, tenure for two new administrators who hold faculty appointments, plus a number of other items.

Action

■ *Budget* -- The board approved an educational and general operating budget of \$55,587,462 for FY 98. New money from legislative appropriations -- \$1.7 million -- will be used to fund a salary increase of \$100 per month for all full-time faculty and staff, plus benefits; for a special item enhancement (\$100,000 for Reading Recovery); and for a new exceptional item (\$175,000 for the TWU Center for Research on Women's Health. The legislature mandated the staff increase, and the president's office recommended the same increase for faculty, which the board approved.

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REGENTS, continued

■ *Center for Nonlinear Science* -- The board approved establishing the Center for Nonlinear Science, which has been classified as a project to date, under the leadership of the College of Nursing. Dr. Patti Hamilton (Nursing), director of TWU's new center, has collaborated with Dr. Bruce West, director of the Center for Nonlinear Science at the University of North Texas, on a number of articles, presentations and funding proposals. TWU is nationally recognized as a pioneer in the field of nonlinear science (popularly referred to as chaos theory) in nursing. TWU will continue to collaborate with UNT and a number of other similar centers to increase its innovative, multidisciplinary efforts in research related to nonlinear science.

■ *Naming policy* -- The regents approved the following general naming policy for TWU: "The naming of buildings, facilities and grounds of Texas Woman's University in Denton, Dallas and Houston, in honor of or memory of a person(s), shall be the exclusive authority of the board of regents and shall be the unanimous decision of the board. The board may also authorize other permanent forms of recognition, such as plaques, portraits, landscape ornaments, etc., in honor of or memory of a person(s) with outstanding service to Texas Woman's University." (The board shall adhere to its "Gift Acceptance Policies" for naming opportunities associated with donations to Texas Woman's University.)

■ *Tenure* -- The board approved tenure for two administrators with faculty appointments: Dr. Suzann Buckley (Arts and Sciences) and Dr. Lucille Travis (Nursing, Houston).

■ *Other* -- The board also approved a motion to automatically admit applicants to TWU who are first-time freshmen students who graduated from an accredited public or private high school in Texas and who earned a grade point average in the top 25 percent of the applicant's high school graduating class.

Reports

■ *Finance and audit* -- The regents approved personnel additions and changes, a report on gifts and grants, contracts and agreements, allocation of federal funds (Pell grant money), acquisition and renewal of insurance and a change in banks for TWU's checking account in Houston. They also gave their approval for TWU to prohibit registration for a student who has failed to repay an installment loan for tuition or fees by the due date; approved new graduate tuition rates that reflect provisions of recent legislation in Texas; and approved, with changes, new bylaws for the board. The basic tuition rates for graduate students at TWU shall be the minimum basic tuition rates set by the state of Texas each year for in-state or out-of-state students, plus the TWU building use fee (now called the general use fee) and an additional \$20 per semester credit hour. The basic graduate tuition for the 1997-98 academic year will be \$73 per semester credit hour for resident (in-state) students and \$287 per semester credit hour for non-resident (out-of-state and international) students. Several exceptions were approved as well.

Regents also participated in discussion on budgeting for implementation of TWU's strategic plan, about how the university responds to students who have specific needs (housing, testing, classroom, etc.) under the Americans With Disabilities Act, and a number of other topics.

■ *Academic affairs* -- Regents accepted an update on enrollment management, approved the establishment of the TWU Center for Nonlinear Science, acted on two motions for tenure, and discussed Senate Bill 149 regarding post-tenure review. Dr. Beverley Byers-Pevitts and Dr.

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REGENTS, *continued*

Wilkes Berry discussed steps under way in both undergraduate and graduate admissions to better assist students. A handbook with detailed information in response to graduate students' questions has been distributed in graduate admissions for use; a similar notebook is being developed in undergraduate admissions. Projecting enrollment for fall was discussed, and Byers-Pevitts noted three factors that may affect TWU in fall 1997: a reduction in the number of students in area community colleges; a reduction in the amount of federal money for bilingual education; and stepped-up recruitment efforts by two metroplex universities.

Byers-Pevitts also reported on key dates for the new academic year, beginning Aug. 25; she noted that a Research Day is scheduled in January 1998. The search for a dean for the College of Health Studies will continue; Dr. Jean Pyfer (kinesiology) will continue to serve as interim dean. The regents also will receive in December a draft policy on faculty leave.

