

TWU

Mobile GO Center

Information Packet



Mobile GO-Center Table of Contents

Mobile GO Center Overview.....	3
Purpose.....	4
General Information.....	5
Staffing.....	5
Resources.....	5
Scheduling.....	5
Plan Travel Route.....	5
Upon Arrival at Event Site.....	5
Mobile GO Center Driver.....	6
Driver's Duties.....	6
Secure Items within Trailer.....	6
Ramp Access Operation.....	6
Shutting Down the MGC Trailer after an Event.....	6
Cancellation Policy.....	7
Website Resources.....	8
College for All Texans Campaign Projects.....	9
General Forms.....	10
Evaluation Form.....	12
Reservation Request Form.....	14

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Mobile GO Center Overview

“*Education Go Get It.*” While this may sound like an easy task, the reality for hundreds of thousands of Texas students is that higher education seems out of reach. Recognizing that this is a significant concern for the state of Texas, the 2001 Texas Legislature mandated the creation of the *College for All Texans* campaign through Senate Bill 573. College for All Texans aims to galvanize efforts to reverse these trends and has gone beyond media outreach to grassroots efforts that enhance programmatic ties between students, their parents, and community partners who can offer hands-on support.

The Mobile GO Center (MGC) is one of the state initiatives to help promote access to students and to the community letting everyone understand that college is for everyone. The Mobile GO Center (MGC) provides college-going resources to primarily high school individuals and their families, and ultimately increases the number of students enrolled and succeeding in higher education programs in Texas. The Mobile GO Center project is an extension of the College for All Texans Campaign’s broad efforts to achieve the participation and success of Closing the Gaps by 2015. The primary target audience is high school students however it may also serve middle school, and elementary school students as well as a variety of participants at community events.

Mobile GO Center Services:

- **FAFSA** – The *Free Application for Federal Student Aid* is offered to all students who are pursuing higher education. Students will have access to this service and will gain awareness of the different types of financial aid that is available to them.
- The **Apply Texas** common application- Freshman application for Universities/Colleges in the State of Texas.
- **Scholarship** searches and applications- We offer secure scholarship and SAT/ACT test websites to all students, such as Fast Web, Scholarship,
- **Career Exploration**- Student will be able to access and explore into different careers, by taking a quiz online, at CollegeForAllTexans.com
- **College Checklists**- We offer College checklist brochures according to the student’s grade level.
- **College Guides and Catalogs**-. We will guide the students to create an account at www.Collegeboard.com, to establish a quick access to their University/college of choice.

Purpose

Possible Scenarios for Mobile GO Center Use

The purpose of the Mobile GO Centers (MGC) is to provide college-going resources to individuals and their families, and ultimately increase the number of students enrolled and succeeding in higher education programs in Texas. The Mobile GO Center project is an extension of the College for All Texans Campaign's broad efforts to achieve the participation and success goals of Closing the Gaps by 2015. The Mobile GO Centers will provide a way to bring college going materials, and person to person help to target regions of the state that have low college going rates. Listed below are possible scenarios in which the Mobile GO Centers could be used:

- **High Schools:** High schools with lower college-going rates and their students and parents need added attention in the efforts to close gaps in college-going rates and numbers and in success in college. The Mobile GO Centers may visit the schools in conjunction with other events or on their own. A mobile unit may be able to use the technology of the school as well as employ its own technology (e.g., satellite dish and computers). The unit will be used to provide information about preparation for college, admissions, financial aid, and other assistance. The Mobile GO Center may also make repeat visits to locations where such visits would be most helpful.
- **Middle Schools:** Middle schools with lower college-going rates and their students and parents need added attention in the efforts to close gaps in college-going rates and numbers and in success in college. The Mobile GO Center may visit the schools in conjunction with other events. They will be informed about the courses they can take in middle school to get credit for high school.
- **Community Events:** In some cities, a Mobile GO Center will be able to travel to Festivals and community events. These events will provide students and their families the opportunity to gain information on preparing for, and succeeding in college. In this scenario the mobile unit will need to be dependent on its own technology.
 - 16 Go Center High Schools located in Dallas/Ft. Worth area
 - Denton-Cinco de Mayo Festival
 - Community Missionary Baptist Church
 - State Fair of Texas
 - Denton County Transportation Authority (DCTA) "Rock N' Rail" Event

General Information

Staffing

If you reserve the Mobile GO Center you need to provide staff that would assist in the lab. We are available to send our G-Force Collegiate team to help out during your events as necessary extent. You may contact other helpers within the community to contribute to your events. A responsible adult needs to be available at all times in the mobile to supervise the students' internet usage.

