



HOW TO USE DEPARTMENTAL CART SYSTEM

1. Check that the power cable for the cart is connected to an electrical outlet. Lower the screen by pressing the switch along the wall. Turn on the device you want to use (PC or DVD/VCR) by pressing its **Power** button.
2. Slide the button on the **EPSON** remote control's right-hand side to the **ON** position (Fig. 1). While pointing the remote at the screen, press the red **Power** button to turn on the projector. It will take approximately 1.5 minutes to turn on.
*The remote controls for this station may be located on the back side of the cart, underneath the shelves.
3. To view the **PC**, press the **Comp1** button (Fig. 2). To view a **DVD** or **VHS** tape, press the **Video** button (Fig. 2). Press the button on the front of the **DVD/VCR** that corresponds to what you want to view (DVD or VIDEO), then press the Play ► button. You can also use the **SONY** remote control to turn on, select the source and control your video (Fig. 3).

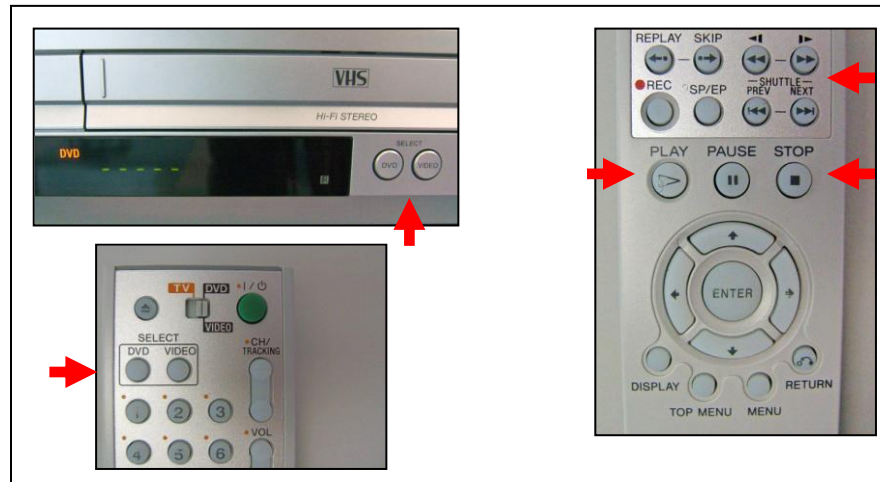
Fig. 1



Fig.2



Fig.3



To logon to the **PC**, follow these steps:

1. Press the **CTRL + ALT + DELETE** keys at the same time to bring up the 'Windows Security' menu.
 2. Click '**OK**' to agree to TWU's User's responsibility policy.
 3. At the login prompt enter: User Name: **YourPortalUserName@twu.edu** Password: **YourPortalPassword**
 4. Click '**OK**' to complete the login process.
4. While pointing the remote at the screen, press the red **Power** button on the **EPSON** projector twice to turn off the projector (Fig. 1). *You will see a prompt on the screen after you press the **Power** button the first time asking you to press it again to turn it off.
 5. Slide the button on the **EPSON** remote control's right-hand side back to the **OFF** position (Fig. 1).

If you need assistance, please call 813971 or look for a student assistant in the MegaLab (IHSH 4123).