■ *Institutional advancement* -- Aside from approving the university's general naming policy, regents heard a report from Kathleen Gigl about activities in development, alumni relations and public information. She discussed upcoming efforts to heighten the image and enhance the reputation of TWU through efforts in the division of institutional advancement, using the theme "Pioneers and Partnerships" as TWU moves toward its centennial celebration. She also told regents about efforts in alumni relations to reach more graduates through geographic and academic chapters and to cultivate key volunteers for peer-to-peer solicitation for TWU's annual fund drive, Help Keep the Promise.

Gigl also reported on fundraising efforts during the past year and noted that the annual fund will make its goal this year of \$152,000. She stressed the need to seek more matching gifts through alums or their spouses who work for organizations that provide such funds, and she reported that foundation gifts (excluding the Mattie Mae Glover Wilkinson estate gift) were up 15 percent as well. Gigl distributed the university's first formal donor report, published this summer, and she discussed other efforts in public information to increase awareness of TWU using a number of media and outreach methods.

■ *Student life* -- In his report to the board, Dr. Richard Nicholas reported on several items from the previous regents' meeting, including implementation of the new TB screening policy; a change in the structure of the Student Government Association this fall that will increase the number of active participants by restructuring representation (and a potential name change, once students approve the new constitution some time during the first week of classes); and retention efforts, especially those aimed at helping re-entering students. (Undergraduate students do not have to reapply if they have stopped out for less than two years, and graduate students who have stopped out do not have to reapply unless it is required.)

In the area of food services, Nicholas reported that the food service renovation process has gone out for bids, and they are in the interview stage with six finalists. The next step is to award architectural and engineering services so that the Student Center renovations (in food service areas) can be completed during this academic year. The Underground will not open this fall when students return; instead, it will be renovated first and then re-opened, followed by the Garden Room and then the commons area in Stark Hall. Nicholas also discussed reserve funds in his area and how they are used, and he reported on efforts related to orientation, as well as a change in reporting structure for his division.

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REGENTS, continued

■ *President's office* -- Dr. Carol Surles provided additional information about strategic planning efforts and funding. With an approved budget of \$1.3 million to implement the plan, Surles said that efforts will focus on four main areas: a School of Management, the Houston Center, the Dallas Center and international programs. TWU already is forming partnerships, according to Surles, and institutions in China and Japan have approached TWU regarding their students and partnering in teacher education, library science and health care areas. She also said that she will focus on the search for the vice president for student life and is placing a hold on the search for a vice president for information technology in order to use those funds for critical infrastructural needs. She discussed with regents her plans to visit administrative areas at all TWU locations and looks forward to receiving invitations from various units for a visit.

Surles also told board members about TWU's involvement in the Alliance for Higher Education, the Dallas Education Center and the Federation of North Texas Area Universities. The federation recently agreed to administer the DEC and Surles, as chair of FNTAU, will serve a second year in that capacity. Surles also shared information about activities on campus during the summer and noted that "...new beginnings are very special," stating that faculty would return on Aug. 25 and students begin classes on Sept. 1.

The regents will meet for the first quarter of the 1997-98 year in Denton in December. Specific dates will be announced later.

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TWU UPDATE WILL CHANGE FORMAT

TWU Update will go online by late September this year. Access to the weekly publication will be available to faculty, staff and students -- and even interested off-campus persons -- through the Internet. "We are excited about the prospect of an electronic *TWU Update*," said Ann Hatch (public information), editor. "We will continue to 'publish' weekly. By using an electronic means to communicate, we hope to reach more people and to simultaneously shift the cost of a paper publication to other projects that can benefit TWU as well."

The deadline to submit information for *TWU Update* is every Tuesday at 5 p.m. Details about TWU faculty and staff activities for "Update on TWU People" are welcomed. Student information should be sent to the *Lasso*; however, student research and presentations done in conjunction with a faculty or administrator also may be published. The faculty member or administrator must submit the information and include themselves in the announcement, plus a telephone number for verification. "When you submit information that includes abbreviations for an organizational name, first name or other titles, please spell them out for us," added Hatch. "Our format includes spelling out first references to any formal name or organization." For details, call the office of public information at 8-1-3456.

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NEWSBRIEFS

All offices, departments, colleges and schools should know that the minimum wage will increase to \$5.15 per hour, effective Sept. 1, 1997, according to the office of student employment.

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NEWSBRIEFS, continued

TWU offices and departments are reminded that all students who working on campus -- student employment, college work-study or Project Pioneer -- must have a completed work permit in the student employment office *no later than Sept. 15, 1997*. Call ext. 2950.

