



Fine Arts Chamber Players

Sammons Center for the Arts
3630 Harry Hines Blvd., Ste 302
Dallas, TX 75219
214-520-2219 (T), 214-520-7558 (F)
music@fineartschamberplayers.org
www.fineartschamberplayers.org

INTERN OPPORTUNITIES All internships are unpaid

Artistic Intern

Generate concert playbills and program notes, plus liaison with artists and provide stage and concert management.

Development Intern

Assist with event planning, sponsorship requests and donor correspondence plus various tasks as assigned.

Marketing Intern

Create marketing materials, assist with E-marketing, social networking, website and additional related duties.

REQUIREMENTS

Must be a full-time college student, who will be continuing as a full-time college student in the next semester, with at least twelve (12) hours of successful course work in a related major or minor. Candidates should have the ability to work in a fast-paced, deadline orientated workplace and handle multiple projects. A music, liberal arts or marketing major with prior work experience with nonprofits is preferred. Please submit cover letter, resume and proof of college enrollment to music@fineartschamberplayers.org, no phone calls or faxes.

DEADLINES

Summer positions available June 1, 2011 through August 5, 2011. **Submissions due April 22, 2011**

Hours = 25 hours per week / 5 hours per day

June & August workdays = 12noon-5pm Monday-Friday

July workdays* = 11am-5pm Sunday & 12noon-5pm Monday-Thursday

**Basically Beethoven Festival concert series presented every Sunday in July*

Fall positions available September 1, 2011 through December 9, 2011. **Submissions due July 29, 2011**

Hours = 12 hours per week / 4 hours per day

Workdays** = 2-6pm Tuesday-Thursday

Spring positions available January 9, 2012 through April 27, 2012. **Submissions due November 23, 2011**

Hours = 12 hours per week / 4 hours per day

Workdays** = 2-6pm Tuesday-Thursday

**Fall & Spring intern days and hours may be adjusted for class schedules