



## Registered Nurse (RN) Positions Available

CONTACT: TONYA 832-230-0061

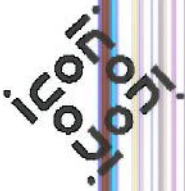
FAX RESUME: 832-813-5713

**Registered Nurse Job Purpose:** Promotes and restores patients' health by completing the nursing process; collaborating with physicians and multidisciplinary team members; providing physical and psychological support to patients, friends, and families; supervising assigned team members.

### Registered Nurse Job Duties:

- Identifies patient care requirements by establishing personal rapport with potential and actual patients and other persons in a position to understand care requirements.
- Establishes a compassionate environment by providing emotional, psychological, and spiritual support to patients, friends, and families.
- Promotes patient's independence by establishing patient care goals; teaching patient, friends, and family to understand condition, medications, and self-care skills; answering questions.
- Assures quality of care by adhering to therapeutic standards; measuring health outcomes against patient care goals and standards; making or recommending necessary adjustments; following hospital and nursing division's philosophies and standards of care set by state board of nursing, state nurse practice act, and other governing agency regulations.
- Resolves patient problems and needs by utilizing multidisciplinary team strategies.
- Maintains safe and clean working environment by complying with procedures, rules, and regulations; calling for assistance from health care support personnel.
- Protects patients and employees by adhering to infection-control policies and protocols, medication administration and storage procedures, and controlled substance regulations.
- Documents patient care services by charting in patient and department records.
- Maintains continuity among nursing teams by documenting and communicating actions, irregularities, and continuing needs.
- Maintains patient confidence and protects operations by keeping information confidential.
- Ensures operation of equipment by completing preventive maintenance requirements; following manufacturer's instructions; troubleshooting malfunctions; calling for repairs; maintaining equipment inventories; evaluating new equipment and techniques.
- Maintains nursing supplies inventory by checking stock to determine inventory level; anticipating needed supplies; placing and expediting orders for supplies; verifying receipt of supplies; using equipment and supplies as needed to accomplish job results.
- Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies.
- Maintains a cooperative relationship among health care teams by communicating information; responding to requests; building rapport; participating in team problem-solving methods.
- Contributes to team effort by accomplishing related results as needed.

**Skills/Qualifications:** Clinical Skills, Bedside Manner, Infection Control, Nursing Skills, Physiological Knowledge, Administering Medication, Medical Teamwork, Multi-tasking, Listening, Verbal Communication, Health Promotion and Maintenance



## Physician Assistant Positions Available

CONTACT: TONYA 832-230-0061

FAX RESUME: 832-813-5713

Salary Range:\$85.00-\$100.00 hour

**Physician Assistant Job Purpose:** Promotes and maintains health by providing medical services under the supervision of a physician.

### Physician Assistant Job Duties:

- Contributes to physician's effectiveness by identifying short-term and long-range patient care issues that must be addressed; providing information and commentary pertinent to deliberations; recommending options and courses of action; implementing physician directives.
- Assesses patient health by interviewing patients; performing physical examinations; obtaining, updating, and studying medical histories.
- Determines abnormal conditions by administering or ordering diagnostic tests, such as x-rays, electrocardiograms, and laboratory studies; interpreting test results.
- Documents patient care services by charting in patient and department records.
- Performs therapeutic procedures by administering injections and immunizations; suturing; managing wounds and infections.
- Instructs and counsels patients by describing therapeutic regimens; giving normal growth and development information; discussing family planning; providing counseling on emotional problems of daily living; promoting wellness and health maintenance.
- Provides continuity of care by developing and implementing patient management plans.
- Maintains safe and clean working environment by complying with procedures, rules, and regulations.
- Protects patients and employees by adhering to infection-control policies and protocols.
- Complies with federal, state, and local legal and professional requirements by studying existing and new legislation; anticipating future legislation; enforcing adherence to requirements; advising management on needed actions.
- Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies.
- Develops health care team staff by providing information, educational opportunities, and experiential growth opportunities.
- Contributes to team effort by accomplishing related results as needed.