Reminder: Three additional performances of Alan Ayckbourn's play *Bedroom Farce*, produced for TWU's Summerfest '97 season, will be staged on Fri. and Sat., Aug. 29 and 30, in Redbud Theatre. An 8 p.m. show is scheduled on both dates; a midnight performance will be held on Friday. *Patrons who wear pajamas to the midnight performance will receive half off the admission price.* Tickets are \$7 for adults; \$4 for students, seniors, university staff and faculty; and \$3 for TWU students with valid identification. For reservations, call ext. 2020.

Quick tip -- Persons who want to leave a voice mail message for faculty and staff can be transferred directly into the voice mail system, eliminating extra telephone rings. With the person on the line, press "transfer" and then dial 2080. When the recorded message begins, press * 8, then the number for the appropriate TWU campus (1 for Denton, 2 for Parkland, 3 for Presbyterian or 4 for Houston), followed by the extension.

Reminder: Employees who are working as a GRA, GA, GTA, on-call or in a temporary position -- including visiting faculty, adjuncts and all grant-funded positions during the 1997-98 fiscal year -- must be reappointed for any portion of the appointment that extends beyond Aug. 31, 1997, according to the department of human resources. Please complete a PTF to reappoint any employee(s) who will continue to work in those categories during the 1997-98 fiscal year. PTFs should be submitted to human resources no later than Mon., Sept. 1, to ensure that these employees are included on the September payroll. For more information, call ext. 3555.

Reminder: During the first three years of their appointment, TWU faculty are eligible to submit a proposal to the Research Enhancement Program for funds that can be used either for research or creative activities. Application materials are available now from the office of research and grants administration in Denton at 8-1-3375 or from the office of research in Houston at 8-4-2482. Projects may begin in early January and must be completed by Aug. 31, 1998. The deadline for applications is Wed., Oct. 1, 1997.

The deadline to complete forms for summer enrollment changes in the Employees Retirement System was Aug. 15; however, a grace period has been extended to Aug. 31, 1997, for employees who want to make insurance changes during summer enrollment. For details, call the department of human resources at 8-1-3555.

Reminder: The TWU School of Library and Information Studies is offering four master's degree fellowships under the Library Career Training Grant Program. Each fellowship, which is awarded to students who are studying to become children's or youth services librarians, includes full tuition and fees for 12 months and a stipend of up to \$14,000, depending on financial need. Recipients may begin their studies in the fall 1997 or spring 1998 semester. For requirements, call Dr. Keith Swigger (Library and Information Studies) at ext. 2602 or send e-mail to: slis@twu.edu.

The TWU supply storeroom will be closed during payment settlement and several of the first days of class -- Thurs., Aug. 28, through Wed., Sept. 3. It will re-open on Thurs., Sept. 4; regular hours are 9 a.m. to 3 p.m.

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NEWSBRIEFS, continued

Reminder: *TWU distinguished alumna LaVerne Harrell Clark* will read parts of her recently published first book, *Keepers of the Earth*, on campus at 2:30 p.m. on Sept. 18, Blagg-Huey Library lecture hall (room 101). The university community and the general public are invited to attend; a reception will be held following the reading. Clark also will sign autographs during the reception. For more information, contact the TWU Blagg-Huey Library at ext. 2665.

TWU athletics kicks off the 1997 season with its annual Labor Day Classic, scheduled Aug. 29 and 30 and will be held in two facilities -- the HPER Building at TWU and McAlister gym at Calhoun Middle School in Denton. Admission is free for this tournament. During the regular season, the cost is \$3 for adults, \$2 for students and \$1 for children 12 and under; admission is free for TWU students, staff and faculty with valid identification. For a schedule, call ext. 2378.

Reminder: *The TWU Library would like some input* from faculty to help the library's staff choose between two online databases for the university's use -- SPIN and IRIS -- which have helped TWU faculty greatly to obtain funding information during the past two years, says William Wan (library). Faculty are asked to send their responses to the library by e-mail to either Wan (wwan@twu.edu) or Dr. James Galloway (jgalloway@twu.edu) by Sept. 15.

The first TWU Houston Alumni Day (a Houston reunion) will be held on Fri., Oct. 24, at the Institute of Health Sciences Houston Center. Dr. Carol Surles (president's office) and Dr. Richard Wainerdi, president of the Texas Medical Center, will speak. Opening remarks will begin at 10:30 a.m., MGJ 206, and boxed lunches will be served in the courtyard. TWU alumni and the campus community are invited to participate. More information will be included in future issues of *TWU Update*. For details, call Donna Ryan (alumni relations) at 8-1-2586.

