

Family Therapy Program Letter of Intent Guidelines

Students applying for either the M.S or Ph.D. in Family Therapy must complete and submit a Letter of Intent following the guidelines below:

- Use the *style of a professional business letter*, including date, your name and return address, and inside address.
- Address the letter to: Family Therapy Faculty, P.O. Box 425769, Texas Woman's University, Denton, TX 76204-5769.
- Please be sure to indicate within the opening paragraph of your letter whether you are applying for the M.S. or Ph.D. program, and information about your degree(s) held and where you studied, plus any mental health license(s) you may already hold.
- Discuss your interest in and reasons for wanting the master's or the doctoral degree in Family Therapy. If you are not already familiar with the discipline of family therapy (as compared to other clinical mental health fields), we suggest you visit the website of the American Association for Marriage & Family Therapy and read the material available to learn more.
- Discuss the strengths and skills you will bring to the Family Therapy program. These may include elements of your life experience, personal characteristics, occupational background, academic accomplishments, etc.
- Discuss how you will adapt your current life to make room for Graduate School, including plans for coursework, the internship experience, etc. (Information about these requirements is located on the TWU Family Therapy webpage.)
- If you are applying for the doctoral degree, discuss your thoughts on any research interests for your dissertation that you have developed so far.
- Discuss your professional goals. How do you hope to use your degree?
- Your letter must be received **before Feb. 15** for fall admittance or **before Sept. 15** for spring admittance. Late letters will not be considered.

Revised 5/2011