Resources

Each event brings its own needs. The mobile unit is stocked with college brochures, pamphlets, and other college information. (These items are to distribute to students and parents) We also provide laminated posters, staplers, calculators, and brochure holders. (These items are not to be removed from the mobile unit) A printer is also provided in the mobile unit for your usage. (You may need to provide your own paper if you are planning printing a large amount).

Scheduling

Events for the MGC should be scheduled with a three week lead time. To reserve the MGC you will need to contact the Mobile GO Center Coordinator at TWU's Office of Intercultural Services at (940) 898-3679. In addition, you will need to submit a Mobile GO Center request form. This will help in securing a day and time for the usage of the mobile unit.

Visiting MGC

When planning to visit the mobile unit, you will need to contact the Mobile GO Center coordinator. The Mobile GO Center coordinator will make arrangements for the scheduled visitation. Events for the Mobile GO Center should be scheduled with a three week lead time. This will help in securing a day and time for the usage of the mobile unit.

Plan travel route

All travel routes to and from the various event destinations should be planned in advance. **A site visit should be scheduled in advance** to secure parking for the unit. This will ensure that the towing vehicle and trailer will have the proper ingress and egress to the various events held through out the delivery area.

Alternate Event location:

In the event that it is not conducive to proceed with an outdoor event, the coordinator must designate an alternate indoor location when reserving the Mobile GO Center.

Upon arrival at event site

After the MGC has been powered up, the following should take place:

1. Set up Mobile Unit
 - a. Set up table tops
 - b. Have Sign In clip board ready for visitors to sign in.
 - c. Make sure all laptops are displaying Sign in Page or College for All Texans website.
 - d. Set up Mobile GO Center displays.

This should take about 30 minutes.

Mobile GO Center Driver

The mobile unit has an assigned driver. The Mobile GO Center Coordinator will be coordinating the events scheduled with the driver. However, you may also be communicating with the driver when he arrives to the assigned location. The driver will need to be informed of where the mobile unit will be parked at all times. The driver will also need to be informed of the scheduled hours of activities for the mobile unit's usage.

Driver's Duties

1. The driver drives the mobile unit to and from the assigned location.
2. The driver sets up all lab equipment. (Laptop, printer, and wireless access)
3. The driver opens and closes the mobile unit. (This is why he or she needs to be provided with a list of operating hours)
4. The driver is present at all times during activities to assist with any technical difficulties. (The driver is not in charge of supervising students in the mobile unit)

Secure items within trailer

The driver is in charge of preparing the MGC trailer for transporting to or from an event; all items within the trailer will be secured. This includes, but is not limited to, laptop computers, and chairs. The event coordinator is in charge of securing the mobile unit's supplies that are available for your usage. They need to be taken down and put away in their assigned containers. This person will also be in charge of making sure any students leave nothing behind. TWU will not be responsible for any items left behind.

Ramp Access Operation

If a ramp will be needed at an event, please notify us ahead of time so the driver will be prepared to set this ramp up upon arrival at the reserved location.



Ramp Access

Shutting down the MGC trailer after an Event

Make sure that all documentation is sent to the Mobile GO Center Coordinator (i.e. sign-in sheets and evaluations). The driver is responsible for shutting down the mobile unit and hook up to drive it.

Mobile GO Center Cancellation Policy

Texas Woman's University Office of Intercultural Services reserves the right to cancel any Mobile GO Center program due to any of the following unforeseen circumstances:

- Inclement weather conditions including: extreme winds; snow or ice; severe thunderstorms; or other unforeseen weather conditions
- Scheduling conflicts
- Lack of program participation or attendance
- Unavailability of staff/driver

Any recommendation to cancel a Mobile GO Center event will be made by the Mobile GO Center coordinator with the final decision to be made by the Director and/or the Associate Vice President of Student Life.

