



## EVERGREEN SHIPPING AGENCY (AMERICA) CORP.

One Evertrust Plaza  
Jersey City, NJ 07302

### **Full-Time Employment Opportunity – Logistics/Supply-Chain/International Shipping Customer Service – Import (based in Dallas, TX)**

**Company Introduction** – Evergreen Shipping Agency (America) Corporation, as the North American agent for Evergreen Line, is one of the largest providers of container shipping services in the world. With more than 150 vessels serving over 240 locations in more than 90 countries, Evergreen Line's network spans the globe and provides comprehensive logistics solutions to meet our customers' needs and expectations. Evergreen Shipping Agency (America) Corporation maintains offices throughout the United States and Canada.

**Qualifications** – candidates applying for positions in Evergreen should have a Bachelor's degree or equivalent work experience in a related field, be computer literate, and possess good communications and interpersonal skills. While no experience is required, knowledge of or an interest in international business/logistics/supply-chain is a plus.

**Position Description** – the position is entry-level and located at Evergreen Shipping Agency (America) Corporation's regional logistics center in Dallas, Texas. Job responsibilities may include:

- provide customer service via e-mail and/or telephone
- communicate pick-up numbers to customers/brokers in a timely manner
- read and respond to e-mails on a daily basis
- resolve Customs and Border Protection issues
- check rates on Bills of Lading and make corrections as needed

**Compensation/Benefits** – the salary level is competitive. Employees will become eligible for an excellent benefits package (including comprehensive medical/dental/vision care/life insurance coverage without premium costs, 401(k) plan with generous company match, money purchase pension plan with generous company contribution, paid vacation/holiday/sick leave/personal time, etc.) during their employment.

**Work Hours** – normal business hours: Monday to Friday from 8:00am to 5:00pm, with possible flexible work schedule as assigned.

**How to Apply** – interested candidates should send their résumés for consideration as follows:

**e-mail:** [katyli@evergreen-shipping.us](mailto:katyli@evergreen-shipping.us) (attachment in .doc or .pdf format)

**fax:** 203-880-0151

**mail:** Evergreen Shipping Agency (America) Corporation  
Human Resources Division  
One Evertrust Plaza  
Jersey City, NJ 07302

**Company Website** – [www.evergreen-shipping.us](http://www.evergreen-shipping.us)