Reminder: *Quality Technical Service* is offering service agreements for FY 98 to offices with electronic typewriters (excluding IBM Selectrics). The service agreement will cover any brand of electronic typewriter for \$54 a year. Each department must prepare a purchase order for this service; the vendor's address is Quality Technical Service, P.O. Box 88, Addison TX 75001. Call Ken Graves there at (214) 369-9636 or contact Krista Hodge (purchasing) at ext. 8-1-3585.

Fundango! and the "All Work, No Play" Labor Day Party will be held on Aug. 31 and Sept. 1, respectively. Fundango!, sponsored by SOAP, will be held in the Guinn volleyball pit from 4 to 7 p.m.; the campus community is invited. Hamburgers will be served and the reggae band "Watusi" will perform. The Labor Day event will be held from 11 a.m. to 4 p.m. on Hubbard Oval; hot dogs and cold drinks will be served to faculty, staff and students; activities will include face painting, clowns and a caricature artist. Call ext. 3611 for details.

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UPDATE ON TWU PEOPLE

Dr. **Nicki Cohen** (performing arts, music) started advanced level training in the Bonny Method of Guided Imagery and Music (GIM); she completed the course on "Basic Skills in GIM" this summer in Salina, Kan.

Dr. **Jaelyn Low** (Occupational Therapy, Houston) recently was named a Distinguished Alumna of the School of Allied Health Sciences at the University of Texas Galveston Medical Branch.

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TWU PEOPLE, *continued*

Drs. **Donna Cunningham** (Education and Human Ecology), **Ron Fritsch** (early childhood and special education) and **Jennifer Martin** (family sciences) presented "Preparing Proactive Teachers: A Strategy for Increasing Teacher Retention" at the Association of Teacher Educators summer workshop in Las Vegas, Aug. 3-6.

Dr. **Ron French** (kinesiology) has been selected by the Board of the National Consortium for Physical Education and Recreation for Individuals with Disabilities to serve on the Adapted Physical Education National Standards Committee for a three-year term. The committee is charged with the management of both the national standards and the national certification examination.

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THIS WEEK AT TWU: AUG. 25-31, 1997

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| June 1-Aug. 31 | -Blagg-Huey exhibit: Homecoming--Class of '47, 1st floor, library hours. |
| Aug. 1-31 | -Blagg-Huey exhibit: "Quilts from Momma's Cedar Chest" by Nina Johnson, Blagg-Huey Library 2nd and 3rd floors, library hours. |
| Aug. 25-27 | -Bookstore open 8 a.m.-5 p.m. |
| Aug. 25-29 | -Library open 7:30 a.m.-6 p.m.; Wellness Ctr open 6 a.m.-10 p.m. |
| Mon., Aug. 25 | -Open meeting for faculty, MCL auditorium, 10:30 a.m. (Ext. 3550)
-Orientation for fall 1997 new graduate students, Denton, 9 a.m.-4 p.m. |
| Tues., Aug. 26 | -Faculty Development Day, various locations; keynote speaker -- Dr. Cathy A. Trower, 11 a.m., MCL auditorium; RSVPs required. (Ext. 3707)
-Orientation for fall 1997 new nontrad. students, Denton, 9 a.m.-4 p.m. |
| Wed., Aug. 27 | -Orientation for fall 1997 new transfer students, Denton, 9 a.m.-4 p.m.
-New faculty orientation. (Ext. 3550) |
| Thurs.-Sat.,
Aug. 28-30 | -Payment settlement. (ext. 3030)
-Bookstore open 9 a.m.-6:30 p.m.; Sat., Aug. 30, 9 a.m.-2 p.m. |
| Aug. 29-30 | -Volleyball: TWU Labor Day Classic. (Ext. 2378) |
| Thurs., Aug. 28 | -Orientation for fall 1997 new students, Houston, MJG 724, 9-11 a.m.
-Orientation for fall 1997 new international students, Denton, 9 a.m.-4 p.m. |
| Fri., Aug. 29 | -Graduate assistant orientation, CFO 205, 8:30 a.m.
-Summerfest '97: <i>Bedroom Farce</i> , Redbud Theatre, 8 p.m. and midnight. |
| Sat., Aug. 30 | -Blagg-Huey Library open 9 a.m.-6 p.m.; Wellness Ctr open 8 a.m.-6 p.m.
-Summerfest '97: <i>Bedroom Farce</i> , Redbud Theatre, 8 p.m. (Ext. 2020) |
| Sun., Aug. 31 | -Blagg-Huey Library closed; bookstore closed; Wellness Ctr open 1-6 p.m.
-Fundango!: food and music, Guinn volleyball pit, 4-7 p.m. (Ext. 3611) |