Web Resources

A variety of web resources have proven to be of value to GO Centers. A few of the more utilized resources are listed below:

www.CollegeForAllTexans.com – Information regarding admissions and financial aid in Texas. Links for Texas Application for State Financial Aid (TASFA) available.

www.gentx.org/ : Get inspired by hearing students, parents, and supporters tell their stories, and find out how more education means more options.

www.fafsa.ed.gov –Free Application for Federal Student Aid (FAFSA). The starting point for most forms of financial aid.

www.tgslc.org –Texas Guaranteed Student Loan Corporation (TG) to access this website you need the sponsor’s name, e-mail address, phone number, and your school name and address. You also need this information to order publications.

www.edpubs.org/ml (U.S. Department of Education Federal Student Aid)
This website contains information about financial aid. All you need is ML #. The sponsor can receive ML # by calling 1-800-394-7084. Sponsors or students can then log on and order financial aid information.

www.collegeboard.com – for information regarding the SAT

www.thea.nesinc.com - for information on THEA, the placement test used by community colleges

www.act.org - for information regarding the ACT

www.aie.org- for college planning information

Telephone Resource

Professionals at the **Texas Financial Aid Information Center, 1-888-331-8881**, can answer financial aid and general college admissions questions Monday through Thursday, 7 am – 7 pm and on Friday 7am – 5pm. Bilingual representatives are also available at this number.

Printed Resources

College for All Texans offers a variety of print materials that are useful to GO Centers. Each of the documents listed below are available free of charge at www.CollegeForAllTexans.com under Additional Resources.

- ♦ Checklist – Preparing for College
- ♦ Texas Common Application
- ♦ Ready.Set.Go. Checklist
- ♦ College Planning Guide
- ♦ Financial Aid Brochure
- ♦ Texas Grant Brochure

COLLEGE FOR ALL TEXANS CAMPAIGN

The *College for All Texans* campaign is a statewide initiative launched by the Texas Higher Education Coordinating Board in support of Closing the Gaps. The goal is to enroll 500,000 additional Texans who successfully prepared into higher education by 2015.

Campaign Projects

GO Center: A college career information center with internet connection. GO Centers serve as the primary point of coordination between campaign efforts and local communities. They serve as centers of energy and effort in each community to increase college awareness and enrollment. The GO Center's structure was created because most students are more comfortable speaking to a peer about life decisions.

Wiley's Way Book Project: Children's book about Wiley, the College-Going Crab, written by high school students from the Hays Academy with assistance from graduate students in the creative writing program at Texas State University-San Marcos. To read an article (PDF File) on the project, please log onto to www.education-gogetit.com/projects/

Generation TX: The core Generation TX team is based in Austin, with team members located throughout Texas. Generation TX is a movement fueled by people in communities across Texas who are committed to creating the most successful generation. The website provides videos of students, parents, and supporters tell their stories, and find out how more education means more options.

Mobile GO Center Evaluation Form

Event: _____ School: _____ Date: _____

Presenters: _____

Please mark an “X” by the number that best represents your opinion about the use of the Mobile Go Center

Excellent: 5 Good: 4 Neutral: 3 Satisfactory: 2 Unsatisfactory: 1

Do you feel the material presented was in a clear and concise manner?

5 4 3 2 1

Rate the relevance of information:

5 4 3 2 1

Rate the opportunity to participate/hands on use:

5 4 3 2 1

Rate the overall experience:

5 4 3 2 1

What 2 things did you learn from today’s event?

Things I liked:

Things I disliked:

How can we improve the use of the Mobile Go Center?



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Reservation Request Form

Reservation/Cancellation

Please Provide 3 weeks notice for a reservation

Please provide 3 days notice for any cancellation

Contact Information

School/Organization: _____

Contact Person: _____ Title: _____

A confirmation e-mail will be sent to the contact person named above

Address: _____

Phone: _____ Fax: _____ Email: _____

**Emergency Contact: _____

How did you hear about the TWU Mobile Unit? Website/Internet Friend Other: _____

Event Information

Name of Event: _____

Please attach agenda of event

Date of Event: _____ Time of Event: _____

Parking Location of mobile unit (also provide physical address): _____

Alternate Indoor Location: _____

Audience: _____ Age/Grade: _____

Expected number of attendees (estimate): _____

Programs Utilized

College for All Texans Website FAFSA Website Adventures in Education Website

Other: _____

The TWU Collegiate G-Force is available to lead a panel presentation. Are you requesting a G-Force panel presentation? (Please check one)

No Yes If yes, what day and time? _____

If you prefer or would like assistance from a TWU OIS staff member in presenting: (please check one)

No Yes If yes, what day and time? _____



FAX: 940-898-3157

TWU-MOBILE GO CENTER

Please use this to page to share any additional details for your event, including parking details, agenda, staffing specifics, topics to be covered, etc.