

**Department of Kinesiology
Texas Woman's University
Teaching Assistant Evaluation**

Name _____

Date _____

Class Observed _____

Evaluator _____

Each item is to be rated in one of the following categories:

- | | |
|----------------------|--|
| 4. OUTSTANDING: | The instructor is consistently performing the skill at an independent level and demonstrating extensive teaching knowledge. Such instructors are able to self-initiate and self-assign tasks |
| 3. VERY GOOD | The instructor is consistently performing the skill at a level that a minimal amount of supervisory intervention or monitoring is suggested. |
| 2. NEEDS IMPROVEMENT | The instructor needs continuous, frequent and specific direction from mentoring professor. Extensive corrective feedback and extensive supervision are needed. |
| 1. UNSATISFACTORY | The instructor does not or cannot perform the skill observed. The instructor is not at a level of proficiency that would allow them to independently perform the teaching duties indicated. |
| N/A | Not applicable or not needed. |

I. STUDENT PARTICIPATION

- _____ 1. Encourages students to actively participate in class activity/discussion.
- _____ 2. Connects learning to real-life applications.
- _____ 3. Insures the success of all students.
- _____ 4. Stimulates critical thinking.
- _____ 5. Provides opportunities for problem-solving.

II. LEARNER –CENTERED INSTRUCTION

- _____ 1. Conducts lessons based on appropriate goals and objectives.
- _____ 2. Relates content to learner interests.
- _____ 3. Focuses student attention by motivational techniques.

- _____ 4. Plans for differences in learners' needs and abilities
- _____ 5. Varies activities to address different learning styles.
- _____ 6. Provides adequate wait time during questioning.
- _____ 7. Uses appropriate equipment and technology effectively.
- _____ 8. Demonstrates sound knowledge of subject matter.
- _____ 9. Respects diversity among students.
- _____ 10. Maintains lesson pace.

III. EVALUATION AND FEEDBACK

- _____ 1. Monitors students' performance and participation.
- _____ 2. Aligns assessment with goals, objectives, and strategies.
- _____ 3. Uses a variety of techniques for assessment.
- _____ 4. Reinforces student learning.
- _____ 5. Provides immediate feedback.
- _____ 6. Presents opportunities for relearning.

IV. CLASSROOM MANAGEMENT

- _____ 1. Is present as students arrive and begins class at designated time.
- _____ 2. Establishes clear policies and procedures. (syllabus)
- _____ 3. Enforces policies consistently and fairly.
- _____ 4. Redirects inappropriate or off-task behavior.
- _____ 5. Effectively and efficiently manages time and materials.
- _____ 6. Encourages self-discipline and self-directed learning.
- _____ 7. Positions themselves for maximum supervision and motivation during class.

V. PROFESSIONAL COMMUNICATION

- _____ 1. Uses correct oral and written grammar.
- _____ 2. Uses effective verbal and nonverbal communication with students.
- _____ 3. Provides genuine encouragement for all students.
- _____ 4. Exhibits respect for students.
- _____ 5. Exhibits respect for faculty and staff.

- _____ 6. Communicates expectations for student performance.
- _____ 7. Communicates on students' level of understanding.
- _____ 8. Creates an environment which encourages students to ask questions when needed.
- _____ 9. Avoids overused phrases (OK, You know, etc.)

VI. PRELATIONSHIPS

- _____ 1. Is dependable.
- _____ 2. Is receptive to suggestions/criticism.
- _____ 3. Exhibits enthusiasm for students and subject matter.
- _____ 4. Remembers and refers to students by their names.
- _____ 5. Responds positively to student responses.

VII. RESPONSIBILITIES

- _____ 1. Complies with all campus, departmental policies and procedures.
- _____ 2. Complies with all verbal and written directives.
- _____ 3. Contributes to a safe, orderly, and stimulating environment.
- _____ 4. Consistently maintains student records and data.
- _____ 5. Maintains professional image through appropriate dress and behavior.

Signature of Teaching Assistant

Signature of Evaluator