

**TEXAS WOMAN'S UNIVERSITY – CAREER SERVICES
ON CAMPUS STUDENT ASSISTANT JOB REQUISITION**

Date _____

Job # _____

Beginning date _____

Campus _____ Rate of pay _____ Hours per week _____

***Please check: This student assistant needs to be:**

Work Study _____ Non-Work Study _____

**Additional Information: Can this department be flexible with students
schedule? _____**

If not, what hours are needed for coverage? Please list below.

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

List skills needed for this position:

Department _____

Contact person(s) _____

Campus address _____

Phone _____

**Please notify the Career Services Office when a position has been filled to assist us
in keeping the on-campus job board and website current for TWU students.**

Thank you!

**Career Services • Human Development Building (HDB), Suite 200
Phone: 940-898-2950 • Fax: 940-898-2956**