## Nurse Practitioner (NP) Positions Available

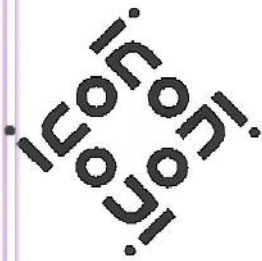
CONTACT: TONYA 832-230-0061

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Salary Range \$75.00-\$100.00 hour

- Independent in delivering excellent care to patients of all ages.
- Open minded and positive in facing stress in work
- Good interpersonal skills to communicate well with all patients
- Patient and compassionate
- Loving and caring
- Proactive in learning new knowledge and new techniques in medical industry
- Have the ability to think critically
- Perform routine care taking tasks which include preparing patients for operations and wound treatment.
  
- Monitor the pulse, blood pressure and temperature of the patients.
- Carry out physical examinations and preventive health measures according to the prescribed guidelines and instructions given by the physicians or doctors.
- Provide treatments for common illnesses.
- Perform minor surgeries and suturing.
- Assist physicians during major surgeries and participate in complicated medical procedures.
- Take patients' histories and record physical findings.
- Interpret and evaluate diagnostic tests to identify and assess individuals' clinical problems and health care needs.
- Discuss and consult the physicians or other health professionals before preparing care plans for the patients
- Formulate comprehensive plans and prognosis based on the patients' health conditions.
- Submit health care plans and patients' progress reports to the physicians for periodic review
- Prescribe drugs for their patients. In certain states, nurse practitioners are given full prescription rights.  
However, some states require them to write prescriptions under the supervision of doctors or physicians.
- Administer therapeutic procedures and recommend different types of treatments like physical therapy or inhalation therapy which suit the patients' health condition.
- Spend time with patients to emphasize on disease prevention.

Nurse practitioners are professionals who can provide many of the services that physicians or doctors provide. They usually specialize in areas like family medicine, pediatrics, geriatric, psychiatry, acute care, pain management etc. .



## PIC POSITION AVAILABLE

CONTACT: TONYA 832-230-0061  
FEEL FREE TO FAX RESUME 832-813-5713

Salary: \$49.49-\$60.42 hourly / \$8,608-\$10,509 monthly / Range:

**DEFINITION:** Under general direction, ensures compliance with all applicable laws and regulations for a single pharmacy; dispenses prescribed medications; may provide functional supervision of professional, paraprofessional, and support staff; and performs related duties as required.

### **DISTINGUISHING CHARACTERISTICS:**

This is a professional-level class. The Pharmacist-in-Charge (PIC) is distinguished from the Pharmacist by the PIC's responsibility for ensuring compliance with all laws and regulations governing the operation of their respective pharmacy. The PIC is distinguished from the Pharmacist, Supervising in that the latter is responsible for planning and directing the work of Public Health pharmacies. The PIC is further distinguished from the Pharmacist, Supervising in that the latter has full supervisory responsibility for all pharmacy staff, whereas the PIC may provide functional supervision to staff in a single pharmacy.

### **EXAMPLES OF DUTIES:**

1. Maintains records of all transactions of the pharmacy necessary to ensure accurate control over and accountability for all drugs as required by applicable state and federal laws, rules, and regulations; ensures legal operation of the pharmacy, including meeting all inspection and other requirements of state and federal laws, rules, and regulations governing pharmacy operations.
2. Fills prescriptions for pharmaceutical preparations and devices for patients at County facilities; maintains accurate and detailed records of all prescription transactions, and submits appropriate claims for third-party reimbursement; consults with physicians and nurses regarding pharmaceutical questions; advises physicians on formulary medications and cost-effective and innovative therapies; answers pharmaceutical questions from patients and staff; monitors storage, distribution, and use of pharmaceuticals.
3. May provide functional supervision to professional, paraprofessional, and support staff in their respective pharmacy, including training, assigning duties, and providing input for performance evaluations.
4. Documents and reports medication errors to direct supervisor.

### **EMPLOYMENT STANDARDS:**

1. Possession of a valid Pharmacist license issued by the Texas State Board of Pharmacy.
2. A combination of training, education, and experience that is equivalent to the employment standard listed above and that provides the required knowledge, abilities, and license.

maintain confidentiality of information; understand, interpret, explain, and comply with laws, regulations, and policies governing pharmacy operations; compound a wide variety of drugs and medicines and maintain appropriate related records; communicate effectively, both orally and in writing, with fellow medical professionals and patients; develop harmonious professional relationships with staff; counsel patients on proper use of medication; learn and apply principles and practices of supervision.